

**New Jersey Turnpike Authority**

**ADDENDUM No. 1**

TO THE

**MULTI-PROJECT SOLICITATION**

**Order for Professional Services No. A3849, Design Services for  
Contract No. T200.605, Culvert Repairs Milepost W112.72N;  
Contract No. P200.606, Culvert Repairs Milepost 109 to 111; and  
Contract No. P200.607, Culvert Repairs Milepost 123.7S**

**And**

**Order for Professional Services No. P3850, Design Services for  
Contract No. P200.604, Culvert Repairs Interchange 100**

December 16, 2020

TO ALL CONCERNED CONSULTANTS:

The original Multi-Project Solicitation for Requests for Expressions of Interests dated December 4, 2020 for OPS No. A3849 and OPS No. P3850 is hereby amended as noted in this Addendum No. 1, which shall become part of the OPS requirements.

**Item No. 1      Replace in its entirety Solicitation Letter, Page No. 7 with the attached.**

The EOIs shall be limited to a total of sixteen (16), single-sided letter size pages, comprised of the Letter of Interest, not to exceed six (6) pages, and resumes, a maximum number of ten (10) pages.

If Alternate Staffing is proposed (as per EOI Submission Requirements, 10.C, pg. 6), then the sixteen (16) page limit shall be increased to a maximum number of twenty-six (26) single-sided letter size pages, comprised of an additional maximum number of nine (9) alternate key personnel resumes, and allowance for one (1) additional page if necessary for explanation on modified approach due to alternate personnel.

Very truly yours,

**ORIGINAL SIGNED BY**

Robert J. Fischer  
Chief Engineer

RJF:SKJ:baw  
Attachment

c: J. L. Williams, L. T. Malak, S. K. Jasani, Review Committee  
File

The required forms referenced in Items 6 through 14 above can be found on the Authority's website: [www.njta.com](http://www.njta.com) under *Doing Business, Engineering Professional Services, Supplemental Forms*

The NJTA has promulgated a Code of Ethical Standards pursuant to the laws of the State of New Jersey, a copy of which is available on the State of New Jersey website <https://www.state.nj.us/ethics/docs/ethics/uniformcode.pdf>. By submitting an EOI, your Firm will be subject to the intent and purpose of said Code and to the requirements of the State Ethics Commission.

EOIs are limited to a total of sixteen (16), single-sided, letter size pages, comprised of the following: **Letter of Interest**, not exceed six (6) pages, **Resumes**, a maximum of ten (10), each of which shall be one (1) page. Pages in excess of these requirements will not be considered. This information shall be presented in an organized fashion and shall be categorized in accordance with the preceding submission requirements. Foldout sheets **are not** permitted (besides two 11"x17" sheets maximum only allowed for the Project Schedule).

A brief transmittal letter along with the following forms and/or documents (listed below in the order in which they appear in this RFEOI), are **excluded** from the above referenced page count:

- Organization Chart
- Detailed Estimate of Man/Work Hours
- Project Schedule
- Recent Authority Project Experience Form
- Affidavit of Eligibility/Disclosure of Material Litigation Form
- Disclosure Form - Outstanding Work with the Authority
- Commitments of Proposed Project Staff Form
- Certification of Staff Availability Form
- SBE/DVOB Form
- Disclosure of Investment Activities in Iran Form
- Vendor Source Disclosure Form
- Ownership Disclosure Form

The aforementioned sixteen (16) page limitation shall be increased to a maximum of twenty-six (26) pages, if the Consultant must exercise option 10C above. The additional ten (10) single-sided letter-sized pages shall include information for alternate staffing as follows:

- 1) An alternate Organizational Chart as permitted above showing key personnel names, position, title and reporting relationships (Note: Organizational Chart is not included in the page count).
- 2) One (1) page, single-sided resume for up to nine (9) alternative key project personnel stating relevant experience including dates of assignments and professional qualifications.
- 3) Allowance for one (1) page, if necessary, to explain the consultant's modified approach to the project if it would be handled differently as a result of utilizing the alternate personnel.

The Consultant shall not include alternate staffing in their Expression of Interest unless they are required to do so in accordance with Option C. If included in the EOI, the proposed alternative staffing information shall be contained in a separate section of the EOI. It shall only be considered by the Authority in the scoring of the EOI if required. Anything in excess of the page limitations for each of the EOI criteria above will not be read or considered. If the EOI submitted is not in accordance with the specific provisions defined above, it shall be considered incomplete and may be rejected.