

New Jersey Turnpike Authority

P.O. Box 5042, Woodbridge, NJ 07095



July 11, 2025

Document Change Announcement

2016 Standard Supplementary Specifications

Miscellaneous Updates

DCA2025SS-07

Subject: Revisions to

Advertisement for Proposals

Section 102 Bidding Requirements And Conditions, Subsection 102.09 Submitting Proposals

Appendix I – NJPDES Stormwater Permit Program

Appendix Z – Cost Plus Work Forms

Description of Change:

This DCA contains miscellaneous compliance updates.

Notice to New Jersey Turnpike Authority Staff and Design Consultants

Effective immediately, all contracts currently in the design phase shall incorporate the revisions herein.

For advertised contracts awaiting the opening of bids this revision shall be incorporated via addendum.

Contact your New Jersey Turnpike Authority Project Manager for instruction.

The revisions may be accessed on the Authority's webpage: <https://www.njta.com/doing-business/professional-services>

Recommended By:

(signature on original)

Lamis T. Malak, P.E.
Deputy Chief Engineer - Design

(signature on original)

Robert Higham, P.E.
Acting Deputy Chief Engineer - Construction

Approved By:

(signature on original)

Daniel L. Hesslein, P.E.
Chief Engineer

NOTE: All text herein are REVISIONS, as indicated by the tracked changes, to the latest version of the 2016 Standard Supplementary Specifications.

ADVERTISEMENT FOR PROPOSALS

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ANNUAL REPORT OF CONTRIBUTIONS TO ELECTION LAW ENFORCEMENT COMMISSION

All business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000.00 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

INSTRUCTIONS TO BIDDERS

Proposals must be submitted electronically through the Bid Express Electronic Bidding portal on the Authority's website (<http://www.njta.com/doing-business/construction-and-maintenance-contracts>) under the location entitled "Bid Express". Paper Proposals will not be accepted.

The deadline to submit Proposals is [insert time]* o'clock Prevailing Time on the morning/afternoon of [insert date]* at which time said Proposals will be downloaded by the Authority from the Electronic Bidding platform's (BidX) website, publicly opened at Authority headquarters and the results posted instantly at <https://bidx.com/njta/main>. Any Addenda that may be issued will be issued at least three (3) business days prior to the deadline to submit Proposals as set forth above. Refer to Subsection 102.05 of the Specifications regarding the submission deadline for questions, interpretations or corrections.

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SECTION 102 - BIDDING REQUIREMENTS AND CONDITIONS

102.09 Submitting Proposals

Delete this Subsection in its entirety and replace it with the following:

The Bidder shall submit a Proposal via Electronic Bidding. An authorized representative of the Bidder is required to digitally sign the Proposal. The Authority may reject Proposals that are not digitally signed by the authorized representative of the Bidder with ~~an approved~~ digital signature approved by the Electronic Bidding Platform and/or the Authority in accordance with the Electronic Bidding instructions during proposal submission. More information on digital signatures are found on the Authority's Electronic Bidding website.

APPENDIX I - NJPDES STORMWATER PERMIT PROGRAM

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NEW JERSEY TURNPIKE AUTHORITY
 STAGING AREA INVENTORY/ INSPECTION FORM
 NEW JERSEY POLLUTANT DISCHARGE ELIMINATION SYSTEM
 STORMWATER PERMIT PROGRAM

Date Submitted:		
Contract Number:		
Contractor Name:		
Contractor's Contact Information	Name:	
	Phone:	
	Mailing Address:	
	E-mail:	
Staging Area Location: (Roadway & Milepost)		
Status	Check one:	<input type="checkbox"/> Occupying <input type="checkbox"/> Vacating
	Estimated Dates of Occupancy:	_____ to _____

The purpose of this inspection form is to obtain information needed to comply with the New Jersey Department of Environmental Protection (NJDEP) regulations on stormwater management. Your responses will assist the New Jersey Turnpike Authority to determine what measures are needed to comply with its stormwater discharge permit requirements and minimize stormwater pollutants that may enter the waters of the State. [Refer to Subsection 105.07 for additional instructions.](#)

The completed Inspection Form shall be submitted to the Engineer per Subsection 105.07.

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APPENDIX Z - COST-PLUS WORK FORMS

Standardized Schedules for Cost-Plus Work.

The below schedules are to be utilized by the Construction Firms under contractual agreement with the Authority. The Contractor is to prepare the schedules; once prepared, the Contractor forwards the document to the Resident Engineer (Supervision Consultant). The Resident Engineer will review and approve the amounts on Schedule A, Summary of Charges. The Project Engineer at the Authority will then indicate the amount paid on Schedule A, Summary of Charges. [Refer to Subsection 108.04 for further instructions.](#)

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