

# New Jersey Turnpike Authority

1 TURNPIKE PLAZA - P.O. BOX 5042 - WOODBRIDGE, NEW JERSEY 07095 TELEPHONE (732) 750-5300

GOVERNOR

TAHESHA L. WAY LIEUTENANT GOVERNOR FRANCIS K. O'CONNOR, Chair ULISES E. DIAZ, Vice Chair MICHAEL R. DuPONT, Treasurer RONALD GRAVINO, Commissioner RAPHAEL SALERMO, Commissioner FRANCISCO MALDONADO, Commissioner JOHN S. WISNIEWSKI, Commissioner JAMES D. CARONE, Executive Director

January 6, 2025

To All Concerned:

Please be advised that the New Jersey Turnpike Authority Regulations have been revised and readopted effective January 6, 2025. The requirements for contractor prequalification are set forth in the New Jersey Turnpike Authority Regulations under Subchapter 19:9-2.7, titled "Procedures for prequalification and award of construction contracts."

In order to be eligible to bid on projects to be undertaken by this Authority that exceed \$50,000.00, you must prequalify in a classification annually, by submitting under oath, statements relating to your organization, prior experience, adequacy of plant and equipment, financial ability and moral integrity. For certain projects, prequalification with the New Jersey Department of the Treasury, Division of Property Management and Construction (NJDPMC - Notice of Classification) will be accepted in lieu of Authority prequalification. This prequalification requirement will be stated in the Advertisement for Proposal for the specific project.

The "Contractor's Qualifying Statement" form should be filed annually and must be received at least twenty-one calendar days prior to the date set for receipt of bids for a specific contract on which you desire to bid. The Contractor's Qualifying Statement must be accompanied by certified audited financial statements or a CPA review of financial statements. The Authority will review the statements and notify you by mail of your classification with respect to both classification and rating. Such prequalification will be effective for one year. The prequalification will entitle you to submit a proposal on any contract classified and rated within your prequalification, except when the prequalification has been changed or revoked or you have been disqualified from bidding in accordance with said procedures.

Please return the completed forms to:

NEW JERSEY TURNPIKE AUTHORITY DAVID SIEGLER, CONTRACTS MANAGER 1 TURNPIKE PLAZA P.O. BOX 5042 WOODBRIDGE, NEW JERSEY 07095

If there are any questions relating to these prequalification procedures, please email David Siegler at contracts@njta.com.

Very truly yours,

Daniel L. Hesslein, P.E.

Chief Engineer

Website address http://www.njta.com/

- 19:9-2.7 Procedure for prequalification to bid on construction contracts
- (a) All prospective bidders for construction contracts in excess of \$50,000 shall annually apply to be prequalified by the Chief Engineer by submitting a Contractor's Qualifying Statement. Prospective bidders will be prequalified in a category of work at a maximum classification rating for which they are entitled to bid in accordance with the Contractor Classifications and Ratings Schedule available on the Authority's website at <a href="www.njta.com">www.njta.com</a>. The Chief Engineer may, from time to time, add additional specialized work categories to the Contractor Classifications and Ratings Schedule. Bidders shall have effective classification rating in an amount not less than the amount of their respective bids. Instructions for prequalification for award of construction contracts are located on the Authority's website at www.njta.com.
- (b) In order to prequalify, prospective bidders shall submit annually, or at least 21 calendar days prior to bid opening, proof of the items listed in this subsection. In determining the prequalification of a prospective bidder, only that work performed by the prospective bidder on a contract(s) shall be considered:
  - 1. As to type of work, recent satisfactory experience as a contractor on a contract involving substantially the same or similar work as the classification being sought;
  - 2. As to value of work, satisfactory experience within the past three years by the contractor, either on a single contract performed in a single year, or several contracts performed in a single year, having the following minimum values of contract work for such single year, for the specified classification ratings listed below:
    - i. Less than \$1,200,000 worth of contract work in a year for a classification rating up to \$1,000,000 maximum;
    - ii. \$1,200,000 to \$2,999,999 worth of contract work in a year for a classification rating up to \$2,000,000 maximum;
    - iii. \$3,000,000 to \$5,999,999 worth of contract work in a year for a classification rating up to \$5,000,000 maximum;
    - iv. \$6,000,000 up to \$11,999,999 worth of contract work in a year for a classification rating up to \$10,000,000 maximum;
    - v. \$12,000,000 up to \$29,999,999 worth of contract work in a year for a classification rating up to \$20,000,000 maximum;

- vi. \$30,000,000 to \$49,999,999 worth of contract work in a year for a classification rating up to \$50,000,000 maximum;
- vii. \$50,000,000 or greater worth of contract work in a year for a classification rating up of unlimited;
- 3. Satisfactory financial condition of the prospective bidder. The Contractor's Qualifying Statement must be accompanied by audited financial statements or a CPA review of financial statements. The financial statements shall be complete, with a balance sheet, related statements of income and retained earnings and cash flows, or equivalent generally accepted accounting principles (GAAP)-compliant statement. The financial statements shall be audited by a certified public accountant, as established at N.J.S.A. 45:2B-49 et seq., who is independent of, and not an employee of, the contractor for which the financial statements are being provided.
  - i. The audited financial statements shall have an unqualified opinion. The CPA review of financial statements shall be in conformity with GAAP. Both the audited and CPA-reviewed financial statements shall be for a full one-year accounting cycle.
  - ii. Submission of a consolidated financial statement is acceptable. It may be submitted with the Contractor's Qualifying Statement completed in the name of the parent company. A consolidated financial statement submitted with a Contractor's Qualifying Statement and completed in the name of the subsidiary shall include a separate breakdown of the financial statements, and a separate unqualified opinion that includes balance sheet, income statement, statement of changes in financial position, and cash flows, or equivalent GAAP-compliant statement, all in the name of the subsidiary. iii. Submission of a combined financial statement is not acceptable;
  - iv. If a contractor does not submit audited financial statements, then the maximum classification rating that the contractor may be granted is \$10,000,000; in addition, the lack of audited financial statements will result in a reduction by one rating of the classification rating to which the contractor would have otherwise been entitled;
- 4. Adequate facilities, including plant, equipment and experience of key personnel and officers of the prospective bidder;

- 5. That the prospective bidder is not now, nor has been involved, directly or indirectly, in any proceeding, conduct, or activity adversely relating to, or adversely reflecting upon, the moral integrity of the prospective bidder by means of sworn affidavit;
- 6. A satisfactory workplace safety record based on projects listed in a Contractor's Qualifying Statement and any other workplace safety records or information requested by the Chief Engineer; and
- 7. When submitting a proposal, prequalified bidders need not submit another Contractor's Qualifying Statement but shall instead submit a prequalification recapitulation in such form as may be prescribed by the Chief Engineer.
- (c) The Chief Engineer, or his or her designee(s), shall review the Contractor's Qualifying Statement and other information submitted by the prospective bidder and shall provide written notice to the prospective bidder of the decision. The classification will be valid for a period of one year from the date of the Chief Engineer's decision, and the prospective bidder will be allowed to bid on all Authority contracts within its classification limits for this one-year period without the need of additional prequalification, subject to (d) and (g) below. At the end of this one-year period, the prequalification of the prospective bidder will expire, and to be renewed, the prospective bidder must meet the requirements at (b) above.
- (d) The Chief Engineer shall reserve the right to require a prospective bidder to submit such additional evidence of qualifications as deemed necessary, and shall consider any evidence available of the financial, technical, and other qualifications and ability of the prospective bidder. The Chief Engineer may change or revoke at any time the classifications of any prospective bidder upon any evidence that such prospective bidder does not meet the financial, technical, moral, or other qualifications of the classification. The Chief Engineer may direct a Request for Qualifications Information (RFQI) process to be used in prequalifying contractors under classifications not listed in Contractor Classifications and Ratings Schedule on the Authority's website at <a href="https://www.njta.com">www.njta.com</a>, but appropriate for specialized projects involving homeland security or other exigent circumstances.
- (e) The Chief Engineer may deny prequalification to any prospective bidder who fails to satisfy the requirements of this subchapter and, further, may recommend rejection of any bid requiring prequalification where the bidder has failed to be prequalified.
- (f) The Authority reserves the right to waive the prequalification procedures and requirements in contracting in an emergency situation.

- (g) Bidders on all other contracts not requiring prequalification shall, however, comply with the provisions at (b)3, 4, 5, and 6 above.
- 19:9-2.12 Procedures to resolve protested solicitations and awards
- (a) Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract or its prequalification status or classification may protest to the Authority. The protest shall be submitted in writing within five business days after such aggrieved person knows or should have known of the facts giving rise thereto. Failure to file a timely protest shall bar any further action. The written protest shall set forth in detail the facts upon which the protestant bases its protest.
- (b) Upon the filing of a timely protest, the Executive Director or his or her designee shall have the authority, but not the obligation, to conduct a hearing, to settle and resolve a protest of an aggrieved bidder, proposer, or contractor concerning the solicitation or award of a contract or its prequalification status or classification, with the Executive Director retaining authority for the final decision of the Authority. Any such hearing may be conducted on written submissions, or through an in-person informal conference, as determined in the discretion of the Executive Director, or his or her designee, as deemed necessary based upon the nature of the protest.
- (c) If the protest is not resolved by mutual agreement, the Executive Director shall promptly issue a decision in writing. Any such hearing may be conducted on written submissions, or through an in-person informal conference, as determined in the discretion of the Executive Director or his or her designee, as deemed necessary based upon the nature of the protest. The decision shall state the determination made and reasons for the action taken. The decision shall be mailed or furnished promptly to the protestant and any other interested party.
- (d) A decision pursuant to (c) above shall constitute a final agency decision.
- (e) In the event of a timely protest pursuant to (a) above, the Authority shall not proceed further with the solicitation, or with the award of the contract until the decision is rendered pursuant to (c) above, or until the Executive Director, or his or her designee, after consultation with the Director of Procurement and Materials Management or Chief Engineer, makes a written determination that the continued solicitation or award of the contract without delay is necessary to protect the interest of the Authority or the public.

### CONTRACTOR CLASSIFICATIONS AND RATINGS SCHEDULE

### **CLASSIFICATION**

# 1. Grading and Drainage

### **BRIEF DESCRIPTION**

All clearing, excavation, embankment, grading and drainage, including, but not limited to, the construction of storm drainage structures and storm drainage pipe installation.

2. Paving

New construction of various courses of bituminous concrete to line and grade using automatic controls. Final preparation of the underlying material is also included.

3. Resurfacing

High volume roadway/multilane roadway pavement removal and bituminous concrete resurfacing using various courses, under traffic, to line and grade using automatic controls.

4. General Construction, Highway *Grading and Drainage* (1) *Paving* (2)

Work involving excavation, embankment, grading, drainage, paving (no bridge construction).

5. Bridge Structures

Concrete Maintenance (7)

Bridge, viaducts, retaining walls, foundations, fabrication and erection of structural steel, intermediate members, deck repair and/or replacement.

6. Bridge Deck Repairs

Concrete Maintenance (7)

Bridge deck replacement work or full depth bridge deck repairs completed under live traffic conditions and traffic shifts of a limited duration per lane mile.

7. Concrete Maintenance

Concrete repair to reinforced concrete structures, and all bridge related repairs, including, but not limited to, concrete, reinforcement steel and structural steel.

8. Heavy Highway
Grading and Drainage (1), Paving (2),
General Construction, Highway (4),
Bridge Structures (5),
Concrete Maintenance (7), Signing (14),
Fencing (15), Timber Construction (17)

Work involving the combination of excavation, embankment, grading, drainage, paving and bridges.

9. Landscaping

Planting, seeding, topsoiling, grading, jute mesh, erosion control and all other landscaping procedures.

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### CONTRACTOR CLASSIFICATIONS AND RATINGS SCHEDULE

10. Electrical Work, Highway\* Roadway, area, parking and ramp lighting, lighting standards, electrical distribution panels and other underground and overhead electrical work. 11. Painting, Routine Blast cleaning, priming and painting bridge structures, comprised of simply supported or continuous rolled steel beams or welded plate girders over active facilities which include, but are not limited to, roadways, railroads and navigable waterways. 12. Painting, Complex Blast cleaning, priming and painting bridge Painting, Routine (11) structures, comprised of complex steel arrangements, including, but not limited to, steel trusses with suspended deck systems and stringer floor beam - girder configurations not included under classification 11, Painting Routine, over active facilities which include, but are not limited to, roadways, railroads and navigable waterways. 13. Guide Rail All types of guide rail. All types of signing, delineation, overhead sign 14. Signing structures. 15. Fencing All types of fencing. 16. Pavement Markings This work shall consist of the placement and/or removal of pavement markings and stripes made of paint epoxy, thermoplastic, preformed tape, etc. This work shall also include the placement and removal of recessed or raised reflective markers. 17. Timber Construction Bridge fender systems and all types of timber construction.

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## CONTRACTOR CLASSIFICATIONS AND RATINGS SCHEDULE

## 18. Environmental Remediation Systems

Construction of soil and/or groundwater remediation systems in accordance with applicable State and Federal regulations. The constructed system shall utilize air sparging well installation in conjunction with soil vapor extraction technology, including, but not limited to, all associated separators, strippers, pumps, oxidizers, electrical work, piping and contaminated material removal. The contractor shall provide evidence of the appropriate State and/or Federal certification for soil and/or groundwater remediation systems if applicable.

19. Cleaning Manufactured Treatment Devices, Storm Drainage Pipe, and Drainage Structures This work shall consist of the inspection, cleaning and disposal of debris from Manufactured Treatment Devices, Storm Drainage Pipe and Drainage Structures.

Note: Classifications shown in italics font are automatically granted with the indicated Classification.

\* Requires submission of a copy of State of New Jersey license.

### **CLASSIFICATION RATINGS:**

Up to \$1,000,000 maximum

Up to \$2,000,000 maximum

Up to \$5,000,000 maximum

Up to \$10,000,000 maximum

Up to \$20,000,000 maximum

Up to \$50,000,000 maximum

Unlimited

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# New Jersey Turnpike Authority

# ENGINEERING DEPARTMENT

1 TURNPIKE PLAZA - P.O. BOX 5042 - WOODBRIDGE, NEW JERSEY 07095

# **Contractor's Qualifying Statement**

This statement is submitted for: $\Box$ Original App	lication $\square$ Renewal of Classif	fication(s)
Check one: $\square$ Sole Proprietorship $\square$ Partnersh	nip $\square$ Corporation $\square$ Limited	d Liability Company
Applicant (Company Name)		
Street Address		
City	State	Zip Code
Application Prepared by		
E-mail Address		
Telephone Number		
Check here if any of the information above has b	een revised since your last sub	omission:
Applicant must be registered in CapEx and must bid and award correspondence will be addresse to the Authority website for accessing CapEx. Co	ed to the primary contact (i.e.	an officer of the company). Refer
Classification(s) Requested (checkmark for renew	vals, or write "NEW" if not pre	viously granted the Classification):
1. Grading and Drainage	2. Paving	3. Resurfacing
	5. Bridge Structures	6. Bridge Deck Repairs
7. Concrete Maintenance	8. Heavy Highway	9. Landscaping
	11. Painting, Routine	12. Painting, Complex
	<ul><li>14. Signing</li><li>17. Timber Construction</li></ul>	15. Fencing
18. Environmental Remediation System	<del></del>	
19. Cleaning Manufactured Treatment		and Drainage Structures
<del></del>		-
The Financial information, as verified by the acco	ompanying audited or reviewe	d Financial Statements, is
accurate as of	A combined financial sta	tement is not acceptable.
(Use end of month date)		

# **Note:**

- Do not print double-sided.
- Do not staple.
- Do not include resumés.

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# (A) ORGANIZATION

If a Corporation, answer this:	If a Partnership, answer this:
Capital paid in cash: \$	Date of organization:
When incorporated:	State whether partnership is general, limited or association:
In what State:	
President's name:	Name and Address of Partners: Age
Vice President's name:	
Secretary's name:	
Treasurer's name:	

# (B) PERSONNEL

List the construction experience of principal individuals of your organization (do not include resumés)

INDIVIDUAL'S NAME	PRESENT POSITION OR OFFICE	LENGTH OF TIME EMPLOYED BY YOUR ORGANIZATION	NAME & ADDRESS OF FORMER EMPLOYER & DATE EMPLOYED	YEARS OF CONSTRUCTIONEXPE RIENCE	MAGNITUDE & TYPE OF WORK	IN WHAT CAPACITY
						_

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## (C) STATUS OF CONTRACTS ON HAND

Applicant shall complete all fields in "Contractor's Qualifying Statement Attachment 1 – Project Reference List", found on the Authority's website at <a href="https://www.njta.com/doing-business/construction-and-maintenance-contracts">https://www.njta.com/doing-business/construction-and-maintenance-contracts</a> under "Information and Forms for Construction Contracts." Print on 11x17 paper and append Attachment 1 following this page of the application.

#### Instructions for Attachment 1:

- 1. List current projects and projects completed by your organization in recent years which indicate experience specific to the Classification(s) being requested. Note that Classification Rating(s) are determined based on work performed within the past three (3) years.
- 2. **DO NOT USE NJDOT Form DC-74A.**
- Validate all contact reference information, which must include a name, job title (must be the owner or owner's representative, e.g. resident engineer), direct phone number and e-mail address.

If information is incorrect or missing, the Authority will contact the Applicant for corrected information. The application will be deemed incomplete until then. Unresponsiveness may result in denial of the application.

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# Project Name and Location	Project Owner	Project Value	NJTA Classification Numbers	Prime (Y/N)	Start Date	Substantial Completion Date	Percent Complete	Reference Name	Reference Company	Reference Phone No.	Reference E-mail
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20 Classification Visual Grading and Draining											

Version Date: March 2023

Classification Key: 1. Grading and Drainage, 2. Paving, 3. Resurfacing, 4. General Construction, Highway, 5. Bridge Structures, 6. Bridge Deck Repairs, 7. Concrete Maintenance, 8. Heavy Highway, 9. Landscaping, 10. Electrical Work, Highway, 11. Painting, Routine, 12. Painting, Complex, 13. Guide Rail, 14. Signing, 15. Fencing, 16. Pavement Markings, 17. Timber Construction, 18. Environmental Remediation Systems, 19. Cleaning Manufactured Treatment Devices

(Use additional sheets as necessary.)

# (D) RECAPITULATION OF NET WORKING CAPITAL, NET BOOK VALUE OF CONSTRUCTION EQUIPMENT AND AVAILABLE LINE OF CREDIT

(As presented in the accompanying CPA Audited or Reviewed Financial Statements and Letter (s) of Line of Credit from the Bank (s)

1.	Total Current Assets	\$_		
2.	Less: Total Current Liabilities	\$_		
3.	Net Working Capital		\$	
4.	Net Book Value of Construction Equipment Owned (Each Piece of Construction Equipment must be Listed in the Foregoing Equipment Schedule Excluding Automobiles, Office Equipment, Etc.)		\$	
5.	Approved, Unsecured Line of Credit (Must not be dated prior to Financial Statement Date)	\$_		
6.	Less: Portion of Line of Credit in use	\$_		
7.	Available Line of Credit		\$	
8.	Potential Working Capital Determined by Addition of Item Nos. 3, 4 and 7 above)		\$	

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# (E) BANK CREDIT

#### NOTE:

Credit letters may be submitted from your banks for the purpose of establishing your financial qualifications in determining your classification and rating. Such letters must, however, be specific as to amount. Letters previously submitted or already on file will not be considered in determining a new classification.

This page, properly executed, may be used as a bank credit letter.

If more than one bank credit letter is being submitted the second or subsequent letters must be in this form on regular bank letterheads. They should be attached to this page.

Name of Bank	
Address	
Date(Not prior to that of the Qualifying Statement)	
(Not prior to that of the Qualifying Statement)	
New Jersey Turnpike Authority Woodbridge, New Jersey	
A line of credit in the maximum amount of \$ has be	en
placed at the disposal of for use when, as, a	nd
placed at the disposal of for use when, as, a if needed throughout the twelve month period beginning, subject to the usu	al
conditions, including the requirement that their financial and other conditions rema satisfactory.	in
None of the items listed as current assets in this statement now being submitted by have been pledged to secure the line of cre-	
mentioned above except as follows:	
The line of credit mentioned above has been given with full knowledge accommodations extended by other banks in amounts as follows:	of
During the past two years the maximum use made of lines of credit extended by the bank has been:	ıis

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Should any termination, reduct you within 10 business days thereafter	tion or increase in this line of credit occur, we shall notif r.
As of this date of this Affidavit, amount mentioned above is available f	\$ of the maximum line of credifor use by this organization.
	AFFIDAVIT
STATE OF	
COUNTY OF	SS:
and says that ho is	Being duly sworn, deposes of the
, the bank named in and which	
	(Bank officer sign here)
Sworn to before me this	
day of, 20_	
(Notary Public)	

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The Construction Equipment Schedule and / or the Leased Equipment Schedule of NJDOT Form DC-74A may be substituted for this form.

# (F) STATEMENT OF PLANT AND EQUIPMENT OWNED

	QTY.	DESCRIPTION & CAPACITY OF ITEMS	AGE	PURCHASE PRICE	UNPAID BALANCE	PRESENT VALUE	CONDITION
AILS							
: Det/							
PLETE							
GIVE COMPLETE DETAILS							
GIVE							
	Are ther	e any liens against the above?	If s	o, state total a	mount	\$	

Like Items of Like Capacity should be Lumped. In this instance, give the sum total of the age of the items.

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	(G) QUALIFYING AFFIDAVIT
STATE	: OF
COUN	TY OF
	I,, the
	I,, the
of	, being first duly sworn, deposes and says: (Contractor)
1.	That Contractor wishes to be prequalified to bid on New Jersey Turnpike Authority Construction Contracts classified under Classification(s) as indicated on page 1 of the Contractor's Qualifying Statement.
2.	That Contractor wishes to demonstrate moral integrity in accordance with the Procedure for Prequalification and Award on New Jersey Turnpike Authority Construction Contracts cited in N.J.A.C. 19:9-2.7, and any amendments and supplements thereto.
3.	That in accordance with said procedures as of the date of signing this Affidavit, neither the Contractor, nor any of its Owners, Officers, or Directors are involved in any Federal, State or other Governmental investigation concerning criminal or quasi criminal violations, except as follows: (IF NONE, CHECK THIS BOX)
4.	Deponent further states neither the Contractor, nor any of its Owners, Officers or Directors, has ever engaged in any violation of a Federal or State Criminal Statute; or ever been indicted, convicted, or entered a plea of guilty, non vult or nolo contendere to any violation of a Federal or State Criminal Statute; or ever engaged in violation of any nature regarding work on contracts performed by it, including but not limited to OSHA and NJDEP violations within the past seven (7) years, except as follows: (IF NONE, CHECK THIS BOX
5.	That any depository, vendor or other agency herein or later named is hereby authorized to supply the New Jersey Turnpike Authority with any information necessary to verify any

Carefully read and complete all questions

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statement made in this Contractor's Qualifying Statement.

6.	That as of the date of signin are as follows: (IF NONE, CH	_	ling liens filed against this Contractor
7.	am personally acquainted w	rith the operations of said the contents of this Co	half of the Contractor, certifies that I d Contractor, have full knowledge of ontractor's Qualifying Statement and
8.	(is, is not) corporation, please indicate company:	sey. If not a New J authorized to do busines e if a partnership or so	(is, is not) incorporated ersey Corporation, the Contractor ss in the State of New Jersey. If not a le proprietorship or limited liability and the State of formation: copy of New Jersey Business
9.	Contractor has not been d project, including but not lin or any other independent a because of unilateral mistak State of New Jersey project,	isqualified from future be nited to, projects of any se authority, by reason of c se, and has not been disc including but not limited other independent autho	e date of signing this Affidavit, the bidding on any State of New Jersey State Agency, the Turnpike Authority claiming its rights to withdraw a bid qualified from future bidding on any to, projects of any State Agency, the rity, for any other reason, except as
10	Authority to accept a prequa	alification and be permitt ring that the said New Je	to induce the New Jersey Turnpike ted to bid on Contracts classified and ersey Turnpike Authority relies upon
	_	Name of	Contractor
	Ву:	Signature	Title
			(Corporate Seal, if applicable)
	Sworn and subscribed to bef	ore me this	
	day of	20	
	Notary Public  Carefull	y read and complete all c	questions

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