

New Jersey Turnpike Authority

P.O. Box 5042, Woodbridge, NJ 07095



July 16, 2024

Document Change Announcement

2016 Standard Supplementary Specifications

Source Disclosure Form Removal

DCA2024SS-04

Subject: Revisions to

Section 102 Bidding Requirements And Conditions, Subsection 102.09 Submitting Proposals

Section 102 Bidding Requirements And Conditions, Subsection 102.23 Source Disclosure Form

Description of Change:

This DCA removes the Source Disclosure Form requirements from construction contracts.

Notice to New Jersey Turnpike Authority Staff and Design Consultants

Effective immediately, all contracts currently in the design phase shall incorporate the revisions herein.

For advertised contracts awaiting the opening of bids this revision shall be incorporated via addendum.

Contact your New Jersey Turnpike Authority Project Manager for instruction.

The revisions may be accessed on the Authority's webpage: <https://www.njta.com/doing-business/professional-services>

Recommended By:

(signature on original)

Lamis T. Malak, P.E.

Deputy Chief Engineer - Design

Approved By:

(signature on original)

Daniel L. Hesslein, P.E.

Acting Chief Engineer

Distribution: Senior Staff Engineering, Law, Maintenance & Operations Depts., All Prequalified Consultant Firms, File

NOTE: All text herein are REVISIONS, as indicated by the tracked changes, to the latest version of the 2016 Standard Supplementary Specifications.

102.09 Submitting Proposals

Delete this Subsection in its entirety and replace it with the following:

The Bidder shall submit a Proposal via Electronic Bidding. An authorized representative of the Bidder is required to digitally sign the Proposal. The Authority may reject Proposals that are not digitally signed by the authorized representative of the Bidder with an approved digital signature. More information on digital signatures are found on the Authority's Electronic Bidding website.

The Bidder is solely responsible for any and all errors and for timely submission of the bid, all components thereof, and all attachments thereto, through the Electronic Bidding system; the Authority assumes no responsibility for any claim arising from the failure of any Bidder or of the electronic delivery system to cause any bid, bid component, or attachment to not be delivered to the Authority on or before the time set for the opening of bids.

The following documents shall be submitted with the Proposal:

- (A) Scheduled Items of Work and associated bid prices.
- (B) Bidder's Certification indicating the authorized representative of the firm who is submitting the Proposal.
- (C) Disclosure Statement indicating firm ownership in compliance with N.J.S.A. 52:25-24.2.
- (D) Non-Collusion Certification.
- (E) Prequalification Certification.
- (F) The Proposal Guaranty, Consent of Surety, and Power of Attorney.
- (G) Acknowledgment of Addenda, if issued.

~~(H) Source Disclosure Form, pursuant to the requirements of Subsection 102.23.~~

~~(H)~~ Set-Off for State Tax Form, pursuant to N.J.S.A. 54:49-20.

Additionally, the Authority requests the following documents be submitted with the Proposal:

~~(I)~~ Certification of Business Registration as required pursuant to N.J.S.A. 52:32-44.

~~(I)~~ Valid Public Works Contractor Registration certificate(s) for the Bidder, and all joint venture entities if applicable, pursuant to the requirements of Subsection 102.15.

~~(K)~~ Certification of Non-Debarment form provided by the Authority, pursuant to N.J.S.A. 52:32-44.1.

~~(M)~~ Certification of Non-Involvement In Prohibited Activities in Russia or Belarus form provided by the Authority, pursuant to N.J.S.A. 52:32-60.1 et seq.

~~(M)~~ Disclosure of Investment Activities in Iran form provided by the Authority, pursuant to N.J.S.A. 52:32-58.

Add the following Subsection:

~~102.23 Source Disclosure Form~~

~~Pursuant to N.J.S.A. 52:34-13.2, all services performed under the Contract or performed under any Subcontract shall be performed within the United States. All parties seeking business under the Contract shall disclose the origin and location of the performance of their services that are the subject of the Contract. Each Bidder shall return to the Authority with its Proposal a completed, dated and certified Source Disclosure form. Instructions on submitting the form may be found on the Authority's Electronic Bidding website.~~