



# New Jersey Turnpike Authority

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April 28, 2020

TO: ALL CONSULTANTS

RE: Request for Letters of Qualifications  
Order for Professional Services No. A3785  
General Consulting Engineers for the New Jersey Turnpike Authority

The New Jersey Turnpike Authority (Authority) is in the process of procuring the services of a consulting firm to fulfill the role of General Consulting Engineers. The term of the Order for Professional Services (OPS) will be for a period of five (5) years commencing January 1, 2021 thru December 31, 2025.

Section 709 of the Turnpike Revenue Bond Resolution states that "(a) The Authority shall..., for the purpose of performing and carrying out the duties imposed on the Consulting Engineers..., employ an independent engineer or engineering firm or corporation...having a nationwide and favorable reputation for skill and experience in such work." Further, in accordance with Procurement Regulation N.J.A.C. 19:9-2.8(d)2, "...the Authority shall establish a list of criteria that firms must meet in order to be sent an [Request for] EOI for the general consultant contract. Firms that meet such criteria shall be sent a [Request for] EOI."

Accordingly, the Authority is soliciting Letters of Qualifications from consulting firms qualified to perform and carry out the duties of the General Consulting Engineers for the New Jersey Turnpike Authority. In response to this Request for Letters of Qualifications, consulting firms must provide sufficient evidence of compliance with the following criteria:

1. A national reputation for skill and experience in providing the services required of the General Consulting Engineers for the New Jersey Turnpike Authority; and
2. A minimum of three (3) client references for which the consulting firm has performed similar services for a comparable public or transportation agency, including key contact names, titles, addresses, phone numbers, email addresses; and

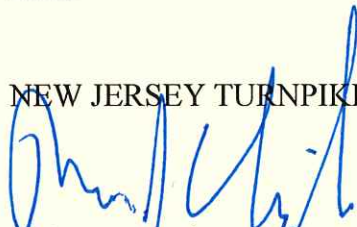
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3. The ability to provide the Authority with sufficient staffing levels, both in numbers and with the appropriate technical expertise, educational background and relevant experience to adequately address the scope, magnitude and number of assignments; and
4. An office located in New Jersey with sufficient staff as described above.

Firms that are interested in being considered for this assignment must submit one (1) copy of the Letters of Qualifications in PDF format, which must be received by the Authority no later than 4:00 p.m. on May 18, 2020. Letters of Qualification must be delivered via email to J. Lawrence Williams, P.E., Deputy Chief Engineer, Design of the Engineering Department at [williams@njta.com](mailto:williams@njta.com). Hard copies are not permitted. Emailed Letters of Qualifications received after 4:00 p.m. on May 18, 2020 will not be considered.

Firms that adequately meet the above criteria will be sent a Request for Expressions of Interest or Request for Proposal, depending on the number of qualified firms, in accordance with applicable Procurement Regulations, N.J.A.C. 19:9-2.8 and Authority Policy. It is anticipated the Authority will inform all firms that submit a Letter of Qualification as to their status on or about June 1, 2020.

NEW JERSEY TURNPIKE AUTHORITY



Robert J. Fischer, P.E.  
Chief Engineer

cc: Review Committee  
File