

**New Jersey Turnpike Authority
Engineering Department**

**Order for Professional Services No. A4236
Conditions Assessment of Maintenance and
State Police Facilities at Various Locations**

**Responses to Inquiries
Request for Expressions of Interest**

1. **Inquiry:** BMS Controls Technician – Niagara N4 Certified” – most mechanical or electrical engineers do not have this certification. Is it acceptable to hire a contractor to perform this work and include the cost as a direct expense?

Response: Please include the BMS Controls Technician labor as an expense and do not include in these hours in the staffing estimate table
2. **Inquiry:** We are requesting a 7-day extension to the June 7th, 2024, deadline.

Response: The NJTA is preparing an addendum to extend the Deadline for Submittal of Expressions of Interest from June 7, 2024 to June 12, 2024. Refer to website for addendum
3. **Inquiry:** On page 8 of the solicitation, it reads that the letter of interest shall be a minimum 11pt font size.” Please clarify if the font size is 10 or 11 pt. Please confirm that the font should be the same throughout the submission

Response: Font size shall be 11 pt minimum and consistent throughout submission
4. **Inquiry:** Does NJTA accept any equivalent certification/ BMS Controls Technician – Niagara N4 Certified.

Response: No. All site JACEs and BMS Supervisor are on the Niagara N4 Platform. BMS Hardware and Software will need to be accessed during the assessment.
5. **Inquiry:** Section B3, staffing estimate combines “ Roof Inspector and BMS Controls Tech” titles, can we split them into two separate titles?

Response: Refer to the response to Inquiry 1. The BMS Controls Technician labor shall be treated as an expense and shall not be included in the staffing estimate table.
6. **Inquiry:** Under the section titled "Experience of the Qualified Firm and its sub-consultants on Similar Projects," it states: "The Qualified Firm is required to submit a completed Recent Project Experience Form listing all projects, with the Authority as well as referenced clients provided in the letter of interest, on which the Qualified Firm is currently working, or that have been completed (closed out) within the previous three (3) year period." are we being rated on similar work (Architecture) with the Authority in the past three (3) years?

Response: Refer to the Ratings Factors starting on Page 4 of RFEOI. Similar Work outside of NJTA is considered relevant. Required forms are part of the evaluation process.
7. **Inquiry:** If selected for this assessment would the firm be excluded from participating in the design portions of future projects developed from this work?

Response: No
8. **Inquiry:** The RFEOI states that the Project Manager shall possess a valid NJ PE license. Would a NJ RA be an acceptable Project Manager?

Response: A NJ Registered Architect would be considered for the PM role

9. **Inquiry:** The Needs Assessment Report scope does not include any building interior architectural/fire protection/accessibility/life safety and/or structural assessment items? Is the intent of the study for a complete facility condition assessment or only listed items/systems?

Response: Most/all buildings were constructed within the past 5 years. All deficiencies should be noted in existing conditions report. Any structural needs/upgrades can be noted in the Building Exterior Needs Assessment. Any other needs listed above should be noted in the Special Systems Needs Assessment.

Inquiry: Can you please provide the square footage of each of the listed facilities to be assessed as well as square footage/acreage of each site?

Response: Building Square Footage and Site Square Footage/Acreage will be provided via addendum. See website for addendum.

10. **Inquiry:** We respectfully request a bid extension of 2 weeks;

Response: Refer to the response to Inquiry 2 and pending addendum.