

August 15, 2022

To: ALL CONSULTANTS

Subject: REQUEST FOR EXPRESSIONS OF INTEREST
Multi-Project Solicitation

ORDER FOR PROFESSIONAL SERVICES NO. P3909
2023 New Jersey Turnpike Authority Bridge Inspection Program
Garden State Parkway – Group 1
Milepost 0 to 96

And

ORDER FOR PROFESSIONAL SERVICES NO. P3910
2023 New Jersey Turnpike Authority Bridge Inspection Program
Garden State Parkway – Group 3
Milepost 123 to 149

The New Jersey Turnpike Authority (Authority) invites Expressions of Interest (EOIs) for two (2) Simple projects from engineering Firms prequalified and eligible in the following Profile Code:

Profile Code	Description
D280C	Bridges – NBIS Program, Complex

Attached (see Attachment A) is a list of all consultants currently prequalified and eligible to submit an EOI for the above referenced assignment. *Joint Ventures (*Firms interested in submitting an EOI as a Joint Venture must be prequalified as a Joint Venture with the Authority) that meet all Profile Code requirements are also eligible to submit an EOI.

To qualify as a prequalified consultant, a Firm **must** have on file with the Authority a current “Professional Service Prequalification Questionnaire” (PSPQ) package prior to submission of the EOI. A current PSPQ is one that has been on file with the Authority for no more than 24 months, or in certain cases for no more than 12 months. Only those Firms who have been prequalified for the specified profile code this project entails will be considered. Prequalification is not required for subconsultants. Prequalification is required for Joint Ventures.

The Authority has adopted a Disabled Veteran Owned Business (DVOB) Enterprise Program (the DVOB Program). Under the DVOB Program, Firms interested in being considered for this Order for Professional Services (OPS) agree to make a good faith effort to award at least three (3) percent of the assignment to those businesses that meet the requirements and have been registered by the Division of Revenue & Enterprise Services/Department of Treasury as a Disabled Veteran Owned Business Enterprise. Firms shall demonstrate how they will utilize DVOB Firms in order to achieve the 3% goal and add value to the project team.

The Authority shall also be seeking participation of Small Business Enterprises (SBE) as subconsultants. The project goal is 25% SBE participation to New Jersey Businesses (see Attachment B2).

The following attachments are incorporated into and made part of the RFEOI:

- Attachment A – EOI Submission Requirements (A1 through A8); and
- Attachment B - RFEOI Standard Information (B1 through B14)

This multi-project solicitation is for professional services required to inspect and provide individual inspection reports for 139 bridges located in the southern region (Group 1) of the Garden State Parkway for OPS No. P3909, and 139 bridges located in the northern region (Group 3) of the Garden State Parkway for OPS No. P3910.

It is the Authority's intent to engage the services of two firms through this multi-project solicitation for EOIs. Professional Services are required from two eligible firms, one for OPS No. P3909 and one for OPS No. P3910. The Consultant shall convey their understanding of both OPS', the Authority's needs, and shall express their approach to both projects. The highest technically ranked firm will be given an opportunity to express their preference of OPS assignment.

The specific services for this solicitation can be found in *Attachment A3, "Scope of Services"* attached herewith.

Project Description

The Bridge Inspection Program for the Garden State parkway (GSP) consists of the inspections for the 525 routine bridges and 11 major bridges. The routine bridges are divided into four (4) Groups. Bridges located in Groups 2 and 4 are to be inspected in every even year. Bridges located in Groups 1 and 3 are to be inspected in every odd year. This Request for Expression of Interest (RFEOI) is for GSP Groups 1 and 3. A routine bridge is typically a mainline or local road structure with an average of four simple spans and a multi-girder system which carries or spans over multi-lane/direction expressway traffic. The inspection and report format will follow the standard requirements for the New Jersey Turnpike Authority bridge inspection program and shall utilize proprietary software provided by Bentley "AssetWise Inspections" (aka InspectTech) to develop the reports.

These OPS' require the preparation of draft and final inspection reports, data collection and input by using Bentley's proprietary software for FHWA element level inspection, updating of FHWA Structure Inventory and Appraisal (SI&A) Forms, and other related work defined in the Scope of Work. See Subsections A7 and A8 for the lists and schedules of bridges to be inspected for each Group.

Staff Qualifications

Key project personnel shall possess relevant training and experience demonstrating 1) successful completion of effective scheduling for National Bridge Inspection Standard (NBIS) inspection of large groups of routine bridges and report submittals and 2) FHWA SI&A and Element Level Inspection data input and updating capabilities. Project Managers, Team Leaders, Assistant Team Leaders, Divers, Load Rating Engineers, Load Rating Reviewers, and Quality Control Engineers must meet the requirements outlined in the "Qualifications of Key Bridge Inspection Personnel" document on the Authority's website at <http://www.njta.com/doing-business/njta-bridge-inspect-program> under the heading "Bridge Inspection Program" and as summarized on the NJTA Bridge Inspection Qualification Summary Form QAF3 – Quality Assurance Audit: Technical Managers Qualifications Review Checklist (QAF3 Form). The QAF3 form is included within Appendix B of the NJTA Bridge Inspection Program Quality Management Plan. These factors will be critical elements in the selection process.

Project background materials (*preliminary plans, studies, reports, etc.*) will be available for review electronically through the Authority's Secure File Sharing site (Kiteworks) in the "*Background Materials*" folder. Access to the secure

workspace will be provided to all prequalified and eligible Consultants via e-mail as part of the RFEOI notification process. If there are any questions or issues related to the Secure File Sharing site, please contact Oleem O'Garro via e-mail at ogarro@njta.com. The subject line should read "OPS No. P3909 and P3910 Secure File Sharing Site Information."

Submission Requirements for Expression of Interest

Firms that are interested in being considered for these services must submit a total of **five (5)** copies of their Expression of Interest (EOI), no later than **10:00 AM on Tuesday, September 6, 2022**. EOIs are to be submitted as follows: **One (1) PDF** copy uploaded to the Authority's Secure File Sharing Site (**Kiteworks**); as well as **four (4)** hard copies, delivered to the Authority's Headquarters on or before the date and time referenced above.

Late submissions will not be considered.

EOIs shall be addressed to:

Hand or Overnight Delivery

New Jersey Turnpike Authority
1 Turnpike Plaza
Woodbridge, NJ 07095
Attn: Engineering Department, Structures Section
Oleem O'Garro, P.E.

U.S. Mail

New Jersey Turnpike Authority
P.O. Box 5042
Woodbridge, NJ 07095-5042
Attn: Engineering Department, Structures Section
Oleem O'Garro, P.E.

Access to the secure folder(s) in Kiteworks for this OPS will be limited to each Consultant team and NJTA staff (by invitation from Kiteworks). All required submissions are to be uploaded as one PDF document to the appropriate folder for the submission type (e.g., EOI, Technical Proposal, Fee Proposal), and shall be in accordance with the following naming convention: *(OPS #_EOI/Technical Proposal/Fee Firm Name)*. To gain access to Kiteworks, firms should email Jennifer Romero at jromero@njta.com with the following information in the subject line: "OPS Nos. P3909 and P3910 Kiteworks Access".

Inquiries

Inquiries pertaining to this RFEOI are to be directed in writing to Oleem O'Garro, P.E., via e-mail to ogarro@njta.com. The deadline for inquiries is **Monday, August 22, 2022**. The Authority will respond to all written inquiries received. Each inquiry will be stated, and a written response provided. Responses will be posted on the Authority's website under Doing Business, Current Solicitations on or before **Wednesday, August 29, 2022**. Consultants will be responsible for submitting their EOIs in accordance with the RFEOI and any modifications, revisions and/or clarifications thereto as a result of the posted responses. Late inquiries may not be reviewed or considered.

Consultant Selection

A consultant selection will be made from the EOIs that are received on time and are deemed complete. EOIs that are incomplete may not be considered. A Review Committee will evaluate the technical qualifications and experience of each Firm and its project team and will rank the Firms. The evaluation and ranking of the EOIs will serve as a method by which to create a short list of Firms most highly qualified to perform the project, who will receive requests for Fee

Proposals. OPS Nos. P3909 and P3910 will be awarded to the two (2) top technically ranked firms with assignment preference going to the highest technically ranked firm.

The EOIs will be evaluated and ranked based on numerical scores resulting from pre-established weighted factors. For this project, the rating factors and their relative weights are:

RATING FACTORS	WEIGHT (%)	POINTS
Experience of the Firm on Similar Projects	15	45
Experience of the Project Manager on Similar Projects	10	30
Key Personnel's Qualifications and Relevant Experience	15	45
Understanding the Project and the Authority's Needs, and Reasonableness of Staffing Estimate	15	45
Approach to the Project	15	45
Commitment and Ability to Perform the Project and Outstanding Work with the Authority	10	30
Commitment to Quality Management	15	45
Attainment of DVOB and SBE Participation Goals	5	15
	100%	300

Following the review of the submitted EOIs, the Authority will request Fee Proposals from Firms it deems the most qualified and will commence negotiations with such technically qualified Firms in the order ranked. All respondents will be notified at the completion of the review process regarding their status.

All submittals required pursuant to N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51), superseding Executive Order 134 (2004); N.J.S.A. 19:44-20.26 (P.L. 2005, c.271s.2); and Executive Order 117 (2008) will be requested from the intended Awardee(s) only. This will include the combined CH. 51/Executive Order 117 Two-Year Certification and Disclosure of Political Contributions form (CH 51.1 R1/21/2009), and the P.L. 2005 c. 271 Vendor Certification and Political Contribution Disclosure Form (Rev: 02/07/2006 DPP c271 C&D) completed by each business entity all of which will be transmitted to the intended Awardee(s) by the Authority and are to be returned to the Authority within five (5) business days from receipt.

Order for Professional Services
(OPS)

Final OPS Documents shall consist of the Authority's Order for Professional Services Agreement (which is available on the Authority's website), the RFEOI, the selected firm's EOI, as well as the selected firm's submitted Final Negotiated Fee Proposal. These documents are listed in the order of priority in the event of a conflict.

Consultants shall be required, at their own expense, to provide all insurance coverages as more fully set forth in the applicable OPS Agreement.

Attached please find additional information regarding EOI and project requirements. The Attachments, which are incorporated into and made part of this RFEOI, include: Attachment A and Attachment B.

Very truly yours,

ORIGINAL SIGNED BY

Michael Garofalo
Chief Engineer

MG:OO:ms
Attachments

c: L.T. Malak
W. Wilson
Review Committee
File

ATTACHMENT A
Supplemental Information

Subsection No. and Title

- A1. EOI Submission Requirements
- A2. OPS Procurement and Project Schedule
- A3. Scope of Services
- A4. Staffing Estimate
- A5. Compensation Basis
- A6. Prequalified and Eligible Consultants
- A7. Group 1 Bridge List
- A8. Group 3 Bridge List

Subsection A1
EOI Submission Requirements

To be considered for these services, qualified Firms, including Joint Ventures must submit their EOI which shall contain the following (unless otherwise noted):

1. **Letter of Interest** comprised of single-sided, letter-sized pages with minimum 1-inch borders and minimum font size of 10 pt., stating the Firm's interest, ability and its commitment to complete the requested professional services listed in this solicitation and in its EOI.

The Letter of Interest shall summarize the following information.

a. Experience of the Firm on Similar Projects

Provide information on the Firm and its subconsultants experience on similar projects.

The Firm shall provide information on past projects which it has performed that demonstrate similar service of those required for this assignment. Each project listed shall include a brief description of the project scope performed by the Firm and its relevance to the proposed assignment. It shall identify the Firm's office(s) the work was performed from, the date (time frame) the services were performed, magnitude and cost of the project, and contact/reference information for each project listed.

b. Experience of the Project Manager on Similar Projects

The Firm shall identify the Project Manager that will be assigned to the project and identify the individual's education, credentials, and work experience. The Firm should discuss the proposed Project Manager's experience and its application to the assignment. The Firm shall review the criteria set forth by the Authority in the RFEOI in consideration of the person proposed for the assignment. If the Firm is proposing an individual with credentials considerably different than those identified by the Authority, the Firm must explain its rationale and identify/demonstrate the benefit the individual brings to the assignment.

The resume of the Project Manager proposed, included in the EOI, shall be clear, dated and detailed to the related assignment experience. References shall be furnished for each project listed (include date when work performed and relevance to subject assignment and at least one contact name and phone number for each project). Unless otherwise noted, the Project Manager shall be a licensed Professional Engineer.

c. Key Personnel's Qualifications and Relevant Experience

The Firm shall identify the Team Leaders and/or other key personnel that will be assigned to the project and their role and responsibilities specific to the assignment. Information concerning their education, credentials and work experience should be provided along with contact/reference information. The Firm shall discuss the individuals proposed for the assignment and identify how their education, credentials and work experience are applicable to their role on the assignment.

The resumes of key personnel proposed, included in the EOI shall be clear, dated and detailed to the related assignment experience. References shall be furnished for each project listed (include at least one contact name and phone number for each project).

d. Understanding of the Project and the Authority's Needs, and Reasonableness of Staffing Estimate

Provide an explanation of the Firm's understanding of the project and Authority's needs required for the successful completion of the assignment. Provide a summary of the Firm's qualifications, and state how they

relate to the Firm's ability to provide the requested services. Through attached organizational chart and resumes identify the person(s), or subconsultant(s), responsible for each division of the assignment and their relevant experience.

Understanding of the Project

The Firm shall provide information to demonstrate that it fully understands the overall objective of the project and why the Authority is undertaking the assignment. This may include discussions providing background information on the need for the project, its effect on the Authority's facilities, and impact on the overall transportation network. Firms should demonstrate specific first-hand knowledge of the location affected by the project and the long-term effects the project has on the Authority, its patrons, or other relevant issues.

Understanding of the Authority's Needs

The Firm shall demonstrate that it fully understands the needs of the Authority as it relates to the specific scope-of-work identified in the RFEOI. The Firm must confirm the deliverables and the schedule for design and construction associated with project specific deliverables. The Firm should also discuss project management items, including deliverables such as submittal of wage rate approvals and invoicing.

Reasonableness of Staffing Estimate

The Firm shall demonstrate through an attached Staffing Estimate the workhours required for this assignment, including any work anticipated to be performed by subconsultants. The staffing schedule shall follow the guidelines set forth herein and sample in Subsection A4.

e. Approach to the Project

The Firm shall identify the major tasks comprising the project and describe in detail how they will be accomplished. Provide an explanation of the process the Firm will use to schedule, manage, and perform the required tasks within the scope of services and identify the key milestones and the project's critical path. The Firm shall identify key issues and potential problems and discuss alternatives and options which would lead to resolution. The Firm should discuss innovative concepts with cost benefits and/or accelerated project delivery, where applicable. The subconsultant roles, value to the team/project, and reporting relationship shall be clearly identified.

f. Commitment and Ability to Perform the Project and Outstanding Work with the Authority

The Firm shall affirm its commitment and ability to complete the proposed work as well as any outstanding work they currently have with the Authority. The Firm shall provide an explanation of the anticipated project schedule and demonstrate that the Firm can commit the required staff resources and management to perform the assignment. A listing of the Firm's facilities, including the address of the office where the project will be performed, and how they relate to the Firm's ability to provide the requested services shall be provided.

Commitment and Ability to Perform the Project

The Firm shall discuss its commitment and availability of required staff for the assignment as shown on the completed "Commitments of Proposed Project Staff" and "Certification of Staff Availability" forms.

Outstanding Work with the Authority

The Firm shall discuss its outstanding work with the Authority as shown on the completed Disclosure Forms for the prime and all subconsultants. Information should be provided to demonstrate how this project may be impacted or affected by the existing workload of the consultant or its subconsultants. Outstanding Work shall

be considered the sum of the Outstanding Work of the prime and subconsultants. No factors/weighting will be applied based on the percent of work assigned to the prime or subconsultants.

g. Commitment to Quality Management

An affirmation of the Firm's Commitment to Quality Management and Quality Assurance/Quality Control (QA/QC). The Firm shall provide a written narrative that describes the Firm's quality assurance policy and how it intends to implement a quality assurance program specifically for this assignment. The Firm shall identify credentialed QA/QC staff and the roles and working relationship with other staff members as part of the design process or construction phase.

h. Attainment of DVOB and SBE Participation Goals

The Authority has adopted a Disabled Veteran Owned Business (DVOB) Enterprise Program (the DVOB Program). Under the DVOB Program, Firms interested in being considered for this OPS agree to make a good faith effort to award at least three (3) percent of the assignment to those businesses that meet the requirements and have been registered by the Division of Revenue & Enterprise Services/Department of Treasury as a Disabled Veteran Owned Business Enterprise. Firms shall demonstrate how they will utilize DVOB Firms in order to achieve the 3% goal and add value to the project team.

The Authority has also adopted a Small Business Enterprise Subconsultant's Program (the SBE Program). Under the SBE Program, Firms interested in being considered for this OPS agree to make a good faith effort to award at least twenty-five (25) percent of the assignment to those businesses that meet the requirements and have been registered by the Division of Revenue & Enterprise Services/Department of the Treasury as a Small Business Enterprise.

Firms shall demonstrate how they will utilize SBE Firms in order to achieve the 25% goal and add value to the project team.

2. An **organizational chart** showing key project team members for all primary tasks, including subconsultants. Provide all team members' names, titles and reporting relationships.
3. **Resumes for the Project Manager and each Key Personnel team members**, detailing relevant experience and professional/technical qualifications. Include resumes of proposed subconsultants. Each resume should be one page single-sided with dates provided for each project.
4. A completed **NJTA Bridge Inspection Qualification Summary form** detailing certifications of proposed staff. Provide one complete form for each OPS. A copy of this form is available via the Authority's Secure File Sharing Site.
5. A **detailed staffing estimate** per task and by ASCE Grade/ Classification, along with an estimate of total hours, to provide the work described herein.
6. A **Project Schedule** for this solicitation that addresses the various tasks defined by the scope of services for this assignment.
7. **Recent Authority Project Experience Forms** identifying all Authority projects on which the consultant is currently working or have been completed (closed out) within the previous five (5) year period. A separate form shall be provided for the prime consultant and for each subconsultant.
8. A completed **Affidavit of Eligibility/Disclosure of Material Litigation form** (which is available on the Authority's website) for review by the Authority's legal counsel. Forms for each Firm, each member of a joint venture and all subconsultants shall be submitted. Firm shall certify that it is not suspended, disbarred, or disqualified from bidding on any state or federal projects. Furthermore, no litigation shall be pending or brought

against the Firm that could materially affect its ability to perform the OPS described herein. Firm shall submit a description of all litigation pending, threatened or brought against it, including any litigation against its owners and/or principals; and shall also submit a description of any enforcement actions or penalties pending or assessed by any regulatory agency having jurisdiction over permit compliance, worker health and safety, or labor laws, as these issues relate to performance of the OPS described herein.

In lieu of a notary public, the Authority will accept the following statement on the Affidavit of Eligibility/Disclosure of Material Litigation form above the signature line: **“I certify, under penalty of perjury under the laws of the State of New Jersey, that the foregoing is true and correct”**. Hardcopy signed and notarized forms will be required to be submitted at the request of the Authority.

9. A completed **Disclosure Form – Outstanding Work with the Authority** (which is available on the Authority's website) stating all outstanding work with the Authority for both New Jersey Turnpike and Garden State Parkway projects. Forms for each Firm, each member of a joint venture and all subconsultants shall be submitted. State “none” on the form if Firm, joint venture or subconsultant has no outstanding work with the Authority. It is specifically noted that the Authority's Disclosure Form shall be submitted with the EOI. Consultants may separate types of work by category (i.e.: Design Services, Construction Services, Environmental Services, etc.) however, the “Total” amounts stated at the bottom of the page shall be the combined total amounts of all outstanding work with the Authority as identified on the form.
10. A completed **Commitments of Proposed Project Staff** form stating the percentage of time each member has available to commit to this assignment, including subconsultant staff.
11. A completed **Certification of Staff Availability** form the Firm shall certify that the staff proposed in the EOI shall be used in the performance of the project. When proposing the same staffing in multiple EOIs, disclose one of the following:
 - A. A statement that all projects utilizing same staff will be completed on time and how this will be done, or
 - B. A statement that the Firm voluntarily withdraws one of the EOIs from further consideration if the Authority is giving serious consideration to more than one EOI, or
 - C. Alternate staff resumes to be used by the Authority in evaluating EOIs if the Authority is giving serious consideration to more than one EOI.
12. A completed **SBE/DVOB Form – Proposed Schedule of Small Business Enterprise Participation and Disabled Veteran Owned Business Enterprises** stating the Firm's intention to use SBE and DVOB Certified Firms as subconsultants.
13. A completed ***Disclosure of Investment Activities in Iran** form.
14. A completed **Certification of Non-involvement in Prohibited Activities in Russia or Belarus** form. pursuant to N.J.S.A. 52:32-60.1 et seq. (P.L.2022, c.3).
15. A completed **Vendor Source Disclosure** form.
16. A completed **Ownership Disclosure Form**, pursuant to N.J.S.A. 52:25-24.2.
17. ***Business Registration Certificate**.

* Form is **required** from the successful firm (and all subconsultants) **prior to award** of the OPS.

The required forms referenced in Items 7 through 17 above can be found on the Authority's website: www.njta.com under *Doing Business*, *Engineering Professional Services*, *Supplemental Forms*.

The NJTA has promulgated a Code of Ethical Standards pursuant to the laws of the State of New Jersey, a copy of which is available on the State of New Jersey website <https://www.state.nj.us/ethics/docs/ethics/uniformcode.pdf>. By submitting an EOI, Firm will be subject to the intent and purpose of said Code and to the requirements of the State Ethics Commission.

EOIs are limited to a total of ten (10), single-sided, letter size pages, comprised of the following: **Letter of Interest**, not to exceed five (5) pages, **Resumes**, a maximum of five (5), each of which shall be one (1) page. Pages in excess of these requirements will not be considered. This information shall be presented in an organized fashion and shall be categorized in accordance with the preceding submission requirements.

A brief transmittal letter along with the following forms and/or documents (listed below in the order in which they appear in this RFEOI), are **excluded** from the above referenced page count:

- Organization Chart
- NTJA Bridge Inspection Qualification Summary Form
- Detailed Staffing Estimate
- Project Schedule (a maximum of 2 pages) – foldout sheets are not permitted
- Recent Authority Project Experience Form
- Affidavit of Eligibility/Disclosure of Material Litigation Form
- Disclosure Form - Outstanding Work with the Authority
- Commitments of Proposed Project Staff Form
- Certification of Staff Availability Form
- SBE/DVOB Form
- Disclosure of Investment Activities in Iran Form
- Certification of Non-involvement in Prohibited Activities in Russia or Belarus
- Vendor Source Disclosure Form
- Ownership Disclosure Form

The aforementioned page limitation shall be increased to a maximum of sixteen (16) pages, if the Consultant must exercise option 11C above. The additional six (6) single-sided letter-sized pages shall include information for alternate staffing as follows:

- 1) An alternate Organizational Chart as permitted above showing key personnel names, position, title and reporting relationships (Note: Organizational Chart is not included in the page count).
- 2) One (1) page, single-sided resume for up to five (5) alternative key project personnel stating relevant experience including dates of assignments and professional qualifications.
- 3) Allowance for one (1) page, if necessary, to explain the consultant's modified approach to the project if it would be handled differently as a result of utilizing the alternate personnel.

The Consultant shall not include alternate staffing in their EOI unless they are required to do so in accordance with Option 10C. When appropriately included in the EOI, the proposed alternative staffing information shall be contained in a separate attachment of the EOI. It shall only be considered by the Authority in the scoring of the EOI if required.

Anything in excess of the page limitations for each of the EOI criteria above will not be read or considered. If the EOI submitted is not in accordance with the specific provisions defined above, it shall be considered, non-responsive, incomplete and may be rejected.

Subsection A2
OPS Procurement and Project Schedule

Posted August 15, 2022

Deadline for Inquiries August 22, 2022

Posted Responses to Inquiries August 24, 2022

Submittal of Expressions of Interest..... September 6, 2022

Recommendation to Award OPS October 25, 2022

Notice to Proceed November 2022

Group 1 and Group 3:

Estimated Start of Scheduled Bridge Inspections February 2023

End of Scheduled Bridge Inspections November 30, 2023

Submission of Draft Individual Reports See Scope of Work

Submission Deadline for Final Inspection Reports April 1, 2024

End of Potential Unanticipated Work April 30, 2024

Project Completion April 30, 2024

Subsection A3
Scope of Services

I. GENERAL

1. The Consultant shall be responsible for the thorough understanding of the project requirements including the applicable codes and regulations governing the inspection. The Consultant shall become familiar with the New Jersey Turnpike Authority's (NJTA) procedures, presentation and coordinating requirements for the effective performance of the project.
2. It will be the Consultant's responsibility to bring to the attention of the Authority, in the Request for Expression of Interest, or during preparation of the Expression of Interest, any errors, omissions or non-compliance discovered in this "Scope of Services" section. By neglecting to do so, the Consultant will be responsible to make any resulting scope of services changes without additional compensation.

II. PROJECT COORDINATION

A. NJTA Coordination:

1. The Consultant shall coordinate its activities with NJTA personnel throughout the course of this OPS. Early on, the Consultant will establish a means of coordinating and reporting its activities with the designated project liaison to ensure an expeditious exchange of information. The NJTA shall be informed of all meetings with other agencies, government officials and/or groups so that NJTA personnel can attend if necessary.
2. All correspondence, invoices and transmittals for the project shall be referenced by the NJTA's Order for Professional Services Number.
3. The Consultant will be required to submit two (2) different monthly schedules/reports as follows:
 - Invoice Progress Report - The Consultant will be responsible to prepare and submit a separate monthly progress report and progress schedule indicating percent complete by task, corresponding to the Invoices. Invoices shall be submitted and received by the Authority's Engineering Department within 15 calendar days of the end of each billing period. Standard reporting forms in MS Excel will be provided by the Authority at the project's kick-off meeting.
 - Submission Schedule – The Consultant shall submit a bridge inspection submission schedule which includes but may not be limited to the following fields: Inspection Date, 2 Week Submission, 90 Day Submission of SIA and NBE data, Draft Report Submission, Final Report Submission, Load Rating Updates Required, and Comments. The Bridge Inspection Program Technical Manager will provide a template in Excel at the kickoff meeting. The initial schedule shall be submitted within 30 days of receipt of the template. Monthly updates are required to be submitted by the 7th of each month.
4. The Consultant shall notify the Authority's Liaison Engineer immediately, if and when the percent fee expended exceeds the project percent complete. The Consultant shall implement at once the necessary adjustments and/or make recommendations on how to alleviate this condition. Failure to do so will put the Consultant at risk of having to absorb any costs above and beyond the authorized fee.
5. Invoices are required to be submitted on a monthly basis.

6. The Consultant shall submit the names of the personnel in the inspection teams, along with their resumes and NHI training certificates, for approval by the Authority. The Consultant shall complete the QAF3 forms. The Authority's Liaison Engineer shall have the right to approve the number, qualifications and performance of the Consultant's personnel and to have the Consultant remove any such personnel from the project who are not approved or licensed/certified as required, or who fail to perform satisfactorily. The Consultant shall not remove approved personnel assigned to the project without the written approval from the Authority. Certificates shall be in PDF format with the following naming convention: "Firm Last First # year" ("ABC Smith Jane 130092 2012.pdf"). For acceptable Non-NHI courses such as the PennDOT thirteen (13) day bridge inspection course, use "Firm Last First #Equiv year" ("Bridge Associates Johnson Edward 130055Equiv 1999.pdf"). All files shall be submitted in one general folder or directory, not broken up into folders/subfolders. Certificates and completed QAF forms shall be submitted at the kickoff meeting.

B. Quality Management and Coordination with Bridge Inspection Program Technical Manager Consultant:

Immediately following Notice to Proceed, the Consultant shall submit a Project-Specific Quality Control/Quality Assurance (QA/QC) Plan for Authority's approval which clearly explains how its firm-wide Quality Management Program translates into the quality process for this assignment. The QA/QC Plan shall identify credentialed QA/QC personnel and their roles, and explicitly outline measures to be followed throughout the duration of the assignment, including the management of subconsultants and their work. The submittal shall include the forms used by the Consultant to document the QA/QC process for review and approval by the Authority. If the forms are not found acceptable or the Consultant does not have forms available, then use of the Authority's QAF-5 form detailed in the current New Jersey Turnpike Authority Structure Inspection Quality Management Plan shall be used. The completed forms should be retained by the Consultant and available for review upon the Authority's request. The Consultant is entirely responsible for the quality of submittals in this inspection assignment and will be monitored by the Authority on a continued basis for adherence to the approved QA/QC Plan. Should it be determined that incomplete or erroneous reports are being submitted, then the Consultant will be required to convene a meeting with the Authority to review the deficiencies and propose an action plan to bring the reports to established standards.

It is noted that general overview of the 2023 NJTA Bridge Inspection Program for Parkway – Group 1 Bridges and Parkway – Group 3 Bridges will be performed by the Authority's Bridge Inspection Program Technical Manager Consultant (Technical Manager) to ensure accuracy, consistency and completeness in inspection data collection and entry, SI&A and FHWA Element Level bridge inspection coding interpretation, inspection report format and content. The Technical Manager will be responsible for unscheduled field audits for compliance of inspection personnel and procedures, review of sample draft inspection reports and limited audits of Bentley AssetWise Inspections (InspectTech) data entry, SI&A updates and FHWA Element Level bridge inspection coding. A kickoff meeting will be scheduled with the Consultant, the Authority's Liaison Engineer and the Technical Manager to discuss inspection procedures, personnel, report format, schedule and submittals.

The Authority's Liaison Engineer and the Technical Manager will arrange coordination meetings with all 2023 NJTA Bridge Inspection Consultants to establish consistent inspection procedures, coding guidelines, and report format. The Consultant shall include two (2) half day coordination meetings at the Authority's Administration Building in the estimate of work hours in the EOI and Fee Proposal.

C. Other Agency/Entity Coordination

The Consultant will be required to contact and/or meet with representatives of state and/or other agencies/entities (e.g., New Jersey Department of Transportation, Conrail, Norfolk Southern, CSX, NJ Transit, Amtrak, etc.), to review and determine all necessary project requirements and permits. It is noted that other agencies/entities may have security requirements such as obtaining of TWIC (Transportation Worker Identification Credentials) cards or supervision of inspection work by a security firm. The Consultant shall notify the Authority immediately if it is revealed during initial contact that the railroad ownership has changed. The Authority's Liaison Engineer will establish correct channel of communication with the new railroad company for the Consultant in this case. Various regional agencies will be affected by this project and should be kept informed as to the status of this project. US Coast Guard shall be notified at least 30 days prior to the inspection of any bridge over a navigable waterway.

III. REGULATIONS AND GUIDELINES TO BE FOLLOWED, BUT NOT LIMITED TO:

A. **New Jersey Turnpike Authority (NJTA)**

NJTA Standard Specifications 2016
Design Manual
Standard Drawings
Structural Repair Programs
Category A Repair Procedures
Authority Deficiency Category Definitions
Bridge Inspection Security Measures
InspectTech Connect Edition Online Help System
Manual for Traffic Control in Work Zones
NJTA Parapet Stenciling Procedures (current version).
LRFR Load Rating Manual (current version)
NJTA Bridge Inspection Program Quality Management Plan (current version)

B. Structure Nomenclature/Inspection Methodology

Federal Highway Administration (FHWA)

Culvert Inspection Manual, 1986, FHWA-IP-86-2
Bridge Inspectors Reference Manual, December 2006
Guidelines for the Installation, Inspection, Maintenance and Repair of Structural Supports for Highway Signs, Luminaries and Traffic Signals, March 2005
Inspection of Fracture Critical Bridge Members, 1986, FHWA-IP-86-26
National Bridge Inspection Standards, 23 CFR Part 650, January 2005

American Association of State Highway/Transportation Officials (AASHTO)

Manual for Bridge Evaluation, 3rd Edition with 2019 Interims
Manual for Bridge Element Inspection
Roadside Design Guide, 1996

Occupational Safety and Health Administration (OSHA)

Commercial Diving Operations Standards, 29CFR Part 1910 Subpart T

New Jersey Department of Transportation (NJDOT)

Bridge Element Inspection Manual, Revision 1, February 2015.

Underwater Inspection and Evaluation of NJ Bridges Guidelines Manual, June 1994 Edition with August 2008 Revisions.

C. Concrete Deficiencies

American Concrete Institute (ACI)

Guide for Conducting a Visual Inspection of Concrete in Service, 2008, ACI 201.1R-08

D. Steelwork/Paint Deficiencies

Steel Structures Painting Council (SSPC)

E. Structure Inventory and Appraisal

Federal Highway Administration (FHWA)

Recording and Coding Guide for Structure Inventory and Appraisal of the Nation's Bridges, December 1995, FHWA-PD-96-001, and Errata Sheet, March 2004

New Jersey Department of Transportation (NJDOT)

Recording and Coding Guide for Structure Inventory and Appraisal of New Jersey Bridges, 2003 Edition with May 2008 Interim Revisions

IV. GENERAL REQUIREMENTS AND CONDITIONS

- A. The Consultant shall defend, indemnify, and hold harmless the Authority, its Commissioners, Directors, officers, employees and agents from liability of any nature or kind arising out of any act or omission of the Consultant or any person, firm or corporation employed by the Consultant in connection with the work.
- B. The Consultant shall not assign this OPS, sublet, or transfer any part of the work or obligations hereunder, without the prior written approval of the Authority.
- C. The Consultant shall comply with all Federal and State laws applicable for the work to be performed under this OPS.
- D. The Consultant shall obtain a traffic permit prior to performing any work on the Authority's Right of Way.
- E. The Consultant shall provide traffic control in accordance with the current edition of the New Jersey Turnpike Authority Manual for Traffic Control in Work Zones, for bridge inspection work along the New Jersey Turnpike and Garden State Parkway. The Consultant shall also provide traffic control on local and state roads in accordance with the governing agency's requirements. **The Consultant shall not rely exclusively on State Police-assisted slowdowns, and instead shall assume that availability for slowdowns will be limited. Under the Approach to the Project Section of the Expression of Interest, the Consultant shall include an estimate for the duration and quantity of shoulder and lane closings for this OPS.** No shoulder or lane closings on the New Jersey Turnpike will be approved until the Consultant, its subconsultants, and its subcontractors view the Authority's Traffic Safety Training video on lane closing procedures. Reimbursement for furnishing traffic control devices and shoulder/lane closings will be made as a direct expense.

Traffic Control Coordinator (TCC) shall be required where lane and half ramp closings are to be installed by the Consultant, subconsultant or subcontractor as part of design or bridge inspection. A TCC will not be required for shoulder closings installed by the consultant or vendor. Refer to Specifications Subparagraph 801.03(A)(6) for TCC requirements and certification which shall apply to design and bridge inspection tasks involving lane and half ramp closings.

- F. For bridge inspection work over active railroad lines (NJ Transit, Amtrak, Conrail, CSX, Norfolk Southern, Shared Assets, etc.) the Consultant shall have their Team Leaders and Inspectors complete safety training as required by the respective outside agency. The Consultant shall obtain railroad permits, and flagging services necessary to access and perform inspections. For purposes of estimating the costs for permits, flagging, and inspection services, the Consultant shall assume a value of \$10,000 for Group 1 and \$30,000 for Group 3, unless upon review of all requirements it is expected to exceed these values. The estimated expense shall be listed separately in the Fee Proposal.
- G. Lane closings and daily shoulder closings necessary for the inspection work shall be provided and maintained by the Consultant, and shall conform to applicable Standard Drawings. Lane and shoulder closings may not be possible at all times due to conflicts with ongoing higher priority construction or maintenance work in certain areas. The Consultant shall utilize all available Maintenance and Contractor installed closings, where possible. This will require close coordination and contact with the Authority's Operations Department. Lane and shoulder closing requests, as well as slowdown requests, shall be submitted via the web-based application to the Authority (instructions will be provided to the consultants at the kick-off meeting) one week in advance of the desired closings (by Monday, 12:00 PM), and shall conform to the Authority's Lane and Shoulder Closure Tables in the Manual for Traffic Control in Work Zones.
- H. Short duration shoulder closings necessary for the inspection work shall be provided and maintained by the Consultant. **Short duration shoulder closings shall be installed for a maximum duration of 60 minutes within a two-hour window, and are restricted to cursory top of deck surveys and underdeck and pier top inspections requiring a TMA.** Short duration shoulder closings shall conform to Standard Drawing No. TP-7.
- I. All inspection work shall be performed behind guide rail or other existing roadside barriers, where feasible. Where work must be conducted in a closed lane or shoulder, a truck mounted attenuator (TMA) shall be provided and placed preceding the work area in accordance with the current AASHTO Roadside Design Guide. For moving inspection operations which do not require the setup of equipment (ladders, snooters, etc.), TMAs will also be required. **The truck mounted attenuator shall be approved for Manual for Assessing Safety Hardware, Test Level 3 (MASH TL-3).** The truck shall be in excellent operating condition and have a minimum gross weight as required by its MASH TL-3 certification. The truck shall also be equipped with two large conspicuous overhead flashing lights. If supplied with an arrow board, only the "CAUTION" bar shall be illuminated. The top of the arrow board must be 13 feet 6 inches from the ground for either standalone arrow boards or TMA attached arrow boards. TMAs shall be provided by the Consultant. A separate line item shall be provided in the Fee Proposal for the cost associated with furnishing the TMAs for the project and for fueling of the TMAs. For moving inspection operations, the TMA must be fitted with a "Shoulder Closed" sign that will not be obstructed or obstruct any oscillating lights or the arrow board panel. The Consultant will be required to provide a letter from the proposed rental company, which states that the TMAs supplied meet or exceed MASH TL-3 compliance to be qualified for reimbursement. In addition, the Consultant will be required to take photos of the TMA, specifically for review of the placement of the TMA mounted "Shoulder Closed" sign.
- J. The Consultant shall furnish specialized equipment as needed to perform bridge inspections. Reimbursement for special inspection equipment will be made as a direct expense.
- K. Reimbursement for any additional cost incurred by the Consultant due to circumstances beyond the control of the Consultant, such as down time for bad weather, shall be approved by the Authority's Liaison Engineer. The Authority's Liaison Engineer will have sole discretion in determining if circumstances, and therefore compensation for additional work and expenses, are beyond the control of the Consultant.

- L. The Consultant shall retain legal responsibility for all inspection work, which shall in general follow the latest standards including all the applicable codes and regulations governing the inspection and practices of the Authority.

- M. **Miscellaneous Work**

The Consultant shall provide in the EOI and Fee Proposal an additional 700 hours for each OPS for unforeseen emergency inspection, load rating, repair design services and/or extra work as directed by the Authority (Miscellaneous Work). In addition, \$20,000.00 in direct expenses for each OPS for this work shall be included as a separate line item in the Fee Proposal. 200 hours of the 700 hours shall be set aside specifically for load rating updates (not new load ratings) based on as-inspected conditions, primarily due to section loss. Section loss tables shall be created for bridges that exhibit substantial section loss as specified in the Authority's Section Loss Workbook (current version). As the biennial inspections are completed, the Consultant shall utilize the section loss table to assess the as-inspected conditions (if any) and submit a list of recommended bridges to be updated for Authority review and approval. The updates shall be made using existing load rating files, by key personnel meeting the requirements of the NJTA LRFR Load Rating Manual.

For routine bridges, initial LRFR load ratings or LRFR load rating updates shall utilize the most current version of AASHTOWare's Bridge Rating (BrR) software which has been approved for use in Appendix A1 of the Authority's current Load Rating Manual. For complex bridges that cannot be modeled in BrR, LRFR load ratings shall utilize other appropriate software specified in the NJTA LRFR Load Rating Manual. The load ratings shall also include Emergency Vehicles EV2 and EV3, as needed and in accordance with the NJTA LRFR Load Rating Manual.

Proposers are advised that since 2015, the costs associated with obtaining BrR and any other LRFR load rating software licenses will no longer be reimbursed by the Authority as a direct expense. Proposers are further advised that the Authority currently licenses the BrR Unlimited Option as a Member Agency, which allows consultants to obtain single copies of BrR at the current Special Consultant / Agency Option license fee of \$5,900 per workstation for use performing load ratings of the Authority's bridges.

The Authority's Liaison Engineer may require additional information with regard to a reported deficiency by the Consultant, the Authority's Maintenance Department and/or another party. The required information may consist of a survey or sketch with photographs and recommendations for corrective action. Depending on the deficiency, the Consultant may be required to provide design services. The design services may consist of preparing calculations, providing details and specifications, and developing cost estimates.

Explicit written authorization must be received from the Authority's Liaison Engineer in order to charge time to each task, prior to commencement of the work. The Consultant will be requested to provide an estimate of hours and cost, in writing, related to each special assignment under consideration for prior approval.

- N. All team leaders shall notify the Authority and BIPTM of their location via email on a daily basis. Email template shall be provided to each consultant and subconsultant at the kick-off meeting.

V. **SPECIFIC PROJECT SERVICES**

Bridge Inspection Scope

- A. The services to be furnished by the Consultant shall include, but not necessarily be limited to, the following items of work:

The Garden State Parkway Bridge Inspection Program consists of the inspection of 525 routine bridges and 11 major bridges along the entire length of the roadway. The 525 routine bridges are divided into four (4) Groups, two in the southern region (Groups 1 and 2) and two in the northern region (Groups 3 and 4). Bridges in Groups 1 and 3 will be inspected in every odd year. Bridges in Groups 2 and 4 will be inspected in every even year. Groups 1, 2, 3 and 4 contain 139, 125, 139, and 122 bridges, respectively. **Only Groups 1 and 3 are scheduled for inspection in OPS Nos. P3909 and P3910.** However, the Consultant may be required to perform cursory inspections of bridges in Parkway Groups 2 and 4 with open Category A reports. The estimated hours for these cursory inspections shall be included in the Miscellaneous Work hours.

1. For each bridge listed in Attachments A7 and A8, the Consultant shall perform a routine biennial inspection on or prior to the previous inspection date. NBIS allows for inspections up to two months prior to the previous inspection date; NJTA approval is required for inspections more than 7 days prior to the anniversary date.
2. Bridge Nos. 31.6N, 31.6S, 32.0N, 32.0S, 33.5N, 33.6S, 34.5N and 34.5S in Group 1 and Bridge Nos. 128.0A and 128.0B in Group 3 are undergoing replacement via staged construction. Full inventory inspections will be required with updated findings entered into InspectTech for bridges with completed construction. A first cycle report will be required to be submitted for these inspections. In addition, any portions of the new structures opened to traffic during the course of OPS Nos. P3909 and P3910 will require initial NBIS inspection and NBI and Element Inspection data collection and entry. Inspection for these structures shall be scheduled around the construction schedule as deemed appropriate. Until construction is deemed complete, no inspection reports will be required for these bridges. The estimated hours for these inspections shall be included in the Miscellaneous Work hours.
3. Consultants who have been awarded the similar group of routine bridges for the last cycle inspection shall include a list of proposed team leaders assigned to each of the bridges. This will promote having a different set of eyes to look at the same bridges for two cycles in a row.
4. For Bridge Nos. 9.2, 92.7, and 92.7A in Group 1 and Bridge Nos. 128.0A, 128.8A, 131.8, 140.5, 141.3, 142.9, 142.9A, 143.0, 143.0A, 145.3, 145.7, 146.9, 147.0, 147.0E, 147.2 and 147.3 in Group 3, the Consultant shall perform an inspection of Fracture Critical Members (FCM).
5. The inspection of FCMs shall be in accordance with the below and shall be performed at the time of the routine biennial inspections. The FCM inspections are in addition to the requirements of the routine biennial inspections (not in place of).

FCM inspections include but are not limited to bridges with box girders, plate girders, two or three-girder girder systems, or other non-redundant structural members. The FCM inspection requires full hands-on inspection of all surfaces and weldments of the box girders (interior and exterior) and plate girders in the tension zones, including their major bearings and critical uplift anchor bolt assemblies. Also included are bearing, joint, and structural steel conditions for span ends supported by the box girders or framed integral therewith.

For welded construction, tension and stress reversal zones shall be examined for presence of tack welds; welded erection aids; groove weld backup bars; plug welded holes; and other weld details. Special attention shall be paid to any AASHTO Fatigue Category D, E, or E' weld details. Pin and hanger or hinge pin conditions, clearances, and positions shall also be documented. Paint shall be removed from areas if applicable (inside and outside the box) of suspected cracks to perform non-destructive testing if deemed necessary. The areas where paint has been removed and cleaned shall be spray coated by the inspector with a rust inhibitor. The locations and number of such details shall be identified, delineated and documented by the Consultant. Prior to any non-destructive testing, a recommended list of locations shall be submitted to the Authority's Liaison Engineer for approval. The estimated expense for non-destructive testing shall be listed separately in the Fee Proposal.

The team leader for FCM inspection shall have taken the NHI FCM inspection course (FHWA-NHI-130078) within the last 5 years.

Confined Space Entry Requirements:

- a. The Team Leader and Inspector shall attend a training course for confined space inspections, and submit evidence of training certification to the Authority. Firms such as Leading Edge Safety and Health, LLC, (732) 223-7800, offer training course on safety of confined space entry.
 - b. During the FCM inspection of the interior of the box girder, interior air shall be monitored from the outside by a person certified for first aid from a firm certified for the interior air monitoring.
 - c. A second inspector shall be at the entry opening with a two-way radio to stay in contact with the entrants inside the confined space.
5. The Consultant shall review and adhere to the Authority's Category A Repair Procedures, for the reporting of potential Category A deficiencies.
 6. For bridges over waterways, the Consultant shall probe and check for possible scour and footing undermining conditions along the face of each abutment and pier. The Consultant shall also take soundings at ten (10) foot intervals along both fascias and along the longitudinal centerline of the bridge. Provide a streambed cross-section showing the streambed below both fascias and the longitudinal centerline of the bridge for structures carrying more than 4 lanes/shoulders. Water level, at the time of inspection, shall be shown on the cross-section relative to a reusable known reference elevation. Baseline streambed profiles shall be shown on the drawings to assess long term movement. If tidal flow is present, both mean high and low water level shall be shown. The consultant shall provide Sounding sketches using the template provided by NJTA; the sounding sketches are to be an update of the soundings from the last underwater inspection report. For bridges that require underwater inspections, a Diver may be used to perform the off-cycle soundings/fathometric surveys.
 7. For Bridge No. 81.4 in Group 1, the Consultant shall perform an underwater inspection of those portions of the substructure that are below mean low water. This inspection shall be a hands-on inspection performed by a qualified dive team. A Professional Engineer, licensed in the State of New Jersey, shall be present when the underwater inspection is performed. A diving report containing observations of noted conditions shall be submitted. The inspection shall be a Type 2 classification in accordance with NJDOT's Underwater

Inspection Evaluation of New Jersey Bridges Guideline Manual, June 1994, and all associated revisions. The underwater inspections are in addition to the requirements of the routine biennial inspections (not in place of) and shall be performed at the time of the initial routine bridge inspection. Bridges that have a depth of water not less than 4 feet at the substructure units shall have underwater inspections performed. The depth of water in the channel near the substructure units must be verified by the Team Leader prior to the underwater inspection to verify that the underwater inspection is required. If tidal flow is present, the depth of water in the channel at the wall units at low tide must be verified by the Team Leader prior to the underwater inspection, to verify that an underwater inspection is required and make every effort to perform the inspection during low tide.

The minimum size of a dive team shall be three (3) as follows:

- I. Commercial Scuba Air Diving
 - a. Designate Person-in-Charge (DPIC)
 - b. Standby Diver
 - c. Diver (line tended)

II. Commercial Surface – Supplied Air Diving

- a. DPIC
- b. Diver
- c. Tender

The requirements for diver and dive team training are as follows:

The diver shall have successfully completed NHI Course No. 130091 – Underwater Bridge Inspection within the last 5 years. The diver/diver team's NHI certificate shall be submitted with the EOI. The diver shall be commercially trained at an Association of Commercial Diving Educators (ACDE) accredited school complying with the requirements of ANSI/ACDE-01-1993, "Commercial Diver Training – Minimum Standard". A military diving school meeting the same standards is also acceptable training.

In lieu of meeting the requirements of above, a diver may be trained through either field experience or a combination of formal diving training and field experience. The OSHA diving standard (29-CFR 1910.410) specifies that all dive team members (i.e., divers and support employees involved in diving operations including the DPIC) must have experience or training in the use of tools, equipment, systems, techniques, diving operations and emergency procedures which pertain to their assigned tasks and diving modes (i.e., scuba diving on air, surface supplied diving on air or mixed gas diving). Additionally, dive team members who are exposed to hyperbaric conditions (e.g., diver) or control the exposure of others to hyperbaric conditions (e.g., DPIC or decompression chamber operator) must be trained in diving related physics or physiology. The level of training required by the standard depends upon the particular experience or function an employee fulfills on a dive team, the specific underwater operational tasks being performed and the diving mode to which the employee is assigned.

Records of all diver or dive team training shall be maintained by the diving company and shall be available for inspection.

All dive team members shall be trained in cardiopulmonary resuscitation and standard first aid (American Red Cross Standard).

8. For each bridge listed in the Courtesy Bridges Tables in Subsections A7 and A8, the Consultant shall perform a cursory inspection for potential Category A conditions, and notify the Authority's Liaison Engineer of such. The Consultant shall also verify exiting LIDAR clearance files or take underclearance measurements where LIDAR is not available or incorrect for these bridges and update the underclearance data on the plan sketches and evaluation photos as described in Part C – Inspection Scope.
9. For Structures MP 142.9 and MP 142.9A in Group 3, stenciling of the bridge barrier parapets was performed in 2021 for the first time due to the bridge length and number of spans. If the stenciling requires any update, it shall be performed at the time of the routine biennial inspections in accordance with the NJTA Parapet Stenciling Procedures (current version).

B. Development of an Individual Inspection Report using Bentley Software "AssetWise Inspections" (InspectTech)

The Consultant shall provide a list of users that will require access to InspectTech software to the Authority at the kick off meeting. This includes all users that require email notifications regarding procedures and clarifications. All users are required to submit all questions and issues related to InspectTech via email to NJTABridgesHelp@njta.com. All latest directives and clarifications are available via <http://www.njta.com/doing-business/njta-bridge-inspect-program> under Bridge Inspection Program Notifications.

The Consultant will be responsible for becoming proficient with InspectTech, including updates. The NJTA will provide training and assistance to all bridge inspection consultants. The Consultant shall include the costs associated with a full day training session for key staff and any other effort associated with using InspectTech in their Fee Proposal.

C. Inspection Scope

The inspections require full observation of each structure from the ground, supplemented where necessary by boat work or snooper platform for long, over water or high structures not adequately observed from available vantage points. In addition, a visual close up inspection of pier top areas via ladder, bucket truck, snooper, or boat access is required. This shall entail the inspection of all bearings (including cantilevered piggyback arrangements), underdeck joint assemblies, pier top and abutment bridge seat areas and bearing pads.

With the exception of first cycle inspections, the consultant shall use the latest bearing matrix coded with defects (uploaded to the 2021 report as "File" file type) during the current inspection. This file will be used to collect current defects and then uploaded as a working file for use in future inspections.

Consultants shall conduct nocturnal inspections of bridges spanning navigable waterways with span or fender mounted navigation lighting. This will be required as part of the NBIS inspections as well as the off-cycle inspections. When part of the NBIS biennial inspection, a sketch (plan) of the location of the lighting and its condition (functional/non-functional) shall be included in the report. For off-

cycle inspections, the sketch shall be uploaded to InspectTech. Category A2 reports shall be created/updated as necessary for both current cycle and off-cycle inspections.

Estimates are made of visible surface spalls and underdeck checkerboard cracking areas (in square feet) and their above/below deck relationship for the purpose of monitoring deck conditions based on visible inspection only. Other deficiencies are noted with approximate measurements for the sole purpose of establishing degree of magnitude/importance. Bearings are observed at documented air and steel temperatures for position and function. Individual bearing measurements are not taken as part of this inspection; rather only those measurements deemed appropriate at abnormal or deficient bearings.

For any first cycle bridge inspection, the Consultant needs to provide measurements and photos for roadway clearances. Photos should be framed by both substructure units for each roadway crossing. Annotate photos (using photo software or MS Word) to include roadway names, structure milepost and name, date photo taken, and minimum vertical clearances at each shoulder and lane line citing near or far fascia (NF/FF). The consultant shall provide clearance sketches using the template provided by NJTA and should clearly denote SIA Items DJ, 10, 53, 54B, 55B and 56 as well as any vertical underclearance postings present.

For second cycle inspections and later, elevation photos are already available through InspectTech. The Consultant shall update the clearances as follows:

Structures over the Mainline and Ramps – Underclearance measurements obtained by Lidar shall be provided by the Technical Manager if available. The Consultant shall verify and update the clearance photographs and the SI&A data as necessary. The Consultant shall notify the Technical Manager if Lidar data is missing or incorrect.

GSP Mainline over Roads, Railroads, etc. – The Consultant shall field verify the elevations and update the clearance photographs, SI&A data, and clearance sketches as necessary using the working files saved under “Clearance” file type. Drawings shall clearly denote SIA Items DJ, 10, 53, 54B, 55B and 56 as well as any vertical underclearance postings present.

Starting in 2022 a new form has been added to the NJTA Bridge and NJTA Major Bridge report types to collect select clearances (NBI 10, 53 and 54 and state code DJ) as applicable for roadways/railroads. The new Clearance Summary form will be used to collect information for all roadway and railroad crossings.

All bridge appurtenances are included as part of the inspection, including but not limited to: bridge/fascia mounted sign structures or noise barriers, right-of-way fencing, substructure protection, guide rail/barriers, utilities and supports attached to the structure, approaches and approach protection features within 50 feet of the bridge abutments.

Category A Deficiencies - The Consultant shall notify the Authority's Liaison Engineer and the Technical Manager whenever a new Category A deficiency is detected, via an email with photos. Upon confirmation of the new Category A deficiency, the Consultant shall create and submit the Category A notification through InspectTech. This includes new Category A deficiencies which are removed during the inspection. For previously reported Category A deficiencies to be monitored

under this assignment, if the condition has worsened or if new defects of similar type have been found, the Consultant shall create a new Category A Report. However, if the condition has not worsened and no additional defects of that type have been found, the Consultant shall update the existing report description with the date of their inspection, firm name, and a note stating, “the condition remains unchanged.” The Consultant shall attach supporting photos/sketches to the report. The procedure to issue or update Category A report is available on the Authority's website at <https://www.njta.com/inspecttech/bridge-inspection-program-notifications> under No. 2019-2.0 Category A Procedure Changes.

Courtesy Structures - Certain structures owned by other agencies that intersect the New Jersey Turnpike and Garden State Parkway are included in the biennial inspections, for the safety and convenience of the Authority and its patrons. For those structures spanning the Turnpike and Parkway roadways which are owned by other agencies, a courtesy inspection limited in scope to underdeck, fascia, substructure, protective guide rail, and utility items is undertaken to locate potential Category A deficiencies. For Structure No 147.1A which carries the Garden State Parkway the scope for the courtesy inspection shall include the top of deck and appurtenances, and underdeck only. Follow the Category A Deficiencies procedures stated in the above paragraph for reporting and filing of the condition. A visual close-up inspection of pier top areas via ladder, special equipment or boat access is not required for these courtesy structures. Element Level Inspection data and SI&A condition updates will not be necessary; however, the Consultant will be required to update SI&A Item 90 (Inspection Date), and verify Items AE (Alternate Agency) and AF (Alternate Structure Number) for each courtesy structure in this assignment (see Part E).

D. Bridge Inspection Reports

1. Report Format

The Consultant shall submit a draft report for each bridge to the Technical Manager. An initial group of five (5) format reports will be pre-selected for review based on the Consultant's submitted inspection schedule and shall cover all different types of bridges in each Group. In addition to the format reports, 25% of the draft reports from each Group (35 bridges for Group 1 and 35 bridges for Group 3) will be reviewed by the Technical Manager. The comments from the reviewed draft reports shall be incorporated to all reports as applicable, including the remaining 75% not reviewed.

Starting in 2017, the Authority began using a new bridge inspection report format, the format for the report has been subsequently updated each year. A sample report and sample input forms have been posted to the Authority's Secure File sharing site along with other project reference and materials. The majority of the document pages shall be generated in InspectTech through the standard forms and report sections. Other pages (Load Rating Summary Sheet, Section Loss Documentation, Clearance, Soundings, FCM Location Plan, Underwater Inspection Report) shall be generated outside the program or pulled from previous cycles and inserted as additional sections.

Category A reports for Type A1, A2, A3, Inadequate Clearance, Guide Rail and Utility shall be included.

a) Report Sections

The report shall have the following sections. All are generated in IT unless otherwise noted*:

- Cover
- Table of Contents
- Contract History
- Load Rating Summary Sheets*
- Section Loss Workbook (SLW) Tables*
- General Information/Inspection Information
- Conclusions
- Approach/Roadway (Sheets 1 through 4)
- Deck 1 (General 1)
- Deck 1 (General 2)
- Deck 2 (Joints)
- Deck 3 (Top of Deck)
- Deck 4 (Underdeck)
- Superstructure 1 (General 1)
- Superstructure 1 (General 2)
- FCM Member Summary*
- Superstructure 2 (Superstructure)
- Section Loss Sheet*
- Bearing Matrix (Inventory Information Only)
- Superstructure 3 (Bearings)
- Substructure 1 (General)
- Substructure 2 (Abutment and Piers)
- Underwater Inspection Report/Sounding Survey
- Waterway/Channel
- Fender/Navigation Lighting
- Navigation Lighting Status Sketch*
- Bridge Security Features
- Photographs
- **Summary of Clearances Form**
- Underclearance Sketches*
- Bridge Element Inspection Forms
- Structure Inventory and Appraisal Forms
- Category A Reports

Field notes are organized into checkbox groupings taken from the former bullet forms. For each grouping, there are up to six different defects. Each defect is classifiable as N/A, Category A, or B/C (Contract). Fields include notes, contract repair quantities and photo

references for recommended repairs. Repeatable information such as spans and joints are collected in repeater groups which are limited to 200 rows.

b) Report Section Descriptions

A description of the information per report section is listed below:

Contract History – Type, Contract Number, Description of Work, Year. The Consultants will need to review card files, and existing available contract information to collect data for all contract work competed from construction to the most recent repair contract. This information will be entered into the Inventory Information form in InspectTech. Information will be obtained by the consultant through review of the contract information included in the prior individual reports through 2007 and review of As-Built plans after 2007. Hours should be included in the fee proposal for this task.)

Load Rating Summary Sheets – For any new structures or structures with rating updates based on changes to the structure or condition, the InspectTech form shall be used to generate this report section and shall include Emergency Vehicle Ratings. There is also an InspectTech form available for LFR ratings. For all other structures the existing/current PDF shall be included. Refer to the Load Rating Manual.

Section Loss Workbook Tables -This file shall be utilized to document primary structural steel member section loss and determine if associated LRFR load rating updates are required and will generate this report section. Refer to the New Jersey Turnpike Authority Section Loss Workbook (current version).

General Information/Inspection Information – Bridge Date (NBI and other fields), Superstructure, Substructure and Inspection Information including Team Leader, Assistant Team Leader, Inspector(s), equipment, MPT, temperature.

Conclusions – Overall Condition, Upgrade/Downgrade, Load Rating, Scheduled/Ongoing/Completed Work, FCM (type and condition), Type 2 Underwater Inspection Statements. Description of Deck, Approaches, Superstructure, Substructure, Waterway, Safety Features, Other and Category E to supplement NBI ratings.

Approach/Roadway 1 – Roadway, Guide Rail, Embankment.

Approach/Roadway 2 – Sidewalk/Safetywalk/Curb, Barrier, Other, Noise Barriers.

Approach/Roadway 3 – Median, Parapet Protective Fencing, Drainage Inlets, Lighting Standards and Junction Boxes.

Approach/Roadway 4 – Safety Features.

Deck 1 (General 1) – Median, Sidewalk/Safetywalk/Curb, Bridge Rail, Parapet Protective Fencing, Drainage Inlets.

Deck 1 (General 2) – Noise Barriers, Lighting Standards and Junction boxes.

Deck 2 (Joints) – Repeater Group for Deck Joints per substructure unit.

Deck 3 (Top of Deck) – Rideability, Overlay Type, Overlay Appraisal, Repeater Group for Top of Deck Defects per Span.

Deck 4 (Underdeck) – Deck Type, Percent SIP, Repeater Group for Underdeck/Fascia Defects per Span.

Superstructure 1 (General 1) – Coating Condition, Drainage, Utility Lines/Support, Catwalks/Ladders/Hatches, Structural Connections (Read Only).

Superstructure 1 (General 2) – Underbridge Lighting, Bridge Mounted Sign Structures.

FCM Member Summary - Includes an FCM In-Depth Inspection Plan, Location Plan, Box Girder Inventory Forms, and Detail Plates. The Inspection Plan includes a description of the bridge and fracture critical members, inspection methods, and special inspection needs. The Location Plan is a framing plan highlighting the FCM members. The FCM location plan shall clearly identify all FCMs on each individual bridge. The Box Girder Inventory Forms are repeater field groups for each box girder and include data related to the box girder type, size, anchor bolts, bearings, connections, stiffeners and weldments. All notes regarding inspection findings shall be included on the Superstructure 2 (Superstructure) Form. Detail Plates include diagrams depicting the plan and elevation views and the cross section of the FCM members.

Superstructure 2 (Superstructure) – Repeater Group for Span to include all notes for FCM member inspection when considered superstructure element.

Bearing Matrix (Inventory Information Only) – The bearing deficiency matrix is included for inventory information only.

Superstructure 3 (Bearing) – Repeater Group for Bearing Lines.

Substructure 1 (General) – Abutment Slope, Substructure Protection Features, Right of Way Security, Drainage (Read Only).

Substructure 2 (Abutments and Piers) – Repeater group for Abutment/Wingwalls and Piers. **To include all notes for FCM member inspection when considered substructure element.**

Underwater Inspection Report / Soundings Survey – For Structures crossing waterways where a Type 2 Underwater Inspection is performed during the NBIS inspection a PDF of the report in its entirety will be uploaded and added as a report section. For all other cases Soundings Surveys will be provided as described above.

Waterway/Channel – Countermeasures and Waterway/Channel.

Fender/Navigation Lighting – Fender System, Navigation Lighting: Span Mounted, Navigation Lighting: Fender Mounted.

Navigation Lighting Status Sketch – plan view of the fender and span lighting documenting the findings from the nocturnal navigation lighting survey.

Bridge Security Features – Security Fencing, Box Girder Access, Major Bridge Security Features.

For Bridge Culverts only – A specific report type (NJTA Bridge Culvert) is used for these asset types. Many of the forms listed above are included in the culvert report type in addition to specific forms for Culvert Box and Culvert Pipes which are to be used as necessary.

Culvert Box – Roof Slab, Floor Slab, Sidewalls and Centerwalls, Wingwall/ Headwall.

Culvert Pipes Corrugated Metal Pipe, Concrete Pipe, Steel Pipe, CCFRPM Pipe, Headwall/Wingwall

c) Photographs

GENERAL: Elevation (2), Approach (All), Top of Deck (Each Type), Superstructure (Each Type), Waterway (2), FCM members.

UTILITY: (if not shown in General Photos). Specify type and location in description.

CATEGORY A: Defect Photos associated with Category A Reports (A1, A2, A3, Guide Rail, Inadequate Clearance, Utility).

DEFECT: Approach, Deck, Superstructure, Bearings, Substructure, Misc. (Utilities) in order of the field notes. Category D repairs are no longer be recommended in the reports, however, the corresponding defect photos should be included in the Photographs Section of the reports, and uploaded to the Pics/Files page as described below.

WORK DONE: Work done photos shall be included within the defect photos.

EQUIPMENT AND MPT: Special equipment or MPT in use during the inspection.

Photographs are required to be referenced in the field notes for all defects with Category A, or B/C repairs recommended; typical/worst photos shall be included in the report with reference to other similar locations in the description.

Deficiency quantities (e.g. 20 SF of concrete is hollow sounding) and location shall be included in the caption. The photo date shall be recorded upon upload and reflect the actual date the photograph was taken.

Although not all photos will be included in the Report, the Consultant shall take photos of every repairable (A, B/C or D) defect and upload onto the InspectTech database. Photos not included in the Inspection Report will also be useful for scoping of bridge repair contracts and the description shall contain the element and defect shown at a minimum.

Utility Photos are required for all utilities on a bridge. Photographs shall be clear enough to identify utility lines, casing, and supports, and be at a distance that shows the relative location of the utilities on the structure. Captions shall include direction and orientation of the photo stating location and type of lines. Separate photo is not necessary if above criteria are met in an existing photo. If utility is not captured within existing general, work done or defect photos, include a separate photograph at the end.

Note that photo references are not linkable to fields. Photo number references should therefore be manually entered after the photographs are numbered.

Deficiencies noted in reports shall be cross referenced to photos taken which depict that deficiency.

When improvements are underway at a structure, the Consultant shall provide photos of the areas under construction. This will require early familiarization with the Authority's planned bridge repair contracts for 2022 and 2023.

The digital camera to be used shall have a minimum resolution of four (4) mega pixels.

d) SI&A

FHWA SI&A forms are scheduled to be updated for all Garden State Parkway bridges in Groups 1 and 3. All SI&A data required by the Authority as described below will be submitted to NJDOT. It is noted that except for first cycle bridges, InspectTech is populated with SI&A data from the 2021 bridge inspection cycle. The consultant shall update the SI&A data, and run the error check and Sufficiency Rating calculation utilizing InspectTech software. **Consultants should pay particular attention to fields highlighted RED which indicate that the input does not follow the defined format, causing the data transfer to fail for that asset. The Authority will transmit SI&A data directly to NJDOT's CombIS system within the InspectTech system.**

The tasks involved in updating the forms include:

- a. Addressing Federal Coding Items 1 to 116 (inclusive).
 - Code Item 100 (STRAHNET Route) in accordance with FHWA memo dated February 9, 2001. Item 6B shall no longer be coded as per FHWA errata sheet.
 - Code Items 11, 12 and 13 using NJDOT Straight Line Diagrams and Appraisal of New Jersey Bridges.
 - Code Items 10, 47 and 54 for all sheets (Sheet 2 or A through Z).
 - Code Item 21 as State Toll Agency (31).
 - The Authority will update all state and federal load rating fields. Consultant shall verify that the ratings on the Load Rating Summary sheet match the SIA data and will notify the Authority if they do not match.

b. Completion of State Coding Items as follows:

Requirements for Sheet 1

<u>Item No.</u>	<u>Name</u>
(M84)	Degree latitude
(M85)	Degree longitude
(A)	Town
(AA)	Route
(AB)	Structure Name
(AE)	Owner
(AE)	Owner 2
(AF)	Alt. Structure #
(AG)	Rail Type
(AK)	Abutment
(AL)	Pier
(AM)	Depth of Fill
(AV)	Widened Struct. - 1st Widened Design
(AV)	Widened Struct. - 1st Widened Mat.
(AV)	Widened Struct. - 2nd Widened Design
(AV)	Widened Struct. - 2nd Widened Mat.
(BA)	Approach Roadway Condition
(BC)	USRA Code
(BE)	Rail Milepost
<i>(BR)</i>	<i>Load Ratings: HS Tons</i>
<i>(BV)</i>	<i>Load Ratings: Military: RF</i>
<i>(CB)</i>	<i>Load Ratings: HS Tons</i>
<i>(CF)</i>	<i>Load Ratings: Military: RF</i>
<i>(CG)</i>	<i>Load Type- Load/Tons</i>
(CI)	Cycle Number
(CJ)	Inspection Type
(CM)	Consultant
(CP)	Federal Report
(FV)	Route Milepost
<i>(BQ)</i>	<i>Load Ratings – H</i>
<i>(BS)</i>	<i>Load Ratings - 3</i>
<i>(BT)</i>	<i>Load Ratings - 3S2</i>
<i>(BU)</i>	<i>Load Ratings - 3-3</i>
<i>(CA)</i>	<i>Load Ratings - H</i>
<i>(CC)</i>	<i>Load Ratings - 3</i>
<i>(CD)</i>	<i>Load Ratings - 3S2</i>
<i>(CE)</i>	<i>Load Ratings - 3-3</i>

All the State load rating fields indicated in italic above will be coded by NJTA. The Consultant shall verify the data.

Requirements for Sheet 2 or A through Z

<u>Item No.</u>	<u>Name</u>
DJ	Minimum Vertical Underclearance Including Shoulders
SRI	State Route Identification including Ramp Identifiers

The Consultant shall notify the Authority of coding downgrades from above a four (4) or upgrades from less than or equal to a four (4) for Federal Codes 58, 59 and 60.

e) Bridge Element Level Inspection

In accordance with 23 CFR 650 Subpart C, the Authority will collect element level data for all of its NBIS bridges since the 2015 Bridge Inspection Program. Bentley has developed the Element Level Inspection Data Input module within the BridgeInspect software for the Authority. **Bridge Element Level inspection data will also be transmitted directly to NJDOT's COMBIS system within the InspectTech system.**

The Consultant shall perform the element level inspection concurrently with the routine NBIS inspection for each bridge within the scope of this assignment. The Consultant shall refer to the AASHTO Manual for Bridge Element Inspection and NJDOT Bridge Element Inspection Manual for element descriptions, quantity calculations, and condition state definitions.

The Consultant shall cross check inputs for condition states and quantities for a particular element with its corresponding input in the bridge inspection forms and SI&A item condition ratings to ensure consistent inputs.

2. Format Report Submission

The Bridge Inspection Program Technical Manager will select the first five bridges to serve as format reports and will provide the list to the Consultant at the kick off meeting

3. Draft Report Submission

The Consultant shall bundle draft report submission in groups of approximately 20. The submission groups shall be included in the consultant's first Submission Schedule for the Authority's approval. Draft reports shall be submitted in electronic format (pdf). The Bridge Inspection Program Technical Manager will establish FTP sites to upload the reports. The Authority will review a representative number of reports per group and will return red-lined comments to the Consultant. The consultant shall address all comments into all of the final reports including those that were not marked up.

E. Electronic Deliverables for Final Reports

Hard copies of reports are not required to be submitted. Bridge inspection report files shall be provided as PDF files on CDs, DVD, flash drive or other acceptable media. Each of the reports shall be named (GSP or TPK)_BridgeInspectionReport_Structure Number.file extension. Examples

include “GSP_ BridgeInspectionReport _28.0S.pdf”, and “TPK_ BridgeInspectionReport _W106.26AR.pdf”. All reports shall be placed together in one folder or subfolder set up specifically for bridge inspection reports only. Working files for Underwater Inspection Reports, Section Loss Sheets, etc. shall also be included under a separate folder titled “Working Files”.

F. Authority Deficiency Category Definitions

To identify the severity of the deficiencies and prioritize the necessary repairs to help in planning for future Maintenance Force and Contract improvements, the deficiencies and conditions noted in the bridge and ancillary structure inspection reports shall be identified within one of the following Authority stipulated repair categories:

CATEGORY A

Deficiencies that require prioritized attention with prompt notification given to the Authority. For such findings, a Category A report is prepared and issued with one of the below subcategories based on urgency and criticality.

A1 (Emergency)

Critical findings in the bridge deck, superstructure or substructure which, if not repaired immediately, may require closing the bridge, or a portion thereof, and could lead to a total collapse of the structure; or, a defect found at any ancillary structural asset determined as an immediate safety hazard to the traveling public.

A2 (Priority)

Major defects noted which are recommended for necessary repair in the near future as they pose a potential safety concern to the travelling public, or could lead to significant load restriction or partial collapse of the structure.

A3 (Non-Structural)

Issues noted which are recommended for repair before or within the next regularly scheduled contract as they pose a potential safety concern to the travelling public.

Guide Rail

Damage or significant corrosion noted to guide rail elements including attachments to bridges, rail and posts at approach roadway or substructure protection runs, and end terminals at Turnpike and Parkway structures, which require repair in the near future are reported by the issuance of a Guide Rail Type Category A Report.

Utility

Damage or significant corrosion noted to Authority and outside agency utility supports, pipes/conduits and connections at Turnpike and Parkway structures, which require repair in the near future are reported by the issuance of a Utility Type Category A Report.

Inadequate Clearance

Vertical bridge under clearances which are incorrectly posted, or measured to be less than the following minimum thresholds established for New Jersey Turnpike and Garden State Parkway crossings, are reported by the issuance of an Inadequate Clearance Type Category A Report.

Bridges over State Roads	14' - 9" minimum
Bridges over Non-State (County and Local) Roads	14' - 6" minimum
Bridges over New Jersey Turnpike and Garden State Parkway Roads	14' - 0" minimum

Through InspectTech, a Category A Report is issued for each item and distributed to Engineering and Maintenance as required. Further information can be found in the Category A Repair Procedures.

For loose concrete found over traffic, the Consultant shall remove loose material if fractured areas are reachable and removable by hand tools. The Consultant shall mark the fractured area with spray paint and take two photos of the area, one close-up, and one backed up to indicate the location of fracture relative to span framing.

CATEGORY B / C "Contract / Deck Work"

Deficiencies noted that are recommended for repair by an annual Bridge Repair Contract or Specialized Repair Contract as part of the Authority's Capital Budget Program.

CATEGORY D "Maintenance"

Deficiencies noted which can be repaired most expeditiously by the Authority's Maintenance Department.

CATEGORY E "Monitor"

Noted deficiencies or conditions that are considered actively developing and may be recommended for contract work, but require monitoring until the condition has been remedied. This monitoring would involve an increased inspection frequency and/or level of detail through routine or interim inspections.

Further information can be found in the Authority Deficiency Category Definitions on the Authority's website at https://www.njta.com/media/4595/njta_deficiency_category_definitions_v61219.pdf.

Subsection A4

Staffing Estimate

2023 New Jersey Turnpike Authority Bridge Inspection Program
 OPS No. P3909
 Garden State Parkway – Group 1

Classification (ASCE-Grade)	Task 1 Mobilization	Task 2 Bridge Inspection	Task 3 Bridge Reports	Task 4 SI&A/Element Level Inspection	Task 5 Miscellaneous Work	Total Hours
Project Manager ()						
Team Leader ()						
Inspector/ Engineer ()						
Junior Engineer ()						
CADD Technician ()						
Other-Specify ()						
Total Hours						

Note: The above chart is intended to act as a guide. The Consultant shall modify and expand Classifications and tasks as required to meet project needs.

Subsection A4

Staffing Estimate

**2023 New Jersey Turnpike Authority Bridge Inspection Program
 OPS No. P3910
 Garden State Parkway – Group 3**

Classification (ASCE-Grade)	Task 1 Mobilization	Task 2 Bridge Inspection	Task 3 Bridge Reports	Task 4 SI&A/Element Level Inspection	Task 5 Miscellaneous Work	Total Hours
Project Manager ()						
Team Leader ()						
Inspector/ Engineer ()						
Junior Engineer ()						
CADD Technician ()						
Other-Specify ()						
Total Hours						

Note: The above chart is intended to act as a guide. The Consultant shall modify and expand Classifications and tasks as required to meet project needs.

Subsection A5 **Compensation Basis**

The Consultant will be responsible for paying all tolls.

Following a review of submitted Expressions of Interest, the Authority will request Fee Proposal(s) from the Firm(s) it deems most qualified.

The Sealed Fee Proposal shall be submitted as a cost-plus fee, based on reimbursement of direct professional and technical salaries, except Corporate Officers, Partners, Owners and routine secretarial and clerical services, times a multiplier, not to exceed 2.8, based on a 10% allowance for profit and an overhead rate of 154.5%, the individual Firm's overhead rate as determined by Federal Audit Regulation (FAR) procedures, whichever is less plus direct expenses and subconsultant services, at cost. The multiplier shall not be applied to the premium portion of overtime. When Corporate Officers, Partners, Owners and/or Principals are required to provide services in a technical capacity, the salaries for such services shall be reimbursable for direct salaries times a multiplier not to exceed 2.8. The multiplier covers all overhead and profit. No expenses or costs shall be billed unless specifically included in this EOI Solicitation and Final Negotiated Fee Proposal. For general services provided by Corporate Officers, Partners, Owners and/or Principals working in a non-technical capacity, no compensation will be provided.

Average rate per classification/grade will not be permitted to determine total labor costs. The Consultant shall list each individual proposed for the project and include the hours and hourly pay rate.

Salary rate increases will be permitted in accordance with the following parameters:

- Salary increases will not be permitted for the first 24 months of any OPS Agreement from the date of execution.
- Starting at month 25, all staff, regardless of pay grade / title, will be allowed up to a maximum annual increase of 2%.
- The proposal salary rate increase schedule will apply to the prime consultant as well as all subconsultants.

The Fee Proposal, when requested, shall detail time (hours) and direct salary data for classifications conforming to ASCE Professional and Technical Grades, as shown on the Staffing Estimate and as modified by the Consultant to account for all required services. The ceiling amount shall be estimated to the nearest \$5,000.

Salaries shall be charged at the Consultant's hourly rates. The Consultant is responsible for managing the assignment, adhering to the number of hours, salary rates and personnel, as proposed in the Expression of Interest and Fee Proposal. Individual standard and overtime rates must be approved by the Authority's Chief Engineer or the Chief Engineer's designated representative prior to commencement of work or whenever the Consultant proposes that an individual's rate be changed during the term of this OPS, provided such change is reflected in the Consultant's Fee Proposal. Except for overtime worked on construction supervision during permissible contract working hours, approval of overtime must be issued by the Authority. The Fee Proposal shall follow and reflect the Staffing Estimate as shown in Attachment A4.

Given the potential for out-of-scope activities to arise during the performance of this OPS, the Consultant is directed to include a 10% contingency of the burdened labor fee for "Unanticipated Services" in their Fee Proposal. These contingency monies will be utilized only upon receipt of written notification from the Authority explicitly authorizing the use of these monies.

Direct expenses shall include only mileage, printing of inspection reports (including the costs of regular paper, colored paper, dividers, covers, photo pages, bindings, labels, and plastic covers), railroad flagging and inspection services, railroad and utility permits/insurance, rental cost for bridge inspection equipment, MPT costs, fuel and repairs for rented inspection equipment or TMAs, Authority approved safety vests, tolls charged by other agencies as required to access Authority bridges, and expenses associated with the unanticipated assignment task, with prior written approval by the Authority. The Consultant shall provide the estimated direct costs for these items in the Fee Proposal. Mileage will be paid at the prevailing rate. Mileage will be reimbursed for travel between the field office and the job site and return. Any change to this rate is subject to the approval of the New Jersey Turnpike Authority.

Expenses for lodging and meals will be paid in accordance with the Federal per diem rates which can be found at www.gsa.gov/perdiem. Compensation for lodging and meals must be approved in advance by the Authority, otherwise the Consultant will not be reimbursed for meals and lodging. This shall also apply to the Consultants subconsultants.

Subconsultant services are those required services performed by other Firms at the Consultant's direction. These services in excess of \$5,000 must be approved in advance by the Authority.

Overnight delivery charges will be paid by the Authority if said delivery is specifically requested by the Authority and agreed to in advance. Otherwise, the Consultant will not be reimbursed for overnight delivery charges if the Consultant elects to use such services for its convenience. This shall also apply to the Consultant's subconsultants.

Subsection A6
Prequalified and Eligible Consultants

1. AECOM Technical Services
2. Arora and Associates, P.C.
3. ATANE Engineers, Architects and Land Surveyors, P.C.
4. Boswell Engineering
5. Buchart-Horn, Inc.
6. CDM Smith Inc.
7. CME Associates
8. Gannett Fleming, Inc.
9. GM2 Associates, Inc.
10. Greenman-Pedersen, Inc.
11. Hardesty & Hanover, LLC
12. IH Engineers, P.C.
13. Johnson, Mirmiran & Thompson, Inc.
14. KS Engineers, P.C.
15. MAKES Engineers, PC
16. Michael Baker International, Inc.
17. Modjeski & Masters, Inc.
18. Mott MacDonald LLC
19. MP Engineers, P.C.
20. Parsons Transportation Group, Inc.
21. Pennoni Associates, Inc.
22. Pickering, Corts & Summerson, Inc.
23. PK Engineering, P.C.
24. PRIME AE Group, Inc.
25. SJH Engineering, P.C.
26. Stantec Consulting Services, Inc.
27. STV Incorporated
28. T.Y. Lin International
29. Traffic Planning and Design, Inc.
30. TranSystems Corporation
31. Van Cleef Engineering Associates, LLC
32. W.J. Castle P.E. and Associates P.C.
33. WSP USA Inc.

**Subsection A7
 Bridge Listing
 Group 1 - OPS P3909**

Group 1 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
1	MP 2.4N	GSP NB OVER JONES CREEK	20	1			6/6/2021
2	MP 2.4S	GSP SB OVER JONES CREEK	20	1			6/6/2021
3	MP 3.9N	GSP NB over NJ 47 (WILDWOOD BLVD.)	120	2			6/4/2021
4	MP 3.9S	GSP SB over NJ 47 (WILDWOOD BLVD)	120	2			6/4/2021
5	MP 5.1N	GSP NB over ABANDONED PENN READING SEASHORE RR	130	3			5/31/2021
6	MP 5.2S	GSP SB over ABANDONED PENN READING SEASHORE RR	130	3			5/31/2021
7	MP 6.5N	GSP NB over NJ 147 (N. WILDWOOD BLVD)	62	1			6/5/2021
8	MP 6.6S	GSP SB over NJ 147 (N. WILDWOOD BLVD)	62	1			6/5/2021
9	MP 8.4N	GSP Northbound over Shell Bay Avenue	126	1			5/20/2021
10	MP 8.4S	GSP SB over Shell Bay Avenue	126	1			5/20/2021
11	MP 9.2	PEDESTRIAN BRIDGE OVER GSP	311	5	Y		6/3/2021
12	MP 9.9N	GSP Northbound over Stone Harbor Blvd (CR 657)	143	1			5/20/2021
13	MP 9.9S	GSP SB over Stone Harbor Blvd (CR 657)	143	1			5/20/2021
14	MP 11.0N	GSP Northbound over Crest Haven Road (CR 609)	141	1			5/20/2021
15	MP 11.0S	GSP SB over Crest Haven Road (CR 609)	140	1			5/20/2021
16	MP 13.6N	GSP NB OVER AVALON BLVD (CR 601)	60	1			5/22/2021
17	MP 13.6S	GSP SB OVER AVALON BLVD (CR 601)	60	1			5/22/2021
18	MP 17.5N	GSP NB OVER SEA ISLE BLVD(CR 625)	71	1			5/29/2021
19	MP 17.6S	GSP SB OVER SEA ISLE BLVD (CR 625)	71	1			5/29/2021
20	MP 20.2S	INT.20 NB EXIT RAMP TO NJ RT.50 NB OVER GSP SB	47	1			5/21/2021
21	MP 23.1N	GSP NB OVER ABANDONED PENN READING SEASHORE RR	112	3			5/30/2021
22	MP 23.1S	GSP SB OVER ABANDONED PENN READING SEASHORE RR	112	3			5/30/2021
23	MP 25.3N	GSP NB OVER ROOSEVELT BLVD (CR 623)	195	3			5/29/2021
24	MP 25.4S	GSP SB OVER ROOSEVELT BLVD (CR 623)	195	3			5/29/2021
25	MP 28.0A	GSP MULTI-USE BIKE PATH BRIDGE	206	4			10/4/2020
26	MP 28.9	US 9 (NEW RD) OVER GSP	396	4			4/5/2021
27	MP 29.3N	GSP NB OVER MAYS LANDING RD (CR 559)	71	1			4/8/2021
28	MP 29.4S	GSP SB OVER MAYS LANDING RD (CR 559)	71	1			4/5/2021
29	MP 30.0N	INT.30 SB EXIT RAMP TO NJ 52 OVER GSP NB	45	1			4/8/2021
30	MP 30.0S	INT. 30 SB EXIT RAMP TO NJ 52 OVER GSP SB	45	1			4/8/2021
31	MP 31.0R	GSP / PATCONG CREEK	315	5			4/9/2021
32	MP 31.6N	GSP NB OVER OCEAN HTS AVE (CR ALT 559)	62	1			4/8/2021
33	MP 31.6S	GSP SB OVER OCEAN HTS AVE (CR ALT 559)	63	1			4/5/2021

Group 1 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
34	MP 32.0N	GSP NB over STEELMANVILLE RD (CR 651)	83	1			4/15/2021
35	MP 32.0S	GSP SB over STEELMANVILLE RD (CR 651)	83	1			4/15/2021
36	MP 33.5N	GSP NB over ZION ROAD (CR 615)	52	1			4/15/2021
37	MP 33.6S	GSP SB OVER ZION RD (CR 615)	52	1			4/15/2021
38	MP 34.5N	GSP NB over MILL ROAD (CR 662)	74	1			4/15/2021
39	MP 34.5S	GSP SB over MILL ROAD (CR 662)	78	1			4/15/2021
40	MP 35.8R	INT.36 SB ENTRANCE RAMP OVER GSP	154	2			6/3/2021
41	MP 36.1R	GSP OVER TILTON ROAD (CR 563)	164	1			9/10/2021
42	MP 36.2R	GSP OVER US RT 40 & 322 (BLACK HORSE PIKE)	154	2			9/10/2021
43	MP 36.3	GSP OVER PENN-READING SEASHORE LINE	75	1			9/10/2021
44	MP 36.6R	GSP OVER WASHINGTON AVE. (CR 608)	102	1			9/5/2021
45	MP 36.9A	Ramp 38SBEA over Ramp 37SBX	180	1			6/5/2021
46	MP 37.7NR	GSP NB OVER DELILAH RD (CR 646)	93	1			9/5/2021
47	MP 37.7SR	GSP SB OVER DELILAH RD (CR 646)	93	1			9/5/2021
48	MP 38.9N	GSP NB OVER WESCOAT ROAD (CR 685)	54	1			3/30/2021
49	MP 38.9S	GSP SB OVER WESTCOAT ROAD (CR 685)	54	1			3/30/2021
50	MP 39.3N	GSP NB OVER ATLANTIC CITY RESERVOIR FLUME	76	1			4/4/2021
51	MP 39.3S	GSP SB OVER ATLANTIC CITY RESERVOIR FLUME	78	1			4/4/2021
52	MP 39.9R	GSP OVER PENN-READING SEASHORE LINE	78	1			4/10/2021
53	MP 40.0	GSP OVER US 30 (WHITE HORSE PIKE)	139	2			3/30/2021
54	MP 41.7N	GSP NB OVER JIMMIE LEEDS RD (CR 561)	86	1			3/29/2021
55	MP 41.7S	GSP SB OVER JIMMIE LEEDS RD (CR 561)	86	1			3/29/2021
56	MP 44.0NR	POMONA RD (CR 561A) OVER GSP NB	103	1			3/29/2021
57	MP 44.0SR	POMONA RD (CR 561A) OVER GSP SB	103	1			3/29/2021
58	MP 45.9N	GSP NB OVER CLARKS LANDING RD (CR 624)	54	1			4/4/2021
59	MP 46.0S	GSP SB OVER CLARKS LANDING RD (CR 624)	51	1			4/4/2021
60	MP 48.3R	US 9 SB (INT 48) OVER GSP	192	2			3/16/2021
61	MP 50.7R	US RT 9 (AMASA LANDING RD) OVER GSP	165	2			3/18/2021
62	MP 52.7NR	E. GREENBUSH RD (CR 654) OVER GSP NB	102	1			3/14/2021
63	MP 52.8SR	East Greenbush Rd. (CR 654)	88	1			3/14/2021
64	MP 54.3NR	STAGE ROAD OVER GSP NB	143	1			3/16/2021
65	MP 54.3SR	STAGE ROAD OVER GSP SB	136	1			3/16/2021
66	MP 57.4N	GSP NB OVER SHORDS MILL BRANCH	22	1			3/16/2021
67	MP 57.4S	GSP SB OVER SHORDS MILL BRANCH	26	1			3/16/2021
68	MP 58.7NR	GREEN STREET (CR 539) OVER GSP NB	86	1			3/18/2021
69	MP 58.8SR	GREEN STREET (CR 539) OVER GSP SB	86	1			3/18/2021
70	MP 60.2N	GSP NB OVER WESTECUNK CREEK	32	2			4/8/2021

Group 1 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
71	MP 60.2S	GSP SB OVER WESTECUNK CREEK	32	2			4/8/2021
72	MP 60.3N	GSP NB OVER STAFFORD FORGE RD (CR 606)	105	3			3/14/2021
73	MP 60.4S	GSP SB OVER STAFFORD FORGE RD (CR 606)	103	3			3/14/2021
74	MP 64.1N	GSP NB OVER NJ ROUTE 72	185	4			3/13/2021
75	MP 64.2S	GSP SB OVER NJ ROUTE 72	186	4			3/13/2021
76	MP 64.3N	GSP NB OVER MILL CREEK	28	2			3/28/2021
77	MP 64.3S	GSP SB OVER MILL CREEK	28	2			3/28/2021
78	MP 64.4A	GSP INT.63 NB EXIT RAMP OVER MILL CREEK	28	2			3/28/2021
79	MP 64.4B	GSP INT.68 SB ENTR RAMP OVER MILL CREEK	28	2			3/28/2021
80	MP 67.8NR	BAY AVENUE (CR 554) OVER GSP NB	96	1			2/25/2021
81	MP 67.8SR	BAY AVENUE (CR 554) OVER GSP SB	93	1			2/25/2021
82	MP 70.5N	WELLS MILLS ROAD (CR 532) OVER GSP NB	141	1			2/28/2021
83	MP 70.5S	WELLS MILLS ROAD (CR 532) OVER GSP SB	141	1			2/28/2021
84	MP 71.1N	GSP NB OVER OYSTER CREEK	32	2			2/19/2021
85	MP 71.1S	GSP SB OVER OYSTER CREEK	33	2			2/19/2021
86	MP 74.9NR	GSP NB OVER NORTH BRANCH FORKED RIVER	94	1			2/21/2021
87	MP 74.9SR	GSP SB OVER NORTH BRANCH FORKED RIVER	89	1			2/21/2021
88	MP 75.3	LACEY RD (CR 614) OVER GSP	149	2			3/19/2021
89	MP 76.8NR	GSP NB OVER CEDAR CREEK	89	1			2/19/2021
90	MP 76.8SR	GSP SB OVER CEDAR CREEK	89	1			2/19/2021
91	MP 77.4NR	GSP NB OVER PINEWALD-KESWICK RD (CR 618)	96	1			2/19/2021
92	MP 77.4SR	GSP SB OVER PINEWALD-KESWICK RD (CR 618)	109	1			2/19/2021
93	MP 80.2NR	BIRCH STREET (CR 77) OVER GSP NB	115	1			2/15/2021
94	MP 80.2SR	BIRCH STREET (CR 77) OVER GSP SB	102	1			2/15/2021
95	MP 80.3SR	GSP SB OVER JAKES BRANCH	71	1			2/18/2021
96	MP 80.4NR	GSP NB OVER JAKES BRANCH	70	1			2/26/2021
97	MP 80.8	GSP OVER DOVER ROAD (CR 530)	119	1			2/26/2021
98	MP 81.2	GSP OVER MAGNOLIA AVENUE (CR 109)	49	1			2/26/2021
99	MP 81.4	GSP OVER TOMS RIVER	74	1		Y	3/12/2021
100	MP 81.5	GSP OVER ABANDONED CONRAIL (CRR of NJ)	40	1			3/8/2021
101	MP 81.8	LAKEHURST RD (CR 527) OVER GSP	134	2			2/25/2021
102	MP 82.3N	GSP NB OVER NJ ROUTE 37	116	2			3/14/2021
103	MP 82.3S	GSP SB OVER NJ ROUTE 37	116	2			3/14/2021
104	MP 84.1A	INT. 83 NB EXIT RAMP D (RT 9) OVER RT US 9/NJ 166	280	2			3/11/2021
105	MP 84.1NR	GSP NB OVER RT US 9/NJ 166	287	2			3/12/2021
106	MP 84.1SR	GSP SB OVER RT US 9/NJ 166	287	2			3/12/2021
107	MP 84.4NR	GSP Northbound over Indian Head Road (CR 571)	94	1			2/11/2021

August 15, 2022
 42 of 59

Group 1 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
108	MP 84.4SR	GSP SB OVER INDIAN HEAD RD (CR 571)	94	1			2/11/2021
109	MP 85.2NR	GSP NB OVER OLD FREEHOLD RD (CR 623)	95	1			2/13/2021
110	MP 85.3SR	GSP Southbound over Old Freehold Road	95	1			2/13/2021
111	MP 86.4NR	GSP NB OVER CHURCH ROAD (CR 620)	98	1			2/13/2021
112	MP 86.4SR	GSP SB OVER CHURCH ROAD (CR 620)	99	1			2/13/2021
113	MP 89.3A	GSP SB Service Road over NJ Rte 70	239	2			2/19/2021
114	MP 89.3SR	GSP SB over NJ Route 70	240	2			2/18/2021
115	MP 89.4A	GSP NB Service Road over NJ Rte 70	234	2			2/19/2021
116	MP 89.4NR	GSP NB over NJ Route 70	236	2			2/19/2021
117	MP 90.2	CEDAR BRIDGE AVE (CR 528) OVER GSP	350	4			2/11/2021
118	MP 90.2A	Parkway Ramp 89CSBX and Ramp 89CSBE over Cedar Bridge Branch	21	4			6/14/2021
119	MP 91.1NR	GSP NB OVER CHAMBERS BRIDGE RD (CR 549)	138	1			4/24/2021
120	MP 91.1SR	GSP SB OVER CHAMBERS BRIDGE RD (CR 549)	142	1			4/24/2021
121	MP 91.2NR	GSP NB OVER SOUTH BRANCH METEDECONK RIVER	123	1			4/29/2021
122	MP 91.2SR	GSP SB OVER SOUTH BRANCH METEDECONK RIVER	107	1			4/29/2021
123	MP 91.4N	GSP NB OVER NJ ROUTE 88 (OCEAN AVE)	93	1			5/7/2021
124	MP 91.4S	GSP SB OVER NJ ROUTE 88 (OCEAN AVE)	92	1			5/7/2021
125	MP 91.5NR	GSP NB OVER NORTH BRANCH METEDECONK RIVER	137	1			4/29/2021
126	MP 91.5SR	GSP SB OVER NORTH BRANCH METEDECONK RIVER	157	1			4/29/2021
127	MP 92.6C	GSP RAMP 91SBX/N. BRANCH METEDECONK RIVER	26	1			6/14/2021
128	MP 92.6D	GSP Ramp 91NBX/N. BRANCH METEDECONK RIVER	24	1			6/14/2021
129	MP 92.6R	BURNT TAVERN RD (CR 549) OVER GSP	274	2			5/6/2021
130	MP 92.7	PEDESTRIAN BRIDGE OVER GSP	383	5	Y		2/14/2021
131	MP 92.7A	PEDESTRIAN BRIDGE OVER DITCH	47	1	Y		2/14/2021
132	MP 94.8N	GSP NB OVER HERBERTSVILLE ROAD (CR 549)	53	1			5/6/2021
133	MP 94.9S	GSP SB OVER HERBERTSVILLE ROAD (CR 549)	53	1			5/6/2021
134	MP 95.4N	GSP NB OVER SQUANKUM RD (CR 21)	50	1			5/6/2021
135	MP 95.4S	GSP SB OVER SQUANKUM ROAD (CR 21)	50	1			5/6/2021
136	MP 95.8SR	GSP SB over Manasquan River	168	1			8/1/2021
137	MP 95.9NR	GSP Northbound over Manasquan River	176	1			8/1/2021

Group 1 COURTESY Bridges				
No.	Bridge No.	Bridge Description	Inspection Date	Owner
1	MP 37.2N	AC EXPRESSWAY - WB OVER GSP Mainline	4/16/2021	NJDOT
2	MP 37.2S	AC EXPRESSWAY OVER GSP SB	4/16/2021	NJDOT

**Subsection A8
 Bridge Listing
 Group 3 - OPS P3910**

Group 3 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
1	MP 123.5SI	GSP SBI / ERNSTON ROAD	124	3			2/27/2021
2	MP 123.5SO	GSP SBO / ERNSTON ROAD	124	3			2/27/2021
3	MP 123.6NI	GSP NBI / ERNSTON ROAD	115	3			2/27/2021
4	MP 123.6NO	GSP NBO / ERNSTON ROAD	123	3			2/27/2021
5	MP 123.8NI	GSP NBI /RAMP TO SERVICE AREA	78	1			3/5/2021
6	MP 123.8NO	GSP NBO /RAMP C TO SERVICE AREA	70	1			3/5/2021
7	MP 123.8SI	GSP SBI /RAMP A FROM SERV. AREA	59	1			3/5/2021
8	MP 123.8SO	GSP SBO /RAMP A FRM CHEESE. SERV. AREA	65	1			3/5/2021
9	MP 124.3SI	GSP SBI / BORDENTOWN AVENUE	114	3			2/22/2021
10	MP 124.3SO	GSP SBO / BORDENTOWN AVENUE	113	3			2/22/2021
11	MP 124.4NI	GSP NBI / BORDENTOWN TURNPIKE	114	3			2/22/2021
12	MP 124.4NO	GSP NBO / BORDENTOWN AVENUE (CR 615)	116	3			2/22/2021
13	MP 124.5SI	GSP SBI / U.S. ROUTE 9	194	2			3/6/2021
14	MP 124.5SO	GSP SBO / U.S. ROUTE 9	216	4			3/6/2021
15	MP 124.6NI	GSP NBI / U.S. ROUTE 9	194	2			3/6/2021
16	MP 124.6NO	GSP NBO / U.S. ROUTE 9	219	4			3/6/2021
17	MP 124.7SI	GSP SBI/WASHINGTON RD (535) & PCRR	312	4			3/7/2021
18	MP 124.7SO	GSP SBO/WASHINGTON RD (535) & PRR	317	5			3/6/2021
19	MP 124.8NI	GSP NBI/WASHINGTON RD (535) & PCRR	301	4			3/6/2021
20	MP 124.8NO	GSP NBO/WASHINGTON RD (535) & PRR	302	5			3/6/2021
21	MP 125.0	MAIN ST / GSP: NBO,NBI,SBI,& SBO	404	7			4/2/2021
22	MP 125.3S	GSP SB / RARITAN RVR RLRD (ABAND)	180	3			3/19/2021
23	MP 125.4NI	GSP NBI / RARITAN RVR RLRD (ABAND)	171	3			3/19/2021
24	MP 125.4NO	GSP NBO/RARITAN RIVER RR (ABANDONED)	170	3			3/19/2021
25	MP 126.3NR	PARKWAY N / CHEVALIER AVENUE AND PARKWAY RAMPS 125NBE / 125NBX	280	2			11/15/2021
26	MP 126.3SR	PARKWAY S / CHEVALIER AVENUE AND RAMPS 125NBE / 125NBX	256	2			11/15/2021
27	MP 128.0A	GSP RAMP Y/US 9 SB & RAMP M	283	3	Y		4/2/2021
28	MP 128.0B	RAMP(GY>) / US ROUTE 9 NB	354	6			3/27/2021
29	MP 128.1N	GSP NB / U.S. 9 SB & RAMP	329	2			4/2/2021
30	MP 128.1S	GSP SB / U.S. 9 SB & RAMP M	337	2			4/2/2021
31	MP 128.4	NEW BRUNSWICK AVE/RTE US 9 & GSP	377	4			3/20/2021
32	MP 128.7N	GSP NB OVER US RTE 9 (SB)	170	1			4/2/2021
33	MP 128.7S	GSP SB OVER US ROUTE 9 (SB)	194	1			4/2/2021

Group 3 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
34	MP 128.8A	GSP NB SERVICE ROAD OVER US 9 SB	253	3	Y		4/2/2021
35	MP 129.2	KING GEORGES POST RD / GSP	312	4			3/27/2021
36	MP 129.2A	PEDESTRIAN BRIDGE/GSP RAMP_TKW_	216	4			3/27/2021
37	MP 129.2B	PEDESTRIAN BRIDGE/GSP RAMP_KET_	249	4			3/27/2021
38	MP 129.7	GSP OVER NJTPK	241	2			4/9/2021
39	MP 129.7A	GSP NB RAMP (TPN) OVER NJ TPK	238	2			4/9/2021
40	MP 130.6	GARDEN STATE PARKWAY/US ROUTE 1	107	2			4/9/2021
41	MP 131.3	WOOD AVENUE (Ramps C & D) OVER GSP	335	3			7/9/2021
42	MP 131.4A	GSP RAMPS C & D / S BR RAHWAY RIVER	22	2			7/9/2021
43	MP 131.7	GSP OVER S BR RAHWAY RIVER	34	1			7/10/2021
44	MP 131.8	MIDDLESEX-ESSEX TURNPIKE OVER GSP	151	2	Y		7/9/2021
45	MP 131.9	NJ ROUTE 27 OVER PARKWAY N/S	161	2			7/9/2021
46	MP 132.2	OAK TREE ROAD OVER GSP	199	2			7/9/2021
47	MP 133.0	NEW DOVER ROAD over GSP	239	2			7/9/2021
48	MP 134.1	INMAN AVENUE (CR 602) OVER GSP	284	2			7/10/2021
49	MP 134.6N	GSP NB OVER LAKE AVENUE	55	1			7/8/2021
50	MP 134.6S	GSP SB OVER LAKE AVENUE	56	1			7/8/2021
51	MP 135.0	GSP / BR RAHWAY RIVER&WATER MAINS	20	2			7/22/2021
52	MP 135.3	MADISON HILL RD (CR 604)/GARDEN ST PARKWAY	160	2			7/16/2021
53	MP 135.6	GARDEN ST PKWY/MIDDLESEX RESERVR	75	1			7/16/2021
54	MP 135.7	WESTFIELD AVE (CR 606) / GARDEN ST PARKWAY	148	2			7/16/2021
55	MP 136.1	GARDEN ST PARKWAY / CENTRAL AV EB	47	1			7/11/2021
56	MP 136.2	GARDEN ST PARKWAY / CENTRAL AV WB	44	1			7/11/2021
57	MP 136.3	GSP OVER LEHIGH VALLEY RR (ABANDONED)	33	1			7/11/2021
58	MP 136.4	GARDEN ST PARKWAY / WALNUT AVENUE (CR 632)	76	1			7/15/2021
59	MP 137.3	GARDEN STATE PARKWAY/RAHWAY RIVER	79	1			7/24/2021
60	MP 137.4	RARITAN ROAD / GARDEN ST PARKWAY	241	2			8/1/2021
61	MP 137.5	CENTENNIAL AVE (CR 615) /GARDEN ST PARKWAY	208	2			7/29/2021
62	MP 138.2	GSP OVER MYRTLE STREET	57	1			7/17/2021
63	MP 138.3	PARKWAY N/S / CONRAIL "LEHIGH LINE"	319	5			7/24/2021
64	MP 138.4	GSP OVER SIRT RR	233	3			7/15/2021
65	MP 138.6	GSP OVER STATEN ISLAND RAPID TRANSIT RR, CENTRAL RR, RTE NJ 28 (NORTH AVE), SOUTH AVE (CR 610)	768	8			7/15/2021
66	MP 139.5	GARDEN ST PARKWAY / MICHIGAN AVE	91	1			7/17/2021
67	MP 139.7	GSP OVER MARKET STREET	94	1			7/17/2021
68	MP 139.8	GSP OVER RAHWAY VALLEY RR (ABANDONED)	59	1			7/15/2021
69	MP 140.2	GALLOPING HILL (CR 509) ROAD OVER GSP	149	2			7/29/2021
70	MP 140.5	PEDESTRIAN BRIDGE OVER GSP	184	3	Y		7/23/2021

Group 3 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
71	MP 141.0	GARDEN ST PARKWAY / CHESTNUT ST	96	1			7/29/2021
72	MP 141.0A	INT. 139B NB EXIT RAMP OVER ELIZABETH RIVER	26	1			8/12/2021
73	MP 141.0C	INT. 139B NB EXIT RAMP OVER ELIZABETH RIVER	20	1			8/13/2021
74	MP 141.2	GARDEN ST PKWY / BURKE PKWY	64	1			7/29/2021
75	MP 141.3	GSP OVER US RT 22 EB	59	1	Y		8/1/2021
76	MP 141.7	GSP NB&SB/MORRIS AVE (RT 82)	130	2			7/29/2021
77	MP 141.9	GARDEN ST PKWY NB & SB /RT 22 WB	87	1			9/9/2021
78	MP 142.0	VAUX HALL RD (CR 630)/GARDEN ST PKWY	243	2			8/1/2021
79	MP 142.4S	GARDEN ST PKWY SB/ELIZABETH RIVER	167	2			8/12/2021
80	MP 142.5N	GARDEN ST PKWY NB/ELIZABETH RIVER	165	2			8/22/2021
81	MP 142.8A	RAMP GA/GLENWOOD AV & CECO SDG RR (ABANDONED)	160	2			8/1/2021
82	MP 142.9	Parkway Ramp 142NBX NW-D/Union Ave, Parkway N/S, Parkway Ramps 142SBX C / 142NBE F, ACCESS ROAD	1368	9	Y		8/21/2021
83	MP 142.9A	Parkway Ramp 142ASBX over Parkway Ramps 142SBE / 142NBE, I-78, and Union Avenue	1392	8	Y		9/24/2021
84	MP 143.0	GARDEN ST PKWY NB&SB/N UNION AVE	70	1	Y		7/30/2021
85	MP 143.0A	GSP Ramp B/ Ramp E-SB	293	2	Y		8/21/2021
86	MP 143.1	RAMP F / GSP & ELIZABETH RIVER	697	7			7/31/2021
87	MP 143.1A	GSP RAMP B / ELIZABETH RIV	151	3			8/23/2021
88	MP 143.1B	GSP RAMP C / ELIZABETH RIVER	166	3			8/23/2021
89	MP 143.1C	RAMP:I-78 EXIT RAMP GE TO GSP/I-78	248	2			8/7/2021
90	MP 143.1D	GSP Ramp SW-C / Emergency Access Rd	103	1			8/8/2021
91	MP 143.2	GARDEN ST PKWY NB & SB/MILL ROAD	73	1			7/30/2021
92	MP 143.2A	GSP NB ENT RAMP F FROM I78/MILL ROAD	68	1			7/30/2021
93	MP 143.2B	GSP Ramp SW-C / Mill Rd	84	1			8/7/2021
94	MP 143.3	GSP OVER ELIZABETH RIVER S CULVERT	34	2			8/12/2021
95	MP 143.6	GSP OVER ELIZABETH RIVER N CULVERT	34	2			8/12/2021
96	MP 143.7	CHANCELLOR AVENUE (CR 601) OVER GSP	150	2			8/22/2021
97	MP 143.9	YALE AVENUE / Parkway N/S	191	2			7/29/2021
98	MP 144.0	Union Avenue / Parkway N/S	242	2			7/29/2021
99	MP 144.2	GARDEN STATE PKWY OVER LYONS AVE	93	1			8/7/2021
100	MP 144.5	NYE AVENUE OVER GARDEN STATE PKWY	125	2			7/30/2021
101	MP 144.7	SPRINGFIELD&CLINTON AVES OVER GSP	212	2			8/21/2021
102	MP 145.0	MADISON AVE/GARDEN ST PKWY NB&SB	117	2			7/31/2021
103	MP 145.3	PEDESTRIAN BRIDGE/GSP NB & SB	315	6	Y		7/30/2021
104	MP 145.5	18TH AVE OVER PARKWAY N/S	133	2			7/30/2021
105	MP 145.7	PEDESTRIAN BRIDGE/GSP NB & SB	351	8	Y		7/31/2021
106	MP 146.0	GARDEN ST PKWY/14TH AVE	65	1			9/4/2021
107	MP 146.1	GARDEN ST PKWY NB&SB/S ORANGE AVE	73	1			7/31/2021

Group 3 Bridge List							
No.	Bridge No.	Bridge Description	Length (ft.)	Span	FCM	UW	Prev. Inspection Date
108	MP 146.4	MAYBAUM AVE/GARDEN ST PKWY NB&SB	169	2			8/13/2021
109	MP 146.7R	CENTRAL AVE (CO RT 508)/GSP NB&SB	114	2			First Cycle
110	MP 146.9	GSP NB & SB/RAMP: SB ENT FR I-280	101	1	Y		9/9/2021
111	MP 147.0	RAMP F/GSP NB&SB&ORATON PKWY NB	310	4	Y		8/22/2021
112	MP 147.0A	RAMP F&K:SB GSP EXIT TO I-280	731	1			8/27/2021
113	MP 147.0B	ORATON PKWY/RAMP E:EXIT TO I-280	64	1			8/27/2021
114	MP 147.0C	S ORATON PARKWAY NB / RAMP 145SBE	52	1			8/27/2021
115	MP 147.0D	ORATON PKWY NB/RAMP I:NB ENT I280	94	1			8/27/2021
116	MP 147.0E	RAMP F IN TOLL AREA	341	6	Y		8/13/2021
117	MP 147.0F	SUSSEX AVE/RAMP BTW TOLL PL & I-280	142	2			8/23/2021
118	MP 147.1	FREEWAY DRIVE EAST/GSP	180	2			9/4/2021
119	MP 147.2	ERIE-LACKAWANNA RR/ GSP & NORTH ORATON PKWY	153	3	Y		8/21/2021
120	MP 147.3	PEDESTRIAN BRIDGE OVER GSP	176	3	Y		9/4/2021
121	MP 147.4	WILLIAM ST/GARDEN ST PKWY NB & SB	113	2			8/21/2021
122	MP 147.7	PARK AVE (CR 658)/GARDEN STATE PKWY	124	2			9/4/2021
123	MP 147.9	N ARLINGTON AVE/GSP NB & SB	171	2			8/21/2021
124	MP 148.0	SPRINGDALE AVENUE OVER GSP NB & SB	150	2			8/22/2021
125	MP 148.1	N WALNUT ST/GARDEN ST PKWY NB&SB	146	2			8/23/2021
126	MP 148.4	RENSHAW AVE/GARDEN ST PKWY NB&SB	113	2			8/23/2021
127	MP 148.7	GSP & SERVICE ROADS/ERIE LACKAWANNA RR (ABANDONED)	70	1			9/9/2021
128	MP 148.8	GARDEN STATE PARKWAY OVER DODD ST	60	1			9/5/2021
129	MP 148.9	GARDEN STATE PKWY OVER MYRTLE ST	59	1			9/9/2021

Group 3 COURTESY Bridges				
No.	Bridge No.	Bridge Description	Inspection Date	Owner
1	MP 128.0	NJ ROUTE 440 OVER GSP	5/1/2021	NJDOT
2	MP 128.0C	LEHIGH VALLY RR/GSP RAMP(GH)	3/20/2021	NJDOT
3	MP 128.2	LEHIGH VALLEY RR/GSP	3/20/2021	NJDOT
4	MP 128.2A	NJ ROUTE 440 Ramp V OVER GSP	5/1/2021	NJDOT
5	MP 131.1N	PORT READING RR (CONRAIL) OVER GSP NB	9/13/2021	NJDOT
6	MP 131.1S	PORT READING RR (CONRAIL) OVER GSP SB	9/13/2021	NJDOT
7	MP 131.9A	PENNSYLVANIA RR (Amtrak) OVER GSP	9/16/2021	NJDOT
8	MP 142.8	ROUTE I-78 OVER GSP	10/30/2021	NJDOT
9	MP 147.1A	GSP OVER ROUTE I-280	10/30/2021	NJDOT
10	MP 147.2A	Main Street / Dr. Martin Luther King Jr. Blvd. OVER GSP	10/30/2021	NJDOT

ATTACHMENT B
Standard Supplemental Information

Subsection No. and Title

- B1. Administrative and Agreement Information
- B2. Small Business Enterprise and Disabled Veteran-owned Business Programs
- B3. Equal Employment Opportunity Regulations (N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127) and N.J.A.C. 17:27)
- B4. State Contractor Political Contributions (N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51), superseding Executive Order 134 (2004); N.J.S.A.19:44-20.26 (P.L.2005, c. 271, s.2) and Executive Order 117 (2008))
- B5. Set-Off for State Tax (N.J.S.A. 54:49-19)
- B6. Office of State Comptroller Right to Audit (N.J.A.C. 17:44-2.2)
- B7. Source Disclosure Certification (N.J.S.A. 52:34-13.2, Executive Order 129)
- B8. Disclosure of Investment Activities in Iran (N.J.S.A. 52:32-57(a) and N.J.S.A. 52:32-56(e)(3))
- B9. Certification of Non-involvement in Prohibited Activities in Russia or Belarus (N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3))
- B10. Antidiscrimination Provisions (N.J.S.A. 10:2-1)
- B11. Standards Prohibiting Conflicts of Interest Executive Order 189 (1988 - Kean)
- B12. ADA Indemnification Act
- B13. Diane B. Allen Equal Pay Act
- B14. Business Registration Act

Subsection B1

Administrative and Agreement Information

Professional Corporation

Incorporated Firms that have not filed a copy of a Certificate of Authorization, with the Authority must include a copy of the Certificate with the EOI. Professional service corporations established pursuant to the "Professional Service Corporation Act," N.J.S.A. 14A:17-1 et seq. (P.L. 1969, c. 232), are exempt from this requirement.

Signatures

Expressions of Interest must be signed by an officer of the Firm authorized to make a binding commitment.

Incurring Costs

The Authority shall not be liable for any costs incurred by any consultant in the preparation of their EOI.

Addendum to EOI Solicitations

If, at any time prior to the Authority receiving EOIs, it becomes necessary to revise any part of this EOI solicitation, or if additional information is necessary to enable a Firm to make an adequate interpretation of the provisions of this EOI solicitation, an addendum to the EOI solicitation will be made available on the Authority's website as described herein.

Acceptance and Rejection of EOIs and Proposals

The Authority may award an OPS for these services to a Firm that the Authority determines best satisfies the needs of the Authority. The solicitation for an EOI or Technical Proposal does not, in any manner or form, commit the Authority to award any OPS. The contents of the EOIs may become a contractual obligation, if, in fact, the EOI or Technical Proposal is accepted and an OPS is entered into with the Authority. Failure of a Firm to adhere to and/or honor any or all of obligations of its EOI or Technical Proposal may result in cancellation of any OPS awarded by the Authority. The Authority shall not be obligated at any time to award an OPS to any consultant. The Authority reserves the right to reject any and all proposals or to negotiate with any proposer in accordance with applicable law.

Dissemination of Information

Information included in this document or in any way associated with this project is intended for use only by the Firm and the Authority and is to remain the property of the Authority. Under no circumstances shall any of said information be published, copied or used by the Firm, except in replying to this EOI solicitation.

News Releases

No news releases pertaining to this RFEOI or the Project to which it relates shall be made without Authority approval and then only in coordination with the issuing office and the Authority's Media Relations Coordinator.

Public Records

Any EOI, Technical Proposal or Fee Proposal submitted by a Firm constitutes a public document that will be made available to the public upon request pursuant to New Jersey's Open Public Records Act, N.J.S.A. 47:1A-1 et seq. The Firms may request the Authority's General Counsel to deem certain attachments of its EOI containing personal, financial or proprietary information non-disclosable, which determination shall be in accordance with such Act.

Subsection B2
Small Business Enterprise and Disabled Veteran-owned Business Program

Small Business Enterprise Program

It is the policy of the New Jersey Turnpike Authority (the "Authority") that Small Business Enterprises ("SBE") as determined and defined by the Division of Revenue & Enterprise Services ("Division") and the Department of the Treasury ("Treasury") in N.J.A.C. 17:13-1.1. have the opportunity to compete for and participate in the performance of consultant services. The Authority is seeking participation of these SBEs in the performance of certain Orders for Professional Services (OPS). The Firm's Expression of Interest (EOI) must include either (1) evidence of the use of subconsultants who are registered with the Division as an SBE, or (2) demonstration of a good faith effort, to meet the goal of awarding at least twenty-five (25%) percent of the total value of the OPS to subconsultants who are registered with the Division as an SBE. During the RFP portion of this procurement, as part of the fee negotiation process, Firms must submit proof of their subconsultants' SBE registration(s). In the event that a Firm cannot comply with the goal set forth above, prior to the time of the award, the Firm must demonstrate to the Authority's satisfaction that a good faith effort was made to accomplish the above stated goal.

After award of the OPS, in order for the Authority to monitor and report SBE participation during the course of the OPS pursuant to N.J.A.C. 17:13-5.2, the Consultant shall submit evidence of SBE participation in a form acceptable to the Authority, with each invoice for payment. Invoices for payment submitted without the completed SBE Form will not be processed.

If the Consultant, for any reason, at any time during the course of the OPS, intends to make any additions, deletions or substitutions to the list of Firms on the SBE form submitted to the Authority, the Consultant shall submit such proposed changes for approval. Any such proposed changes must comply with the requirements and procedures set forth herein.

Evidence of a "good faith effort" includes, but is not limited to:

1. Consultant shall request a listing of small businesses from the Division and the Authority and attempt to contact same.
2. Consultant shall keep specific records of its efforts, including the names of businesses contacted and the means and results of such contacts, receipts from certified mail and telephone records.
3. Consultant shall provide proof of solicitations of SBEs for their services, including advertisements in general circulation media, professional service publications and minority and women focus media.
4. Consultant shall provide evidence of efforts made to identify work categories capable of being performed by SBEs.
5. Consultant shall provide all potential subconsultants with detailed information regarding the project description.
6. Consultant shall attempt, wherever possible, to negotiate lower prices with potential SBE subconsultants that submitted higher than acceptable fee estimates; and
7. Consultant shall provide evidence of efforts made to use the services of available community organizations, consultant groups, and local, state, and federal agencies that provide assistance in the recruitment and placement of SBEs.

Consultant shall maintain adequate records to document their efforts and will provide same to the Authority upon request.

Disabled Veteran Owned Business Enterprise Program

It is the policy of the New Jersey Turnpike Authority (“Authority”) that Disabled Veteran Owned Business Enterprises (DVOBs) as determined and defined by the Division of Revenue & Enterprise Services (“Division”) and the Department of Treasury (“Treasury”) in N.J.A.C. 17:141 have the opportunity to compete for and participate in the performance of consultant services. The Authority is seeking participation of these DVOBs in the performance of certain Orders for Professional Services (OPS). Your Expression of Interest (EOI) must include either (1) evidence of the use of subconsultants who are registered with the Division as a DVOB, or (2) demonstration of a good faith effort to meet the goal of awarding at least three(3) percent of the total value of the OPS to subconsultants who are registered with the Division as a DVOB. During the RFP portion of this procurement, as part of the fee negotiation process, Firms must submit proof of their subconsultants DVOB registrations. In the event that a Firm cannot comply with the goal set forth above, prior to the time of award, the Firm must demonstrate to the Authority’s satisfaction that a good faith effort was made to accomplish the above stated goal.

After award of the OPS, in order for the Authority to monitor and report DVOB participation during the course of the OPS pursuant to N.J.A.C 17:14-4-1 et seq., the Consultant shall submit evidence of DVOB participation in a form acceptable to the Authority, with each invoice for payment. Invoices for payment submitted without the completed DVOB Form will not be processed.

If the Consultant, for any reason, at any time during the course of the OPS, intends to make any additions, deletions or substitutions to the list of Firms on the DVOB Form submitted to the Authority, the Consultant shall submit such proposed changes for approval. Any such proposed changes must comply with the requirements and procedures set forth herein.

Evidence of a “good faith effort” includes, but is not limited to:

1. The Consultant shall attempt to locate qualified potential DVOBs.
2. The Consultant shall consult the DVOB Database if no DVOBs are known to consultant.
3. The Consultant shall keep all documentation of its efforts, including the names of businesses contacted and the means and results of such contacts; and
4. The Consultant shall provide all potential subcontractors with detailed information regarding the specifications.

Consultant shall maintain adequate records to document its efforts and will provide same with their Expression of Interest.

Subsection B3
Mandatory Equal Employment Opportunity Language
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)
N.J.A.C. 17:27 et seq.
Goods, General Services, and Professional Services Contracts

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or ex-pression, the contractor will ensure that equal employment opportunity is afforded

to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection-al or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, col-or, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval:

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be request-ed by the office from time to time in order to carry out

the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

Subsection B4
State Contractor Political Contributions Compliance
N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51) superseding Executive Order 134 (2004)
and Executive Order 117 (2008)

In order to safeguard the integrity of State government procurement by imposing restrictions to insulate the award of State contracts from political contributions that pose the risk of improper influence, purchase of access, or the appearance thereof, Executive Order 134 was signed on September 22, 2004 ("Executive Order 134"). The Order is applicable to all State agencies, the principal departments of the executive branch, any division, board, bureau, office, commission within or created by a principal executive branch department, and any independent State authority, board, commission, instrumentality or agency. Executive Order 134 was superseded by N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51), signed into law on March 22, 2005. In September 2008, Executive Order 117 was signed and became effective November 15, 2008. It applies to the same government contracting entities subject to Executive Order 134 but extends the political contribution restrictions by expanding the definition of "business entity" to include, for example, more corporate shareholders and sole proprietors. Executive Orders 134 and 117, and N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51), contain restrictions and reporting requirements that will necessitate a thorough review of the provisions. Pursuant to the requirements of N.J.S.A. 19:44A-20.25 (P.L. 2005, c.51), the terms and conditions set forth in this attachment are material terms of any OPS resulting from this RFEI or RFP:

Definitions

For the purpose of this Attachment, the following shall be defined as follows:

- a) Contribution – means a contribution reportable as a recipient under "The New Jersey Campaign Contributions and Expenditures Reporting Act.", N.J.S.A. 19:44A-3 et seq. (P.L. 1973, c.83), and implementing regulations set forth at N.J.A.C. 19:25-7 and N.J.A.C. 19:25-10.1 et seq. Through December 31, 2004, contributions in excess of \$400 during a reporting period were deemed "reportable" under these laws. As of January 1, 2005, that threshold was reduced to contributions in excess of \$300.

- b) Business Entity – means any natural or legal person; business corporation (and any officer, person, or business entity that owns or controls 10% or more of the corporation's stock); professional services corporation (and any of its officers or shareholders); limited liability company (and its members); general partnership (and its partners); limited partnership (and its partners); in the case of a sole proprietorship: the proprietor; a business trust, association or any other legal commercial entity organized under the laws of New Jersey or any other state or foreign jurisdiction, including its principals, officers, or partners. The definition of a business entity also includes (i) all principals who own or control more than 10 percent of the profits or assets of a business entity ; (ii) any subsidiaries directly or indirectly controlled by the business entity; (iii) any political organization organized under attachment 527 of the Internal Revenue Code that is directly or indirectly controlled by the business entity, other than a candidate committee, election fund, or political party committee; and (iv) if a business entity is a natural person, that person's spouse or child, residing in the same household.

Breach of Terms of the Legislation

It shall be a breach of the terms of the OPS for the Business Entity to (i) make or solicit a contribution in violation of the Legislation, (ii) knowingly conceal or misrepresent a contribution given or received; (iii) make or solicit contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution; (iv) make or solicit any contribution on the condition or with the agreement that it will be contributed to a campaign committee or any candidate or holder of the public office of Governor, or to any State or county party committee; (v) engage or employ a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any contribution, which if made or solicited by the business entity itself, would subject that entity to the restrictions of the Legislation; (vi) fund contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engage in any exchange of contributions to circumvent the intent of the Legislation; or (viii) directly or indirectly through or by any other person or means, do any act which would subject that entity to the restrictions of the Legislation.

Certification and Disclosure Requirement

- a) The Authority shall not enter into a contract to procure from any Business Entity services or any material, supplies or equipment, or to acquire, sell or lease any land or building, where the value of the transaction exceeds \$17,500, if that Business Entity has solicited or made any contribution of money, or pledge of contribution, including in-kind contributions to a candidate committee and/or election fund of any candidate for or holder of the public office of Governor, or to any State, county or municipal political party committee, or legislative leadership committee during specified time periods.
- b) Prior to the award of any contract or agreement, the intended Awardee shall submit the Certification and Disclosure form, certifying that no contributions prohibited by the Legislation have been made by the Business Entity and reporting all contributions the Business Entity made during the preceding four years to any political organization organized under 26 U.S.C.527 of the Internal Revenue Code that also meets the definition of a "continuing political committee" within the means of N.J.S.A. 19:44A-3(n) and N.J.A.C. 19:25-1.7. Failure to submit the required forms will preclude award of a contract under this RFEI, as well as future contract opportunities.
- c) Further, the Consultant is required, on a continuing basis, to report any contributions it makes during the term of the contract, and any extension(s) thereof, at the time any such contribution is made.

State Treasurer Review

The State Treasurer or /her designee shall review the Disclosures submitted pursuant to this attachment, as well as any other pertinent information concerning the contributions or reports thereof by the intended awardee, prior to award, or during the term of the contract, by the contractor. If the State Treasurer determines that any contribution or action by the contractor constitutes a breach of contract that poses a conflict of interest in the awarding of the contract under this solicitation, the State Treasurer shall disqualify the Business Entity from award of such contract.

Additional Disclosure Requirement of N.J.S.A. 19:44A-20.27

Consultant is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC), pursuant to N.J.S.A. 19:44A-20.27, if the Consultant receives contracts in excess of \$50,000 from a public entity in a calendar year. It is the Consultant's responsibility to determine

if filing is necessary. Failure to so file can result in the imposition of financial penalties by ELEC. Additional information about this requirement is available from ELEC at 888-313-3532 or at <https://www.elec.state.nj.us/>.

Additional Disclosure Requirement Disclosure of N.J.S.A. 19:44A-20.13 et seq. (Executive Order No. 117)

Executive Order No. 117 (Corzine 2008) is designed to enhance New Jersey's efforts to protect the integrity of government contractual decisions and increase the public's confidence in government. The Executive Order builds on the provisions of **N.J.S.A. 19:44A-20.13 et seq.**, which limits contributions to certain political candidates and committees by for-profit business entities that are, or seek to become, State government vendors.

Executive Order No. 117 extends the provisions of Chapter 51 in two ways:

1. The definition of "business entity" is revised and expanded so that contributions by the following individuals also are considered contributions attributable to the business entity:
 - Officers of a corporation, any person or business entity who owns or controls 10% or more of the corporation's stock, and professional services corporations, including any officer or shareholder, with the term "officer" being defined in the same manner as in the regulations of the Election Law Enforcement Commission regarding vendor disclosure requirements (N.J.A.C. 19:25-26.1), with the exception of officers of non-profit entities;
 - Partners of general partnerships, limited partnerships, and limited liability partnerships and members of limited liability companies (LLCs), with the term "partner" being defined in the same manner as in the regulations of the Election Law Enforcement Commission regarding vendor disclosure requirements (N.J.A.C. 19:25-26.1);
 - In the case of a sole proprietorship: the proprietor; and
 - In the case of any other form or entity organized under the laws of this State or any other state or foreign jurisdiction: the entity and any principal, officer, and partner thereof;
 - Spouses, civil union partners, and resident children of officers, partners, LLC members, persons owning or controlling 10% or more of a corporation's stock, all shareholders of a professional services corporation, and sole proprietors are included within the new definition, except for contributions by spouses, civil union partners, or resident children to a candidate for whom the contributor is eligible to vote or to a political party committee within whose jurisdiction the contributor resides.
2. Reportable contributions (those over \$300.00 in the aggregate) to legislative leadership committees, municipal political party committees, and candidate committees or election funds for Lieutenant Governor are disqualifying contributions in the same manner as reportable contributions to State and county political party committees and candidate committees or election funds for Governor have been disqualifying contributions under Chapter 51.

Only the intended Awardee will be required to submit the required N.J.S.A. 14:44A-20.25 (P.L. 2005, c.51)/Executive Order 117 and N.J.S.A. 19:44-20.26 (P.L. 2005, c. 271, s.2) form. The **combined** form is available on the Department of Treasury Division of Purchase and Property's website at: <http://www.state.nj.us/treasury/purchase/forms.shtml>.

Subsection B5
Set-Off for State Tax

Pursuant to N.J.S.A. 54:4-19, and notwithstanding any provision of the law to the contrary, whenever any taxpayer, partnership, or S corporation under Contract to provide goods or services or construction projects to the State of New Jersey or its agencies or instrumentalities, including the legislative and judicial branches of State government, is entitled to payment for those goods or services or construction projects and at the same time the taxpayer, or the partner or shareholder of that entity, is indebted for any State tax, the Director of the Division of Taxation shall seek to set-off that taxpayer's, partner's or shareholder's share of the payment due to the taxpayer, partnership, or S corporation. The amount of set-off shall not allow for the deduction of any expenses or other deductions which might be attributable to a partner or shareholder subject to set-off under this act. No payment shall be made to the taxpayer, the provider of goods or services or the contractor or subcontractor of construction projects pending resolution of the indebtedness.

The Director of the Division of Taxation shall give notice to the set-off to the taxpayer, the provider of goods or services, or the contractor or subcontractor of construction projects and provide an opportunity for a hearing with thirty (30) days such notice under the procedures for protests established under R.S. 54:49-18. No requests for conference, protest or subsequent appeal to the Tax Court from any protest under this attachment shall stay the collection of the indebtedness. Interest that may be payable by the State pursuant to N.J.S.A. 52:32-32 et seq. (P.L. 1987, c 184) to the taxpayer, the provider of goods or services, or the contractor or subcontractor of construction projects shall be stayed.

Subsection B6
Right to Audit

Pursuant to N.J.A.C. 17:44-2.2, authority to audit or review contract records:

- a) Relevant records of private vendors or other persons entering into contracts with covered entities are subject to review by the Office of the State Comptroller (OSC) pursuant to N.J.S.A. 52:15C-14(d).
- b) As of November 15, 2010, the Consultant (contract partner) shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

Subsection B7
Source Disclosure Certification

Pursuant to N.J.S.A. 52:34-13.2 (Executive Order 129 (2004)), the Authority must consider the requirements of New Jersey's contracting laws, the best interests of the State of New Jersey and its citizens, as well as applicable federal and international requirements.

The Authority shall insure that all Firms seeking to enter into any contract in which services are procured on its behalf must disclose:

- a) The location by country where the services under contract will be performed.
- b) Any subcontracting of services under the contract and the location by country where the subcontracted services will be performed.

This information must be disclosed on the Vendor Source Disclosure Form – N.J.S.A. 52:34-13.2 (Executive Order 129 (2004)), which is available on the Authority's website and returned with your Firm's Expression of Interest (EOI).

Subsection B8
Disclosure of Investment Activities in Iran

Pursuant to N.J.S.A. 52:32-57, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the Authority's "*Disclosure of Investment Activities in Iran*" certification, prior to contract award, to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates (any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity), is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the State of New Jersey, Department of Treasury, Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Proposers must review this list prior to completing the certification. If the Authority finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

Subsection B9
Prohibited Activities in Russia or Belarus

Prior to the time a contract is awarded, pursuant to N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3), the successful Firm must certify that neither the successful Firm, nor one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus.

If the successful Firm is unable to so certify, the Firm shall provide a detailed and precise description of such activities to the Authority. Failure to provide such description will result in the Proposal being rendered as non-responsive, and the Authority will not be permitted to contract with such person or entity, and if a Proposal is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

If the Firm certifies that the Firm is engaged in activities prohibited by N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3), the Firm shall have 90 days to cease engaging in any prohibited activities and on or before the 90th day after this certification, shall provide an updated certification. If the Firm does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the Authority shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the Authority that were issued on or after the effective date of N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3),.

The Authority requests that all Firms submit a copy of the form entitled "*Certification of Non-involvement in Prohibited Activities in Russia or Belarus Pursuant to N.J.S.A. 52:32-60.1 et seq. (P.L. 2022, c.3)*", with their Proposal.

Subsection B10
Antidiscrimination Provisions

In accordance with N.J.S.A. 10:2-1 every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction,

alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this attachment of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this attachment of the contract.

Subsection B11
Standards Prohibiting Conflicts of Interest
Executive Order 189 (1988 - Kean)

Pursuant to N.J.S.A.52:34-19 and Executive Order 134 (1976 - Byrne), Executive Order 189 (1988 - Kean) includes the following prohibitions on any vendor which provides or offers or proposes to provide goods or services to or perform any contract for the State of new Jersey or any State agency.

- (a) No vendor shall pay, offer to pay, or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any State officer or employee or special State officer or employee, as defined by N.J.S.A. 52:13D-13b. and e., in the Department of the Treasury or any other agency with which such vendor transacts or offers or proposes to transact business, or to any member of the immediate family, as defined by N.J.S.A. 52:13D-13i., of any such officer or employee, or any partnership, Firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of N.J.S.A. 52:13D-13g.
- (b) The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by any State officer or employee or special State officer or employee from any State vendor shall be reported in writing forthwith by the vendor to the Attorney General and the Executive Commission on Ethical Standards.
- (c) No vendor may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such vendor to, any State officer or employee or special State officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services

by or to any State agency or any instrumentality thereof, or with any person, Firm or entity with which he is employed or associated or in which he has an interest within the meaning of N.J.S.A. 52:13D-13g. Any relationships subject to this provision shall be reported in writing forthwith to the Executive Commission on Ethical Standards, which may grant a waiver of this restriction upon application of the State officer or employee or special State officer or employee upon a finding that the present or proposed relationship does not present the potential, actuality or appearance of a conflict of interest.

- (d) No vendor shall influence, or attempt to influence or cause to be influenced, any State officer or employee or special State officer or employee in his official capacity in any manner which might tend to impair the objectivity or independence of judgment of said officer or employee.
- (e) No vendor shall cause or influence, or attempt to cause or influence, any State officer or employee or special State officer or employee to use, or attempt to use, his official position to secure unwarranted privileges or advantages for the vendor or any other person.
- (f) The provisions cited above in paragraph 3a. through 3e. shall not be construed to prohibit a State officer or employee or special State officer or employee from receiving gifts from or contracting with vendors under the same terms and conditions as are offered or made available to members of the general public subject to any guidelines the Executive Commission on Ethical Standards may promulgate under paragraph 3c.

Subsection B12 **ADA Indemnification Act**

The Consultant and the Authority do hereby further agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this OPS. In providing any aid, benefit, or service on behalf of the Authority pursuant to this OPS, the Consultant agrees that the performance shall be in strict compliance with the Act. In the event that the Consultant, its agents, servants, employees, or subconsultants violate or are alleged to have violated the Act during the performance of this OPS, the Consultant shall defend the Authority in any action or administrative proceeding commenced pursuant to this Act. The Consultant shall indemnify, protect, and save harmless the Authority, its agents, servants, and employees from and against any and all suits, claims, losses demands, or damages, or whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Consultant shall at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Authority grievance procedure, the Consultant agrees to abide by any decision of the Authority which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Authority or if the Authority incurs any expense to cure a violation of the Act which has been brought pursuant to its grievance procedure, the Consultant shall satisfy and discharge the same at its own expense.

The Authority shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Consultant along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the Authority or any of its agents, servants, and employees, the Authority shall expeditiously forward or have forwarded to the Consultant every demand, complaint, notice, summons, pleading, or other process received by the Authority or its representatives. It is expressly agreed and understood that any approval by the Authority of the services provided by the Consultant pursuant to this contact will not relieve the Consultant of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Authority pursuant to this attachment. It is further agreed and understood that the Authority assumes no obligation to indemnify or save harmless the Consultant, its agents,

servants, employees and subconsultants for any claim which may arise out of their performance of this OPS. Furthermore, the Consultant expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Consultant's obligations assumed in this OPS, nor shall they be construed to relieve the Consultant from any liability, nor preclude the Authority from taking any other actions available to it under any other provisions of the OPS or otherwise at law.

Subsection B13
Diane B. Allen Equal Pay Act

Please be advised that in accordance with N.J.S.A. 34:11-56.1 et seq. (P.L. 2018, c. 9), also known as the Diane B. Allen Equal Pay Act, which was signed in to law by Governor Phil Murphy on April 24, 2018, a contractor performing "qualifying services" or "public work" to the State or any agency or instrumentality of the State shall provide the Commissioner of Labor and Workforce Development a report regarding the compensation and hours worked by employees categorized by gender, race, ethnicity, and job category. For more information and report templates see <https://nj.gov/labor/equalpay/equalpay.html>

Subsection B14
Business Registration Act

Proof of valid business registration with the State of New Jersey Department of the Treasury, Division of Revenue and Enterprise Services, shall be submitted by the successful Firm prior to award of the OPS in the form of a valid Business Registration Certificate in compliance with N.J.S.A. 52:32-44, as amended. No OPS shall be awarded without proof of business registration with the Division of Revenue and Enterprise Services. Any questions with regard to obtaining a BRC can be directed to the Division of Revenue and Enterprise Services by visiting their website at state.nj.us/treasury/revenue. Failure to comply with the requirements of N.J.S.A. 52:32-44 will result in penalties per N.J.S.A. 54:49-4.1.