

**New Jersey Turnpike Authority**  
**ADDENDUM No. 1**  
**TO THE**  
**SOLICITATION FOR LETTERS OF QUALIFICATION**  
**ORDER FOR PROFESSIONAL SERVICES No. A3785**  
**GENERAL CONSULTING ENGINEERS FOR THE NEW JERSEY TURNPIKE AUTHORITY**

May 7, 2020

TO ALL CONCERNED CONSULTANTS:

The original solicitation for Letters of Qualification dated April 28, 2020 for Order for Professional Services No. A3785 is hereby amended as noted in this Addendum No. 1, which shall become part of the Order for Professional Services (OPS) requirements.

**Item No. 1 - Additional Information**

Be advised that the Consultant selected for OPS No. A3785 General Consulting Engineers for the New Jersey Turnpike Authority will be subject to the following criteria pertaining to their eligibility to compete for other Authority work over the duration of this five (5) year assignment:

- The General Consulting Engineer will not be permitted to pursue any “Simple” or “Complex” Authority Design OPSs, as the prime consultant or part of a Joint Venture. The General Consulting Engineer may be a subconsultant to another firm on any design OPS.
  - “Simple” OPSs are defined as assignments where the scope of work is clearly defined, not likely to change during the course of the assignment, and where the estimated fee is \$2 million or less.
  - “Complex” OPSs are defined as assignments other than “Simple” that have an estimated fee over \$2 million.
- The General Consulting Engineer will be permitted to pursue all “Simple” or “Complex” Construction Management and Supervision assignments as a prime consultant, subconsultant or part of a Joint Venture.
- The General Consulting Engineer may not serve as the prime consultant or part of a Joint Venture or subconsultant on any aspect of the Authority’s Bridge Inspection Program, including Major or Routine Bridge Inspection OPSs.
- Subconsultants to the General Consulting Engineer will not be governed by the above stated criteria and may pursue any and all future Authority assignments.

**Item No. 2 - Solicitation Letter, Page 2, Submission Requirements**

Replace:

“Firms that are interested in being considered for this assignment must submit one (1) copy of the Letter of Qualifications in PDF format, which must be received by the Authority no later than 4:00 p.m. on May 18, 2020. Letters of Qualification must be delivered via email to J. Lawrence Williams, P.E., Deputy Chief Engineer, Design of the Engineering Department at [williams@njta.com](mailto:williams@njta.com). Hard copies are not permitted. Emailed Letters of Qualifications received after 4:00 p.m. on May 18, 2020 will not be considered.”

With:

“Firms that are interested in being considered for this assignment must submit one (1) copy of the Letter of Qualifications in PDF format, to be received by the Authority no later than 4:00 p.m. on May 18, 2020. Letters of Qualifications will be accepted through the Authority’s Secure File Sharing site. Requests for access to this site shall be sent to J. Lawrence Williams, P.E., Deputy Chief Engineer, Design of the Engineering Department at [williams@njta.com](mailto:williams@njta.com), no later than 2:00 p.m. on May 13, 2020 with the subject line “OPS No. A3785, Secure File Sharing Site”. A response with information how to access the secure work space will be provided via e-mail no later than 2:00 p.m. on May 15, 2020. Letters of Qualifications uploaded after 4:00 p.m. on May 18, 2020 will not be considered. Hard copies will not be accepted.”

**Item No. 3 - Inquiry**

Question:

“Is it expected that a firm responding to this solicitation propose with a full team of subconsultants or as a single entity?”

Response:

“It is not necessary to submit a full team of subconsultants at this stage of the consultant procurement process. Firms shall submit Letters of Qualification that are responsive and provide sufficient evidence of compliance to the four (4) enumerated criteria as set forth in the Authority’s solicitation letter.”

**Item No. 4 - Inquiry**

Question:

“Our firm has an office in New Jersey and an office in New York. Would the management staff identified for this effort be limited only to staff based in our New Jersey office, or would staff from other offices be eligible to be listed as management staff for this effort?”

Response:

“In accordance with the criteria set forth in item no. 4 of the Authority’s solicitation letter, the firm shall have an office in New Jersey. It is expected that the firm’s management staff for this assignment will be located in the New Jersey office.”

Very truly yours,

**ORIGINAL SIGNED BY**

Robert J. Fischer  
Chief Engineer

RJF/JLW