

TO: ALL CONSULTANTS

DATE: June 9, 2025

RE: Request for Letters of Qualification
Order for Professional Services No. A4247
General Consulting Engineering Services for the New Jersey Turnpike Authority

The New Jersey Turnpike Authority (Authority) intends to procure General Consulting Engineering Services as required by the Authority's Turnpike Revenue Bond Resolution, Adopted August 20, 1991, as Amended and Restated September 26, 1991 and as Further Amended and Restated as of November 22, 1991 ("General Bond Resolution"). The term of the Order for Professional Services (OPS) will be for a period of five years commencing January 1, 2026 thru December 31, 2030.

Section 709 of the General Bond Resolution states that "(a) The Authority shall..., for the purpose of performing and carrying out the duties imposed on the Consulting Engineers..., employ an independent engineer or engineering firm or corporation...having a nationwide and favorable reputation for skill and experience in such work." Further, in accordance with Authority regulations, specifically, N.J.A.C. 19:9-2.8(c), consultants must be prequalified to be eligible to participate in the procurement of these professional services. A description of the General Consulting Engineering Services may be found on the Authority's website at www.njta.com under Doing Business/Current Solicitations.

Accordingly, the Authority is issuing this Request for Letters of Qualification (RFLOQ) for General Consulting Engineering Services, pursuant to N.J.A.C. 19:9-2.8(c)2, soliciting responses from firms in order to create a prequalified list of firms who will receive a Request for Expressions of Interest (RFEOI) and/or Request for Proposals (RFP) for General Consulting Engineering Services for the New Jersey Turnpike Authority.¹ The Authority reserves the right to award more than one (1) contract for the General Consulting Engineering Services.

In response to this RFLOQ, firms² must provide sufficient detail to allow the Authority to evaluate the firm's qualifications to perform the professional services that are the subject of this solicitation. In that regard, firms shall provide the following information:

1. A general description of the firm's experience providing services comparable to the General Consulting Engineering Services that are the subject of this solicitation.
2. Specifically describe recent experience (last 10 years) in providing comparable services; include the name of the agency for whom services were provided (with contact information), dates of services (commencing and ending), a description of services furnished, names of firm's personnel responsible for providing the services, fee amount, and current status.

¹ Should the total number of firms deemed qualified through the RFLOQ process be less than five, an RFEOI will not issue but an RFP will be issued to all prequalified firms.

² Joint Ventures may apply for prequalification by submitting a copy of their joint venture agreement and must demonstrate that, the joint venture, through any or all of its members, meets the prequalification requirements, provided that each joint venture member shall have been issued a Certificate of Authorization, if required pursuant to N.J.S.A. 45:8-56, and shall submit same for each member in accordance with Item 5 of the submission requirements of this RFLOQ.

3. A minimum of three (3) client references for which the firm has performed similar services for a comparable public or transportation agency, including key contact names, titles, addresses, phone numbers, and email addresses.
4. Describe the ability to provide the Authority with sufficient staffing levels, both in numbers and with the appropriate technical expertise, educational background, and relevant experience to adequately address the scope and magnitude of the various duties imposed on the General Consulting Engineer. Include names of principals, location of present offices, number of personnel in each office, and qualifications and resumes of professionals employed by the firm.
5. A Certificate of Authorization issued in accordance with N.J.S.A. 45:8-56, which is required from all corporations providing engineering services in the State of New Jersey unless the professional services corporation is established pursuant to the Professional Service Corporation Act, N.J.S.A. 14A:17-1 et seq.
6. Two most recent annual audited financial statements, including a balance sheet and income statement, dated within one year prior to submittal of the Letter of Qualification.

Firms that are interested in being prequalified to participate in the procurement of General Consulting Engineering Services for the New Jersey Turnpike Authority must submit their Letters of Qualification (LOQ) no later than **10:00 am on June 30, 2025** electronically through the Authority's Kiteworks site. In order to submit an LOQ to Kiteworks firms must first request access from Daniel L. Hesslein, P.E., Chief Engineer, via email to hesslein@njta.com with a copy to Samantha Sims, via email to ssims@njta.com, no later than **2:00 p.m. on June 24, 2025** with the subject line "OPS No. A4247, Secure File Sharing Site". A response with information on how to access the secure site will be provided via e-mail no later than 2:00 p.m. on June 25, 2025.

Inquiries pertaining to this RFLOQ are to be directed in writing to Daniel L. Hesslein, via e-mail to hesslein@njta.com with a copy to Samantha Sims, via e-mail to ssims@njta.com. The subject line should read "OPS No. A4247 - RFLOQ Inquiry". **The deadline for inquiries is June 18, 2025.** The Authority will respond to all written inquiries received by the deadline. Each inquiry will be stated, and a written response provided. Responses will be posted on the Authority's website under Doing Business/Current Solicitations on or before June 24, 2025.

In accordance with applicable Procurement Regulations, N.J.A.C 19:9-2.8, firms that adequately meet the above criteria will be sent a Request for Expressions of Interest and/or Request for Proposals, depending on the number of firms deemed prequalified through this process. It is anticipated the Authority will inform all firms that submit an LOQ as to their status on or about July 14, 2025.

NEW JERSEY TURNPIKE AUTHORITY

ORIGINAL SIGNED BY

Daniel L. Hesslein, P.E.
Chief Engineer

cc: Review Committee
File

Description of General Consulting Engineering Services

The New Jersey Turnpike Authority is required under the terms and covenants of the Turnpike Revenue Bond Resolution adopted by the Authority on August 10, 1991 (https://www.njta.com/media/3853/fin_bnd_njta_gen_rez_-final.pdf) to retain General Consulting Engineering services. A summary of services is as follows:

Update Engineering manuals and documents; review and report annually on the physical condition of the New Jersey Turnpike and Garden State Parkway roadways and facilities; maintain and update Long Range Capital Program; review construction contract phase submissions and other documents in connection with capital projects prepared by other architectural and engineering firms; review of third party improvements and License to Cross applications; support and maintain the Qualified Products List program; support the annual renewal of property insurance; support Electronic Toll Collection and intelligent transportation systems; support of real estate matters; technology application support, capital improvement program budget and schedule support; Pavement Maintenance Program Technical Support, Bridge Inspection Program Technical Manager and Bond Resolution Related Services; perform inspections; prepare for and appear as a witness on behalf of the Authority in any litigation, public hearing or other similar forum which may require testimony by the General Consulting Engineer; perform special engineering studies necessary to evaluate existing or future projects; provide supplemental staff as may be required by various Authority departments to support specific projects, and any other assignments or tasks as may require General Consulting Engineering services as deemed necessary by the Authority.