



New Jersey Turnpike Authority

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June 11, 2020

TO ALL PROPOSERS:

RE: Request for Proposals
Occupational Healthcare and Physician Services
RM-148155 Re-Solicitation

Responses to Inquiries No. 2

Dear Sir/Madam:

Below are the New Jersey Turnpike Authority's ("Authority") responses to inquiries received with respect to the above-referenced Request for Proposals ("RFP").

Responses to Inquiries:

1. RE Section III, B, 2): The RFP states that "physician services" are required 9AM to 4PM. What is meant specifically by "physician services?"

ANSWER: There is a medical doctor on staff and present at Authority Headquarters.

2. Can time period (9AM to 4PM) be adjusted? As stated, that is 7 hours per day and 35 hours per week. Not 30 hours a week per RFP? Can you please clarify?

ANSWER: The successful proposer can coordinate business hours with the Human Resources Director to ensure the needs of the Authority.

3. Does the Authority require an MD on site for the 6 hours per day at Headquarters? Or could the Headquarters Senior Staff person be a nurse?

ANSWER: As per the RFP, the successful proposer will need to provide an on-site medical doctor for 30 hours per week. This does not include a lunch period every day.

4. Or more optimally. Could the MD regularly visit sites up and down the two roadways as indicated and as agreed upon by Administration, Management and Unions depending upon need?

ANSWER: The successful proposer would need approval from the Human Resources Director before visiting any other Authority facility outside of the Headquarters Building.

5. Would the Authority's requirements be met by a nurse on site, and an MD on call?

ANSWER: No, except for emergent circumstances and approval by the Human Resources Director.

6. In the event that an out-sourced Proposer is chosen, then in accordance with Section III, B, 4), how would the Authority provide the medical records of its employees to the out-sourced base Proposer and Satellite Facilities, as referenced in Section III, C, 1) e)?

ANSWER: As per the RFP, the successful proposer will work with the subject matter experts from the Authority ITS Department to facilitate.

7. Would employees' consent and specification to whom those personal records be released be required? Before release of any records to outsourced Proposer and Satellites.?

ANSWER: Employees would be required to sign HIPAA release of records to those involved with their care.

8. If such medical records were released even with employee's consent, will the Authority indemnify any such loss suffered by the nurse, admin or physician who released those records according to NJTA direction?

ANSWER: The successful proposer should consult and follow its guidance from the American Medical Association when releasing patient's (employee's) consent.

9. Will the Authority provide supplemental malpractice insurance for the physicians, nurses and support staff for malpractice as well as insurance for errors and omissions?

ANSWER: No, the successful proposer will provide their own malpractice and E & O insurances.

10. Would employees and their Unions have any input into the process of the release of their personal medical information to other WC providers?

ANSWER: See answer to question #7.

11. More importantly. Do Unions and those workers they represent have any input into this process that affects their health and well-being? For 5 years!!!!

ANSWER: The executive leadership team, as well as the various department heads of the Authority, speak regularly with the leadership teams of all the Authority bargaining units on all matters impacting their members.

12. Assuming NJTA would comply with HIPAA: How does the Authority propose to release past records of employees' personal and occupational medical histories to a newly appointed Proposer if out-sourced?

ANSWER: See answer to question #7.

13. How does the Authority propose to get each employee's signature to release each of these thousands of personal medical records to providers with whom they have no relationship with?

ANSWER: See answer to question #7.

14. Who at the NJTA is responsible for ensuring that any confidential medical information released to a recently chosen Proposer is in compliance with HIPAA?

ANSWER: A designated person from the Law, Human Resources and Internal Audit Departments.

15. Within what time period is the NJTA is required to release records in a WC case?

ANSWER: The Authority follows the prescribed rules, regulations and laws of the State of New Jersey.

16. What is the time period that OSHA requires records to be retained?

ANSWER: According to the United States Department of Labor website, you must save the OSHA 300 Log, the privacy case list (if one exists), the annual summary, and the OSHA 301 Incident Report forms for five (5) years following the end of the calendar year that these records cover. See Part 1904.33(a)

17. For medical records in NJ, how long must medical records be retained?

ANSWER: According to Authority records retention schedule.

18. Who is responsible for record retention in the Medical Department/HR at the NJTA?

ANSWER: The successful proposer in consultation with the Human Resources Director.

19. Have the Unions of most of the Authority's dedicated work-force and representatives of others, I had any input into this 5 year decision regarding their future health and well-being? If so, who are those representatives?

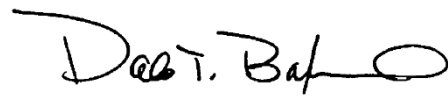
ANSWER: See the answer to question #11.

20. Will Unions have any input or advice into this extremely important decision the NJTA Administration is making regarding the Occupational and Environmental workers' health care at the NJTA?

ANSWER: See the answer to question #11.

Proposals are due on Thursday, June 18, 2020 at 4:00 PM EST.

Very truly yours,

A handwritten signature in black ink that reads "Dale T. Barnfield". The signature is written in a cursive style with a large, looped "D" and "B".

Dale Barnfield, Director
Procurement and Materials Management

DB/am