

New Jersey Turnpike Authority
Engineering Department

Order for Professional Services No. P4028
Supervision of Construction Services for Contract No. P500.705
Construction of Traffic Management Center Building Annex and Related Site Improvements

Responses to Inquiries
Request for Expressions of Interest

1. **Inquiry:** On page 8 of the RFEI, Section 6 – Proposed Staff is requesting “when proposing the same staff in multiple EOIs”, the qualified firm must disclose a statement. This typically refers to the Certification of Staff Availability form. Are we to include the form here in this section, or should the consultant provide a statement that we are not, and/or utilizing the same staff, in addition to the form?

Response: The Certification of Staff Availability must be submitted as part of the EOI package and can be included with the other supplemental forms. A statement only needs to be made if planning to utilize the same staff as other EOIs.

2. **Inquiry:** There are two similar administrative forms, one is the “Recent Authority Project Experience Form” and the other is the “Recent Project Experience Form”. Both are extremely similar; however, the “Recent Project Experience” form request the project number, and not the OPS number. Is it okay to provide the OPS No. in the Project No. column?

Response: Please provide the Project No. as shown on the first page of the RFEI.

3. **Inquiry:** The Letter of Interest requirements are for 11pt font with 1-inch margin. Will the resumes be required to be 11pt font with 1-inch margins as well? Additionally, please confirm the font size is 11 (past years were size 10)?

Response: For the Letter of Interest section, it is required to use 11pt font. For the resumes/org charts section please use 10pt font.