

**New Jersey Turnpike Authority
Engineering Department**

**Order for Professional Services No. P4208
Design Services for Contract No. P200.828
Drainage Repairs, Milepost 120.6 to 123.6**

**Responses to Inquiries
Request for Expressions of Interest**

1. **Inquiry:** On page 8 of the RFEI, Section 6 – Proposed Staff is requesting “when proposing the same staff in multiple EOs”, the qualified firm must disclose a statement. This typically refers to the Certification of Staff Availability form. Are we to include the form here in this section, or should the consultant provide a statement that we are not, and/or utilizing the same staff, in addition to the form?

Response: Statement is sufficient.

2. **Inquiry:** There are two similar administrative forms, one is the “Recent Authority Project Experience Form” and the other is the “Recent Project Experience Form”. Both are extremely similar; however, the “Recent Project Experience” form request the project number, and not the OPS number. Is it okay to provide the OPS No. in the Project No. column?

Response: Please provide the Project No. as shown on the first page of the RFEI.

3. **Inquiry:** The Letter of Interest requirements are for 11pt font with 1-inch margin. Does the 11pt font and 1-inch margin apply to the resumes and org chart as well? Additionally, please confirm the font size is 11pt (previously 10pt)?

Response: For the Letter of Interest section, it is required to use 11pt font. For the resumes/org charts section please use 10pt font.