

Attachment 2020-2.0: New Certification Form

For in progress reports, add the new “Certification Form” to an open report by selecting it under the “Report Forms” → “Forms” section. It is located all the way at the bottom under the NJDOT section.

This screenshot shows the 'njta-it.bentley.com/forms/report_forms.aspx' web page. On the left, a list of forms is organized by agency: FHWA and NJDOT. Under the NJDOT section, the 'Certification Form' is highlighted with a red rectangle. On the right, a sidebar titled 'SQH Bridge for sampl...' displays a tree view of the 'Forms' section, also highlighting the 'Certification Form' at the bottom with a red rectangle.

Once you check the box to include the form and refresh the page, it will appear as the last form under the NJDOT section.

This screenshot shows the 'njta-it.bentley.com/form.aspx?id=58493&type=1&fg_id=470&fm_id=811' page. The main area contains 'Data Certification' and 'Inspection Certification' sections with checkboxes and text input fields for remarks, dates, and personnel. On the right, the 'Copy of SQH Bridge f...' sidebar shows the 'Forms' list, where 'Certification Form' is now the last item under the NJDOT section and is highlighted with a red rectangle.

Within two (2) weeks from the inspection start date, enter all basic data in AssetWise and check the 1st box.

Within two (2) weeks from the inspection completion date or within 90 days from the inspection start date (whichever comes first), complete updating all of the Federal SI&A (NBI), State SI&A, and National Bridge Element Inspection (NBE) data in AssetWise and check the 2nd box. If the inspection is not completed within 90 days of start of the inspection use the “Remarks” field to note that the inspection is still ongoing.

Note that for inspections beginning near the end of the year, less than 90 days will be necessary as it will be required that all data be input by JANUARY 31st.

In conjunction with entering the information and required dates mentioned above in AssetWise, also enter the dates on the Inspection and Report Submission Schedules it is imperative that these dates entered in AssetWise match the dates listed in the FIRMs monthly progress report to ensure metric compliance.

AutoSave ON (2020-3-31) SCHEDULE_2020 Master Inspection and Report Submissions.xlsx - Excel Suzanne Hall SH

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Clipboard Font Alignment Number Styles Cells Editing Ideas Bluebeam Webex

SECURITY WARNING Automatic update of links has been disabled Enable Content

	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
10																
11																
12				125				1					0			0
13				TotalBridges				NBI Entered					LoadRatings			ReportsC
14				one day prior to 2 year anniversary date				within two weeks of inspection start	at beginning of following month				"No" for Courtesy 1, 2, 3 per note above	2 wks after inspection completed. Leave blank for Courtesy		
15																
16		Date of Last Fracture Critical Inspection (NBI 93A last)	Date of Last Underwater Inspection (NBI 93B last)	Date of Last Special Inspection (NBI 93C last)	Scheduled Inspection Start Date	Actual Inspection Start Date (NBI 90)	By Firm / TL	Underwater Inspection Date (NBI 93B)	NBI Initial entry date (Imp. Date and change in condit)	Initial NBI Data Transfer Request Date	Initial NBI Data Transfer to NIDOT Date	Inspection Completion	Load Rating Required Yes / I	Load Rating Notes	InspectTech NBI data update	Submission Number
17					3/1/2020	3/17/2020	PCS / CW		3/18/2020			3/17/2020		1st Cycle As-Built & As-Inspected Ratings Required (P300.390)		1
18					5/16/2020											1
19					5/16/2020											1
20					6/6/2020											2
21					6/7/2020											2
22					6/9/2020											2
23					6/4/2020											2
24					5/20/2020											1
25					5/20/2020											FORMAT
26					6/13/2020											FORMAT
27					6/13/2020											FORMAT

Summary TPK 1 (T3726) TPK 3 (T3727) GSP 2 (P3732) GSP 4 (P3731) Major Bridges Group 1 (A3770) Major Bridges Group 2 (A3771) IT Events

Ready Average: 21954.5 Count: 13 Sum: 43909 3:31 PM 5/12/2020 64%

Data Certification:

- ☐ All basic data and field collected information has been input (within 2 weeks of inspection start).

Remarks:

- ☐ All field collected information has been thoroughly reviewed (by the PM, QA Officer or QC Engineer, 2 weeks after inspection completed or within 90 days from inspection start whichever is sooner). If the inspection is not completed within 90 days of start include remark below.

Remarks:

Finally, upon the completion of the data updates, the Inspection Certification section shall be filled out certifying that the entry of the SI&A and NBE data underwent full QA/QC by the consultant.

The Certifying Engineer shall be a registered Professional Engineer and can be either the approved PM, QC Engineer, or the QA Officer.

Inspection Certification:

Certifying Date:

Certifying Engineer:

Certifying Engineer Lic. No.:

Must be a valid New Jersey PE License

Field Team Leader:

Other Field Personnel:

Consultant Address:

(If not included in logo)

Any reports created after posting of this notification will automatically have the form included and available for use.