



# New Jersey Turnpike Authority

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## ADDENDUM NO. 5 DATED JUNE 9, 2021

### REQUEST FOR PROPOSALS FOR SELF-FUNDED HEALTH BENEFITS PROGRAM SERVICES RM-164138

Respondents are hereby notified that the above-referenced Request for Proposals (“RFP”) is amended as follows:

#### 1. SECTION II:

(A) Paragraph D, CLOSING DATE, of Section II of the RFP is hereby deleted in its entirety and replaced with the following:

The Authority recognizes that some information required to be submitted by Proposers may constitute proprietary, trade secret or confidential information. The Authority is providing a Confidentiality and Non-Disclosure Agreement at Appendix 1A (the “NDA”), which has been executed by Fairview Insurance Agency Associates, Inc., that expressly provides that a Proposer’s responses to the following RFP sections are subject to the confidentiality provisions of the NDA:

- (i) Section VII A, Paragraph C, “Financial Section;”
- (ii) Section VII A, Paragraph G, “Network Management and Access” (Note: Excel spreadsheet responses only are subject to the NDA);
- (iii) Section VII B, Paragraph B, “Financial Section;”
- (iv) Section VII C, Paragraph B, “Financial Section;”
- (v) Section VII D, Paragraph C, “Financial Section;”
- (vi) Section VII D, Paragraph D, “Specialty Pharmacy Pricing;”
- (vii) Section VII D, Paragraph L, “Prescription Reimbursement Issues;”
- (viii) Section VII D, Paragraph N, “Formulary Management and Rebates;” and
- (ix) Section VII D, Paragraph O, “Prescription Drug Data.”

Consequently, completed responses to the foregoing sections of the RFP shall be submitted directly to Fairview Insurance Agency Associates (“Fairview”), in a sealed envelope identified as “Confidential Proposal Information,” by the date and time set forth below. Proposers shall submit one hard copy and one electronic version of the Confidential Proposal Information on flash drive, via regular mail, Federal Express or other Overnight Delivery, to:

Fairview Insurance Agency Associates  
25 Fairview Avenue  
Verona, New Jersey 07042  
Attn: Joseph Graham

Proposers shall not submit the Confidential Proposal Information described above to the Authority. Rather, an original and seven (7) hard copies and one (1) flash drive of completed Proposals (except for the Confidential Proposal Information described above) shall be submitted to the Authority, to the attention of Dale Barnfield, Director, Procurement and Materials Management Department, as follows:

|                               |    |  |
|-------------------------------|----|--|
| <u>Regular Mail</u>           | OR | <u>Federal Express or Other Overnight Delivery</u> |
| New Jersey Turnpike Authority |    | New Jersey Turnpike Authority                      |
| P. O. Box 5042                |    | One Turnpike Plaza                                 |
| Woodbridge, NJ 07095          |    | Woodbridge, NJ 07095                               |

Proposals, including the Confidential Proposal Information to be separately submitted to Fairview only, shall be received by Fairview and the Authority, as applicable, **not later than 2:00 PM (prevailing time) June 24, 2021**. Proposals not delivered by the stated time and date shall not be considered unless the time is extended by the Authority pursuant to a written addendum issued by the Authority (the "Addendum").

**Proposers mailing Proposals should allow for normal mail delivery time to ensure timely receipt of their RFP Responses. Please be advised that using overnight /next-day delivery service does not guarantee overnight/next-day deliveries to our location.**

(B) Paragraph N, PUBLIC RECORDS, of Section II of the RFP is hereby amended to read as follows:

Any Proposal received from a Proposer in response to this RFP constitutes a public document that will be made available to the public upon request pursuant to New Jersey's Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (the "Act") upon completion of the procurement process. The Authority acknowledges that portions of Proposals may contain proprietary, trade mark or confidential information regarding a Proposer's business operations and, accordingly, has provided a Confidentiality and Non-Disclosure Agreement executed by the Authority's insurance consultant, Fairview Insurance Agency Associates, at Appendix 1A, which information enumerated therein shall be provided by Proposers to Fairview only, and maintained by Fairview as confidential. A Proposer may request that the Authority's Director of Law determine that certain other sections of its Proposal are personal, financial or proprietary information that is exempt from disclosure in accordance with the Act, which determination shall be within the sole discretion of the Director of Law. However, the Authority will not honor any attempt by a Proposer to designate its entire Proposal as proprietary, trade secret or confidential, and the Proposed Fees required to be submitted by Section VII E F G at Paragraph Q shall not be deemed confidential under any circumstances.

## **2. SECTIONS III A, B & C:**

Paragraph B, CONFIDENTIALITY, of Sections III A, B & C of the RFP, is deleted in its entirety. See amendment to Section II at Paragraph D of the RFP, as amended by this Addendum at paragraph 1, above.

## **3. SECTION III D:**

Paragraph D, CONFIDENTIALITY, of Section III D of the RFP, is deleted in its entirety. See amendment to Section II at Paragraph D of the RFP, as amended by this Addendum at paragraph 1, above.

## **4. SECTION IV:**

(A) Paragraph B8, Financial Information, of Section IV of the RFP, is hereby supplemented to add:

The Authority acknowledges and agrees that the financial documents requested in this Paragraph 8, Financial Information, is proprietary and/or personal financial information whose confidentiality will be maintained by the Authority in accordance with law.

(B) Paragraph C, SUBMISSION REQUIREMENTS, of Section IV of the RFP, is amended to revise the first paragraph of each of Paragraphs 1 through 7, as follows:

Proposers are required to submit one (1) original and seven (7) hard copies, together with one (1) electronic version on flash drive of completed Proposals (except for the Confidential Proposal Information described in Section II at Paragraph D of the RFP, as amended by this Addendum at paragraph 1, above), via regular mail, Federal Express or other Overnight Delivery to the Authority, at the below listed address. In addition, one hard copy and one electronic version on flash drive of the Confidential Proposal Information shall be submitted directly to Fairview only, via regular mail, Federal Express or Overnight Delivery, at the below listed address. Please submit electronic copies, as required, in Microsoft Word, and not a PDF:

As to the Authority:

Mr. Dale Barnfield  
Director, PMM  
New Jersey Turnpike Authority  
P.O. Box 5042  
One Turnpike Plaza  
Woodbridge, NJ 07095-5042  
[dbarnfield@njta.com](mailto:dbarnfield@njta.com)

As to Fairview:

Mr. Joseph Graham  
Fairview Insurance Agency Associates  
25 Fairview Avenue  
Verona, NJ 07042  
[jagraham@fairviewinsurance.com](mailto:jagraham@fairviewinsurance.com)

**5. SECTION VII E F G**

(A) Paragraph D, FINANCIAL PROFILE, of Section VII E F G of the RFP is revised to amend the first sentence to read as follows:

The information requested at Items 1 and 2, below, will be treated as confidential by the Authority, subject to applicable law.

(B) Paragraph Q, PROPOSED FEES, of Section VII of the RFP is supplemented to add the following sentence to the first paragraph:

Proposed Fees submitted by Proposers shall not be deemed proprietary or confidential.

**6. APPENDICES** are hereby supplemented to add:

**APPENDIX 1A – Confidentiality and Non-Disclosure Agreement Executed by Fairview Insurance Agency Associates**

**Receipt of Addendum No. 5 must be acknowledged in writing with the submission of the Proposal. Failure to acknowledge receipt of this Addendum will be construed as acknowledgement.**

There are no other changes to the RFP.

Very truly yours,



Dale Barnfield, Director  
Procurement and Materials Management