

**CERTIFICATION  
OF  
NEW JERSEY TURNPIKE AUTHORITY**

I, John M. Keller, hereby certify that I am the Executive Director of the New Jersey Turnpike Authority and as such, certify that the attached copy of PROCEEDINGS OF THE NEW JERSEY TURNPIKE AUTHORITY is a true and correct copy of the Minutes of the December 17<sup>th</sup>, 2019 Meeting of the Authority.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the New Jersey Turnpike Authority **this 17<sup>th</sup> day of December 2019.**

ATTEST:



Kim Schurman  
Secretary to the Authority



John M. Keller  
Executive Director

Corporate Seal

Date: December 17<sup>th</sup>, 2019

**Received in the Governor's Office December 17th, 2019  
(hand delivered)**

Received by:

Julian Connor  
Print Name

Jillian Connor  
Signature

Veto Period Ends:

January 2, 2020  
(Write in the date the veto period ends)

1. The first part of the document is a list of the names of the members of the committee who have been appointed to study the problem of the

2. The second part of the document is a list of the names of the members of the committee who have been appointed to study the problem of the

**PROCEEDINGS OF MEETING OF NEW JERSEY TURNPIKE AUTHORITY**

**BOARD OF COMMISSIONERS**

**Tuesday, December 17, 2019**

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Chair Diane Gutierrez-Scaccetti called the meeting of the Authority's Board of Commissioners (the Board) into session in the Executive Boardroom of the Authority's Headquarters Building at 1 Turnpike Plaza in Woodbridge, New Jersey, at 9:05 A.M.

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**PLEDGE OF ALLEGIANCE**

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**PRESENT**

Present were Chair Diane Gutierrez-Scaccetti (by phone), Vice Chairman Ronald Gravino, Treasurer Michael DuPont, Commissioner Raymond Pocino, Commissioner Ulises Diaz, Commissioner John Minella and Commissioner Raphael Salerno. The meeting commenced at 9:05 A.M.

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**ALSO PRESENT**

Executive Director John Keller, Deputy Executive Director James Carone, Chief Financial Officer Donna Manuelli; Chief Engineer Robert Fischer, Chief Information Officer Jose Dios; Director of Law Robert Carroll; Director of Human Resources Mary-Elizabeth Garrity; Director of Internal Audit Donna Wilser, Director of Maintenance Ken McGoldrick, Director of Operations Kevin Dunn; Acting Procurement and Materials Management Director Dale Barnfield, Director of Tolls John Pagliarulo; Director of Community and Government Relations Shawn Taylor; New Jersey State Police Major Ernie Giampietro, State Police Troop D; and Secretary to the Authority Kim Schurman.

Also present were: Outside Counsel, Judy Verrone, Esq., of DeCotiis, FitzPatrick, Cole & Giblin, LLP, Governors' Authorities Unit Representative Lauren LaRusso, additional individuals consisting of other NJTA employees; interested organizations; the general public and no media was present.

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**NOTICE OF MEETING**

This is a regular meeting of the New Jersey Turnpike Authority. Adequate notice of this meeting has been provided in accordance with Chapter 231, P.L. 1975 in that notice has been given to at least two newspapers and notice has been forwarded to the Secretary of State, Trenton, New Jersey. In addition, notice of said meeting has been and is being displayed in the main lobby of the Authority's Administration Headquarters in Woodbridge.

**Secretary to the Authority Schurman takes Roll Call and the Following Were Present:**

1. Chair Gutierrez-Scaccetti (by phone)

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2. Vice Chairman Gravino
3. Treasurer DuPont
4. Commissioner Pocino
5. Commissioner Diaz
6. Commissioner Minella
7. Commissioner Salerno

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#### **EXECUTIVE SESSION**

A motion to enter into Executive Session, not open to the public in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12(b), to discuss matters pertaining to:

- Collective Bargaining Agreements
- Pending Litigation
- Personnel
- Contract Negotiations

The motion was made by Vice Chairman Gravino and seconded by Treasurer DuPont and, after the voice vote, the motion was duly adopted by the Board of Commissioners of the New Jersey Turnpike Authority.

Executive Session was adjourned at 9:25 a.m. Chair Gutierrez-Scaccetti resumed the public portion of the meeting at 9:28 a.m.

#### **Secretary to the Authority Schurman takes Roll Call and the Following Were Present:**

1. Chair Gutierrez-Scaccetti (by phone)
2. Vice Chairman Gravino
3. Treasurer DuPont
4. Commissioner Pocino
5. Commissioner Diaz
6. Commissioner Minella
7. Commissioner Salerno

The Secretary to the Authority reported that ten days, excluding Saturdays, Sundays and holidays, have elapsed since Governor Philip D. Murphy received the proceedings of the regular meeting of November 19th, 2019; he did not exercise his power to veto any items in those minutes.

Upon motion made by Treasurer DuPont seconded by Commissioner Pocino the minutes of the meeting was unanimously approved.

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#### **RECUSALS**

The Secretary to the Authority reported recusals or abstentions submitted for the record:

- Commissioner Pocino is recused on items 298 through 310

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#### **PUBLIC COMMENT**

**Barton Lee**

Barton Lee of Allendale located in Bergen County, New Jersey said he noticed Exit 19W is open and said there are no signs at the junction of the Eastern and Western Spur indicating it is open. Lee stated this is a good exit to access the American Dream Facility which is now open for business. Lee further advised, driving towards the Jamesburg/Cranbury Exit 8A there are not enough signs indicating Route 95 South. Lee also advised on Friday, December 6<sup>th</sup> there was a major accident in Ramsey on Rt. 17 and traffic was snarled for hours. Lee suggests an emergency alternate on the Garden State Parkway. Lee also noted that 19W was not listed on the toll calculator on the New Jersey Turnpike website.

**Barry Kushnir****President Local 194**

Barry Kushnir wanted to wish the Chair and Commissioners and all assembled people Happy Holidays and a Happy New Year. Kushnir said the members are excited for what the New Year is going to bring. Kushnir advised members are working hard to accomplish their goals and they are going to continue their productivity, and are very excited to show the entire world we are the greatest highway in the nation.

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**CHAIR COMMENTS**

Chair Gutierrez-Scaccetti wished all the members of the Turnpike Unions that support the Turnpike and Parkway every day a very Happy Holiday Season.

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**EXECUTIVE DIRECTOR COMMENTS**

Executive Director John Keller wished everyone a joyous Holiday season and asked everyone to take a brief moment of silence and reflection in honor of the people who lost their life last week in Jersey City. Keller noted this senseless event leaves an even more profound impact as it occurred during the holiday season. Keller asked Commissioner Minella to please pass on our sympathies to those in the Jersey City community mourning the loss of their friends and loved ones.

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**HUMAN RESOURCES**

Director of Human Resources Mary-Elizabeth Garrity requested approval of item number 296-12-2019. Moved is the item as follows:

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**296-12-2019**

Human Resources Director Mary Elizabeth Garrity submitted the **Personnel Agenda**, dated December 17, 2019, and requested confirmation of the personnel matters contained therein. The Executive Director certified the recommendations for consideration.

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On motion by Treasurer DuPont and seconded by Commissioner Pocino employment of those named to serve at the pleasure of the Authority and other recommended personnel actions, were approved, ratified and confirmed, to become effective as of the dates specified and at the salaries listed.

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ROLL CALL

GUTIERREZ-SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES

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LAW

Director of Law, Robert Carroll, requested approval of item numbers 297-12-2019.  
Moved is the item as follows:

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297-12-2019

In a memorandum dated December 2, 2019, Authorization to extend the Authority’s Property Insurance Policies for Property located on the Garden State Parkway and the New Jersey Turnpike for One (1) Month from May 15, 2020 to June 15, 2020 upon the same terms and conditions with a pro rata premium, (May 15, 2020 to June 15, 2020), RM-154382, Budget Code: 010-00-893-441030, Amount: Not to Exceed \$493,696, was approved.

The New Jersey Turnpike Authority (the “Authority”) maintains property insurance for the protection of its physical assets and loss of revenue via a pro-rata share program consisting of seven (7) primary and excess carriers. Marsh USA, Inc., the Authority’s broker of record, (“Marsh”) is tasked with designing, marketing and implementing the 2020 renewal program. In order to allow sufficient time to collect and analyze the information needed, much of which involves year end data, as well as to negotiate this comprehensive and complex policy, it is recommended that the Authority extend the current policy for a period of one (1) month from May 15, 2020 to June 15, 2020. The underwriters have agreed to extend the policies upon the same terms and conditions and to apply a pro rata premium of \$493,696, one twelfth of the annual premium, subject to Commissioner approval.

The total premium for the one month extension will not exceed \$493,696. After review and discussion with Law department staff, Hanover Stone Partners, LLC, the Authority’s risk management consultant, and Marsh both recommend, and the Law Department agrees, that the Authority extend the coverage as set forth above.

It is therefore recommended that the Commissioners authorize extension of its property insurance program as set forth above. It is further recommended that the Executive Director, after consultation with the Authority’s Law Department, be authorized to execute all documents

and to take any and all further actions to effectuate the extension of the policies consistent with the intent of the recommendation.

On motion by Treasurer DuPont and seconded by Commissioner Pocino the Board unanimously approved item number 297-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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ROLL CALL

GUTIERREZ- SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES

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ENGINEERING

Chief Engineer, Robert Fischer, requested approval of item numbers 298-12-2019 through 307-12-2019. Moved are the items as follows:

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PUBLIC BID-AWARD OF CONTRACTS

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298-12-2019

In a document dated November 20, 2019, Recommendation to Award Contract No. T100.465, New Jersey Turnpike, Joseph M. Sanzari, Inc., Bridge Repairs and Resurfacing, Milepost 92 to 122 and the Newark Bay-Hudson County Extension (2020), R-154191, Budget Code: 030C10001E, Funding Allocation: \$13,000,000.00 FY 2020, \$984,948.00 FY 2021, Amount: \$13,984,948.00, was approved.

This is the first of two Turnpike bridge repair contracts to be awarded for the 2020 construction season. The contract is concentrated in the northern portion of the Turnpike and will perform work on 23 structures. The work includes deck repairs, joint repairs, replacement of existing asphalt wearing surface, bearing replacement and miscellaneous substructure repairs.

Two bid proposals were received on November 7, 2019 for the above publicly advertised contract, as shown on the attached bid summary sheet. The low bid proposal, in the amount of \$13,984,948.00, may be compared to the Engineer's Estimate in the amount of \$14,226,220.00. The low bidder, Joseph M. Sanzari, Inc. has performed work for the Authority and is considered competent to complete this contract.

It is, therefore, recommended that Contract No. T100.465 be awarded to the low bidder, Joseph M. Sanzari, Inc. of Hackensack, New Jersey in the amount of \$13,984,948.00 which will be allocated as follows: \$13,000,000.00 for FY 2020 and \$984,948.00 for FY 2021. This award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51

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(formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. Bids for this work were procured, and the authorization being sought is to award this contract to the lowest responsible bidder, in accordance with N.J.S.A. 27:23-6.1, N.J.A.C. 19:9-2.2, and Executive Order No. 37 (Corzine 2006).

The General Consultant, HNTB Corporation, concurs with this recommendation.

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**299-12-2019**

In a document dated November 20, 2019, **Recommendation to Award Contract No. P100.472, Garden State Parkway, Joseph M. Sanzari, Inc., Bridge Repairs and Resurfacing, Milepost 126 to 172 (2020), R-154192, Budget Code: 030C20001E, Funding Allocation: \$10,337,000.00 FY 2020, \$ 1,000,000.00 FY 2021, Amount: \$ 11,337,000.00**, was approved.

This is the first of two Parkway bridge repair contracts to be awarded for the 2020 construction season. The contract is concentrated in the northern portion of the Parkway and will perform work on 15 structures. The work generally includes deck repairs, joint repairs, replacement of existing asphalt wearing surface, bearing replacement and miscellaneous substructure repairs.

Three bid proposals were received on November 13, 2019 for the above publicly advertised contract, as shown on the attached bid summary sheet. The low bid proposal in the amount of \$11,337,000.00 may be compared to the second low bidder in the amount of \$11,946,649.00. The bids were significantly higher than the Engineer's Estimate in the amount of \$8,519,555.00. This is likely due to restrictive work hours affecting productivity in items related to asphalt pavement, abutment/pier concrete repair, shielding and bearing replacements. The low bidder, Joseph M. Sanzari, Inc. has performed work for the Authority and is considered competent to complete this contract.

It is, therefore, recommended that Contract No. P100.472 be awarded to the low bidder, Joseph M. Sanzari, Inc. of Hackensack, New Jersey in the amount of \$11,337,000.00 which will be allocated as follows: \$10,337,000.00 for FY 2020 and \$1,000,000.00 for FY 2021. This award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. Bids for this work were procured, and the authorization being sought is to award this contract to the lowest responsible bidder, in accordance with N.J.S.A. 27:23-6.1, N.J.A.C. 19:9-2.2, and Executive Order No. 37 (Corzine 2006).

The General Consultant, HNTB Corporation, concurs with this recommendation.

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**ORDER FOR PROFESSIONAL SERVICES**



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**300-12-2019**

In a document dated November 21, 2019, **Recommendation to Issue Order for Professional Services No. P3691, Garden State Parkway, Dewberry Engineers Inc., Supervision of Construction Services for Contract No. P100.472, Bridge Repairs and Resurfacing, Milepost 126 to 172 (2020), R-154204m, Budget Code: 030C20001E, Funding Allocation: \$ 1,335,000.00, FY 2020, \$300,000.00 FY 2021, Amount: \$1,635,000.00**, was approved.

This Order for Professional Services will provide supervision of construction services for Contract No. P100.472, Bridge Repairs and Resurfacing, Milepost 126 to 172 (2020). These services include construction inspection, material testing, record keeping, preparation of payment estimates and other services required to ensure compliance with the contract documents.

This assignment is classified as a "Simple Project" based on the scope of work being clearly defined and not likely to change during the course of the project, and the cost not exceeding \$2,000,000.00. The solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and thirty-nine (39) engineering firms were prequalified and eligible under Profile Codes: B156, Bridge Repair Inspection and B157, Bridge Deck Repair/Replacement Inspection. Four firms submitted EOIs by the closing date of October 18, 2019.

Subsequent to the scoring of EOIs by the Review Committee, Fee Proposals were requested from the top three technically ranked firms. The firms in the order of ranking are: 1) Dewberry Engineers Inc.; 2) Tectonic Engineering and Surveying Consultants P.C.; and 3) KS Engineers, P.C. The fee submitted by Dewberry Engineers Inc. has been reviewed and is considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. P3691 be issued to the firm of Dewberry Engineers Inc. of Bloomfield, New Jersey, in an amount not to exceed \$1,635,000.00 which is allocated as follows: \$1,335,000.00 for FY 2020 and \$300,000.00 for FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.40 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses. The award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firm was selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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**301-12-2019**

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In a document dated November 26, 2019, Recommendation to Issue Order for Professional Services No. T3757, New Jersey Turnpike, Boswell Engineering, P.C., Supervision of Construction Services for Contract No. T100.465, Bridge Repairs and Resurfacing, Milepost 92 to 122 and the Newark Bay-Hudson County Extension (2020), R-154206, Budget Code: 030C10001E, Funding Allocation: \$1,600,000.00 FY 2020, \$360,000.00, FY 2021, Amount: \$1,960,000.00, was approved.

This Order for Professional Services will provide supervision of construction services for Contract No. T100.465, Bridge Repairs and Resurfacing, Milepost 92 to 122 and the Newark Bay-Hudson County Extension. These services include construction inspection, material testing, record keeping, preparation of payment estimates and other services required to ensure compliance with the contract documents.

This assignment is classified as a "Simple Project" based on the scope of work being clearly defined and not likely to change during the course of the project, and the cost not exceeding \$2,000,000.00. The solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and forty (40) engineering firms were prequalified and eligible under Profile Codes: B156, Bridge Repair Inspection and B157, Bridge Deck Repair/ Replacement Inspection. Six firms submitted EOIs by the closing date of October 25, 2019.

Subsequent to the scoring of EOIs by the Review Committee, Fee Proposals were requested from the top three technically ranked firms. The firms in the order of ranking are: 1) Boswell Engineering, P.C.; 2) APTIM Environmental & Infrastructure, LLC; and 3) ATANE Engineers, Architects and Land Surveyors, P.C. The fee submitted by Boswell Engineering, P.C. has been reviewed, negotiated and is considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. T3757 be issued to the firm of Boswell Engineering, P.C. of South Hackensack, New Jersey, in an amount not to exceed \$1,960,000.00 which is allocated as follows: \$1,600,000.00 for FY 2020 and \$360,000.00 for FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.30 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses. The award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firm was selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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302-12-2019

In a document dated November 22, 2019, Recommendation to Issue Order for Professional Services Nos. P3729 and P3730, Garden State Parkway, OPS No. P3729 – Dewberry Engineers Inc., OPS No. P3730 – Van Cleef Engineering Associates, LLC, Order for Professional Services No. P3729, Design Services for Contract No. P100.519, Bridge Repairs and Resurfacing Milepost 0 to 126 (2021), R-154208, Budget Code: 030C20001E, Funding Allocation: \$ 875,000.00 FY 2020, \$ 175,000.00 FY 2021, Amount: \$1,050,000.00, And, Order for Professional Services No. P3730, Design Services for Contract No. P100.520, Bridge Repairs and Resurfacing Milepost 126 to 172 (2021), R-154209, Budget Code: 030C20001E, Funding Allocation: \$ 950,000.00 FY 2020, \$ 204,000.00 FY 2021, Amount: \$1,154,000.00, was approved.

Through this single procurement process, the Authority will select two consultants to furnish design services and prepare construction contract documents for the annual bridge deck and miscellaneous structural repair contracts for 2021, which will address the southern and northern portions on the Parkway.

The design services associated with OPS No. P3729 provides for bridge inspection, condition evaluation and preparation of contract documents for bridge deck repairs, resurfacing and miscellaneous structural repairs on the southern portion of the Parkway.

The design services associated with OPS No. P3730 provides for bridge inspection, condition evaluation and preparation of contract documents for Bridge Deck Repairs, Resurfacing and Miscellaneous Structural Repairs on the northern portion of the Parkway.

These assignments are classified as "Simple Projects" since the scopes of work are clearly defined and not likely to change during the course of the project, and the cost of each is less than \$2,000,000.00. The Solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and forty-three (43) engineering firms were prequalified and eligible under Profile Codes: A092 – Bridges: Miscellaneous Repairs and A093 – Bridges: Deck Replacement and Rehabilitation.

Seven firms submitted EOIs by the closing date of October 24, 2019.

The scoring of the EOIs by the Review Committee resulted in the following order of ranking of the top three firms: 1) Van Cleef Engineering Associates, LLC; 2) Dewberry Engineers Inc.; and 3) Stantec Consulting Services, Inc. These three firms were requested to submit sealed Fee Proposals, which were received and have been reviewed. A review of the fee proposal of the highest technically ranked firm, Van Cleef Engineering Associates, LLC, for OPS No. P3730 (their preferred OPS) resulted in acceptance of their original fee proposal. Subsequently, a review of the fee proposal of the second highest technically ranked firm, Dewberry Engineers, Inc. for OPS No. P3729 was negotiated, which resulted in a reduction in their fee proposal. Both fees are considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. P3729 be issued to the firm of Dewberry Engineers Inc., of Bloomfield, NJ, not to exceed the amount of \$1,050,000.00 allocated as follows: \$875,000.00 in FY 2020 and \$175,000.00 in FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.68 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

It is further recommended that Order for Professional Services No. P3730 be issued to the firm of Van Cleef Engineering Associates, LLC of Freehold, NJ, not to exceed the amount of \$1,154,000.00 allocated as follows: \$950,000.00 in FY 2020 and \$204,000.00 in FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.59 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

The issuance of these OPS' are contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardees, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firms were selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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**303-12-2019**

In a document dated December 3, 2019, **Recommendation to Issue Order for Professional Services Nos. A3776 and A3777, New Jersey Turnpike and Garden State Parkway, OPS No. A3776 – Gannett Fleming, Inc., OPS No. A3777 – Dewberry Engineers Inc., Order for Professional Services No. A3776, On-Call Engineering Services, R-154288, Budget: Various Funding Sources, Amount: \$4,000,000.00, and, Order for Professional Services No. A3777, On-Call Engineering Services, R-154289, Budget Code: Various Funding Sources, Amount: \$4,000,000.00,** was approved.

Through this single procurement process, the Authority will select two consultants to provide on-call engineering services for a two-year period with the option of a one-year extension on an as needed basis to assist the Engineering Department in the review and development of engineering documents. Anticipated efforts include assistance with engineering studies, the design and preparation of contract documents for minor projects and construction oversight of utilities being installed within the Authorities right-of-way via License to Cross agreements and other engineering services that may be required.

This assignment is classified as a "Complex Project" since the scope of work is not clearly defined and likely to change during the course of the project, and the cost exceeds \$2,000,000.00. The Solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and thirteen (13) engineering firms were prequalified and eligible under Profile Code(s): A061 -

Architecture: Renovations; A092 - Bridges: Miscellaneous; A093 - Bridges: Deck Replacements and Rehabilitations; A250 - Fully Controlled Access Highways; A257 - Roadside Safety Features; A300 - Roadway Lighting Systems; B151 - Construction Management; B153 - Roadway Construction Inspection; B154 - Roadway Resurfacing Inspection; B155 - Bridge Construction Inspection; B157 - Bridge Deck Repair/Replacement Inspection; D490 - Transportation Planning: Location & Alignment Studies. Seven firms submitted EOIs by the closing date of October 8, 2019.

The scoring of the EOIs by the Review Committee resulted in the following order of ranking: 1) Gannett Fleming, Inc.; 2) Dewberry Engineers Inc.; and 3) Stantec Consulting Services, Inc. On November 7, 2019, Technical and Fee Proposals were received from the three firms. The Review Committee reviewed and evaluated each firm's Technical Proposals and it was determined that oral presentations would not be required. The final scoring resulted in Gannett Fleming, Inc. and Dewberry Engineers Inc. being the highest technically ranked firms. The Fee Proposal, consisting of firm overhead rates and staff salary rates, submitted by Gannett Fleming, Inc. was determined to be fair and reasonable. The revised Fee Proposal, which added the construction inspection overhead rate, submitted by Dewberry Engineers Inc. was determined to be fair and reasonable. The maximum fee for each Work Request Authorization is \$500,000.00. The fee for each task will be negotiated independently in conjunction with the Work Request Authorization process.

It is, therefore, recommended that Order for Professional Services No. A3776 be issued to the firm of Gannett Fleming, Inc., of Piscataway, New Jersey, not to exceed the amount of \$4,000,000.00. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.80 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

It is further recommended that Order for Professional Services No. A3777 be issued to the firm of Dewberry Engineers Inc. of Bloomfield, New Jersey, not to exceed the amount of \$4,000,000.00. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.68 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

The term of each OPS will be two years and the Authority will have the option of extending the term of each OPS for one additional year.

The issuance of these OPS' are contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firm was selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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**304-12-2019**

In a document dated November 22, 2019, **Recommendation to Issue Order for Professional Services Nos. P3782 and P3783, Garden State Parkway, OPS No. P3782 – Boswell Engineering, OPS No. P3783 – McCormick Taylor, Order for Professional Services No. P3782, Design Services for Contract No. P200.545, Culvert Repairs Milepost 112 to 113, R-154211, Budget Code: 030C00001E, Funding Allocation: \$ 990,000.00 FY 2020, \$ 110,000.00 FY 2021, Amount: \$1,100,000.00, and, Order for Professional Services No. P3783, Design Services for Contract No. P200.546, Culvert Repairs Milepost 115 to 116, R-154215, Budget Code: 030C00001E, Funding Allocation: \$1,150,000.00 FY 2020, \$150,000.00 FY 2021, Amount: \$1,300,000.00**, was approved

Through this single procurement process, the Authority will select two consultants to furnish preliminary and final design engineering and permitting services for the structural rehabilitation and repair of culverts located at select locations on the Parkway between Milepost 112 to 113, and Milepost 115 to 116.

The design services associated with OPS No. P3782 provides for the structural rehabilitation of the culvert located at Parkway Milepost 112.42N, and repairs of the culverts located at Parkway Milepost 112.17 and 112.51S. These services also include post design services and non-NBIS culvert inspections, and other related work defined in the RFEOI's Scope of Services.

The design services associated with OPS No. P3783 provides for the structural rehabilitation of the culvert located at Parkway Milepost 115.13S, and repairs of the culverts located at Parkway Milepost 115.80 and 115.81. These services also include post design services and non-NBIS culvert inspections, and other related work defined in the RFEOI's Scope of Services.

These assignments are classified as "Simple Projects" since the scopes of work are clearly defined and not likely to change during the course of the project, and the cost of each is less than \$2,000,000.00. The Solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and thirty-five (35) engineering firms were prequalified and eligible under Profile Codes: A250: Fully Controlled Access Highways, and A265: Roadway Storm Water Collection Systems. Eight firms submitted EOIs by the closing date of October 22, 2019.

The scoring of the EOIs by the Review Committee resulted in the following order of ranking of the top three firms: 1) McCormick Taylor; 2) Boswell Engineering; and 3) T.Y. Lin International. These three firms were requested to submit sealed Fee Proposals, which were received and have been reviewed. A review of the fee proposal of the highest technically ranked firm, McCormick Taylor for OPS No. P3783 (their preferred OPS) was negotiated, which resulted in a reduction in their fee proposal. Subsequently, a review of the fee proposal of the second

highest technically ranked firm, Boswell Engineering for OPS No. P3782 was negotiated, which resulted in a reduction in their fee proposal. Both fees are considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. P3782 be issued to the firm of Boswell Engineering of South Hackensack, NJ, not to exceed the amount of \$1,100,000.00 allocated as follows: \$990,000.00 in FY 2020 and \$110,000.00 in FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.68 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

It is further recommended that Order for Professional Services No. P3783 be issued to the firm of McCormick Taylor of Mount Laurel, NJ, not to exceed the amount of \$1,300,000.00 allocated as follows: \$1,150,000.00 in FY 2020 and \$150,000.00 in FY 2021. This amount includes reimbursement of direct salaries times a maximum multiplier of 2.80 to cover the cost of fringe benefits, overhead and profit, plus authorized direct non-salary expenses.

The issuance of these OPS' are contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardees, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firms were selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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#### **305-12-2019**

In a document dated November 20, 2019, **Recommendation to Issue Supplement A to Order for Professional Services No. P3720, Garden State Parkway, Michael Baker International, Inc., Design Services for Contract No. P100.511, Bridge Deck Reconstruction, MP 160.6 to 161.9, R-154226, Budget Code: 39200009, Original OPS Amount: \$ 3,800,000.00, Amount of Supplement A: \$950,000.00, Revised OPS Amount: \$ 4,750,000.00**, was approved.

This Order for Professional Services was issued at the February 26, 2019 Commission Meeting, in the amount of \$3,800,000.00. It provides for the inspection and final design services for the bridge deck and parapet reconstruction of seven bridges in the northern portion on the Parkway. Subsequent to the issuance of the OPS, it was determined that the deteriorated median barrier between Milepost 160.2 to 162.5 should be incorporated into the project to eliminate future stage construction impacts to the motoring public, which will also reduce future median barrier reconstruction costs.

Supplement A will provide for unanticipated design and post-design services which are beyond the current authorized scope of work. The additional work requested by the Authority

under the design of revised Contract No. P100.511, Parkway Bridge Deck and Median Barrier Reconstruction, Milepost 160.2 to 162.5, includes the reconstruction of approximately two miles of deteriorated concrete median barrier. This requires additional survey and mapping between Milepost 160.2 and 162.5; utility engineering; roadway design; MPT and staging; stormwater management, environmental permitting; structural work; and additional post-design services due to the increased scope of work.

It is, therefore, recommended that Supplement A to Order for Professional Services No. P3720 be issued to Michael Baker International, Inc. not to exceed the amount of \$950,000.00 with compensation on the same basis as the original Order for Professional Services. The addition of this amount increases the total authorized fee from \$3,800,000.00 to \$4,750,000.00. The original contract was procured pursuant to N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority’s enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

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**FINAL ACCEPTANCES**

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**306-12-2019**

In a document dated November 27, 2019, **All work performed on each of the construction contracts listed below have been completed in accordance with the contract documents and to the satisfaction of the Engineering Department. Accordingly, it is recommended that these contracts be deemed complete and approved for Final Acceptance. The table below lists each contract and includes pertinent Change Order and financial information including the final payment amount due the Contractor upon Final Acceptance,** was approved.

Contract No.	Contractor	Award Total Amount	No. of change Orders	Additions/ Reductions	Final Total Contract Amount	Final Payment Amount
P100.409	Joseph M. Sanzari, Inc.	\$7,595,500.00	4	\$793,595.32	\$8,389,095.32	\$395,857.10
P100.526	George Harms Construction Co., Inc.	\$3,000,000.00	1	(\$1,908,596.21)	\$1,091,403.79	\$16,755.02
Total						\$412,612.12

The Certification and Recommendation for Final Acceptance has been executed by the Engineers, the General Consultant and the Chief Engineer. All required contract documents including the Engineer's Final Certifications, Maintenance Bonds, Affidavit of Prevailing Wage and the Final Payment certificates have been submitted to the Law Department and approved as to correctness of form. Furthermore, the Contractors have certified that there are no liens outstanding against the



Contractors. Accordingly, it is recommended that each contract listed above be accepted and final payment in the amounts shown above be made to the Contractors.

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**ACKNOWLEDGE REPORTS OF**  
**ENGINEERING EXPENDITURES UNDER DELEGATED AUTHORITY**

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**307-12-2019**

The Board acknowledges the reports of Engineering Expenditures Under Delegated Authority as indicated below:

- Construction Contract Progress Summary
- Change Order Summary

On motion by Treasurer DuPont and seconded by Commissioner Diaz the Board unanimously approved item nos. 298-12-2019 through 306-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda. The Authority unanimously accepted the reports contained in item number 307-12-2019 and received same for file.

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**ROLL CALL**

GUTIERREZ- SCACCEtti	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	RECUSED	YES	YES	YES

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**MAINTENANCE**

Director of Maintenance Kenneth McGoldrick requested approval of item numbers 308-12-2019 through 310-12-2019. Moved are the items as follows:

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**ORDER FOR PROFESSIONAL SERVICES**

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**308-12-2019**

In a memorandum dated November 29, 2019, **Recommendation to Issue Order for Professional Services No. A3779, New Jersey Turnpike & Garden State Parkway, Gannett Fleming, Inc., On-Call Facility Engineering Services, R-153212, Budget Code: Various Funds, Amount: \$2,000,000.00,** was approved.

The Authority requires the professional services of an on-call facility engineering consultant to assist the Maintenance Department on a variety of tasks on an as-needed basis. The services will generally consist of building renovations, building electrical systems, architectural design, roofing and mechanical systems, and other related work. The Order for

Professional Services is for a two (2) year term commencing on or about February 15, 2020 with an option for two (2), one (1) year extensions, provided the fee ceiling is not exceeded in the prior two (2) years. The total authorized fee is \$2,000,000 and each individual task order assignment must be less than \$250,000. Each task will be authorized via the Work Request Authorization Form (WRAF) process.

The assignment is classified as a “Simple” project where the scope of work is clearly defined and the estimated fee is \$2,000,000 or less. The Solicitation for Expressions of Interest (EOIs) was posted on the Authority’s website and eighteen (18) firms were prequalified and eligible under Profile Codes: A060 Architecture: New Buildings, A061 Architecture: Renovations, A062 Building Mechanical Systems and A063 Building Electrical Systems. Three (3) prequalified and eligible firms submitted EOIs by the closing date of October 24, 2019.

Subsequent to the scoring of the EOIs by the Review Committee, rate sheets and multipliers were requested from these three (3) firms. The firms in order of ranking are: 1) Gannett Fleming, Inc.; 2) ATANE Consulting Inc.; and 3) STV, Inc. The rate sheet and multiplier submitted by Gannett Fleming, Inc. has been reviewed and is considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. A3779 be issued to the Gannett Fleming, Inc., South Plainfield, New Jersey, not to exceed the amount of \$2,000,000. This award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firm was selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority’s enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

Authorization is further requested for the Executive Director to approve each of the two, one-year extensions upon satisfactory performance by the vendor.

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**309-12-2019**

In a memorandum dated November 29, 2019, **Recommendation to Issue Order for Professional Services No. A3780, New Jersey Turnpike & Garden State Parkway, Gannett Fleming, Inc., On-Call Mechanical Engineering Services, R-153211, Budget Code: Various Funds, Amount: \$2,000,000.00**, was approved.

The Authority requires the professional services of an on-call mechanical engineering consultant to assist the Maintenance Department on a variety of tasks on an as-needed basis. The services will generally consist of HVAC system design, building management system controls and construction supervision, as well as other related work. The Order for Professional

Services is for a two (2) year term commencing on or about February 15, 2020 with an option for two (2), one (1) year extensions, provided the fee ceiling is not exceeded in the prior two (2) years. The total authorized fee is \$2,000,000 and each individual task order assignment must be less than \$250,000. Each task will be authorized via the Work Request Authorization Form (WRAF) process.

The assignment is classified as a "Simple" project where the scope of work is clearly defined and the estimated fee is \$2,000,000 or less. The Solicitation for Expressions of Interest (EOIs) was posted on the Authority's website and nineteen (19) firms were prequalified and eligible under Profile Codes: A062- Building Mechanical Systems and B159-Building Construction & Renovation Inspection. Three (3) prequalified and eligible firms submitted EOIs by the closing date of October 24, 2019.

Subsequent to the scoring of the EOIs by the Review Committee, rate sheets and multipliers were requested from these three (3) firms. The firms in order of ranking are: 1) Gannett Fleming, Inc.; 2) ATANE Consulting Inc.; and 3) French and Parrello Associates. The rate sheet and multiplier submitted by Gannett Fleming, Inc. has been reviewed and is considered to be fair and reasonable for the services to be provided.

It is, therefore, recommended that Order for Professional Services No. A3780 be issued to the Gannett Fleming, Inc., South Plainfield, New Jersey, not to exceed the amount of \$2,000,000. This award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee, pursuant to Public Law 2005, Chapter 51 (formerly Executive Order 134) and Executive Order 117 (Corzine 2008), and having no objection to same. These professional services were procured, and the recommended firm was selected, in accordance with N.J.S.A. 52:34-9.1, et seq., N.J.S.A. 27:23-6.1 of the Authority's enabling legislation, N.J.A.C. 19:9-2.8, promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006).

Authorization is further requested for the Executive Director to approve each of the two, one-year extensions upon satisfactory performance by the vendor.

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#### **ACKNOWLEDGE REPORTS OF**

#### **MAINTENANCE EXPENDITURES UNDER DELEGATED AUTHORITY**

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**310-12-2019**

The Board acknowledges the reports of Maintenance Expenditures Under Delegated Authority as indicated below:

- Construction Contract Progress Report
- Change Order Summary

On motion by Treasurer DuPont and seconded by Commissioner Diaz the Board

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unanimously approved item nos. 308-12-2019 through 309-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda. The Authority unanimously accepted the reports contained in item number 310-12-2019 and received same for file.

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ROLL CALL

GUTIERREZ-SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	RECUSED	YES	YES	YES

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PROCUREMENT AND MATERIALS MANAGEMENT (“PMM”)

Acting Director of Procurement and Materials Management Dale Barnfield, requested approval of item numbers 311-12-2019 through 313-12-2019. Moved are the items as follows:

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PUBLIC BIDS

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311-12-2019

In a document dated December 5, 2019, Overhead Door Repairs and Replacement, Independent Overhead Door Co., Inc., RM-153098 (Maintenance), Budget Code: 010 00 585 464010, Amount: \$106,400.00, was approved.

Under this contract, Independent Overhead Door Co., Inc. will provide the necessary labor, equipment and materials to perform repairs and replacement of overhead type garage doors, both manually and automatically operated on both Roadways. The bid was divided into four (4) geographical areas: A) Turnpike South; B) Turnpike North; C) Parkway South and D) Parkway North. Bidders were able to bid on one or multiple areas. For comparative purposes awards were based on the estimated annual expenses for labor (160 hours) and mileage (320 miles) per area. Bidders were also required to provide a discount off the Manufacture’s List Price for parts used in repairs (which could not exceed 10% above vendor cost). The bid was fully advertised and the ten (10) vendors listed in the Authority’s database for this service were notified of the procurement. On November 26, 2019, three (3) bids were received as follows:

<u>Vendor</u>	<u>Area A</u> TPK South	<u>Area B</u> TPK North	<u>Area C</u> GSP South	<u>Area D</u> GSP North	<u>Total Award</u>
Independent Overhead Door Co., Inc. Hillsborough, NJ	\$26,600.00	\$26,600.00	\$26,600.00	\$26,600.00	\$106,400.00
Merchantville Overhead Door Co., Inc Camden, NJ	\$28,976.00	\$29,680.00	\$29,680.00	\$29,680.00	\$118,007.00
Set-Rite Corporation Bristol, PA	\$30,560.00	\$30,560.00	\$30,560.00	\$30,560.00	\$122,240.00

Departmental Estimate: \$150,000.00

Bids were procured, and authorization is being sought to award this contract in accordance with N.J.S.A. 27:23-1 et seq., the Authority’s enabling legislation, N.J.A.C. 19:9-2.2,

promulgated pursuant thereto, and Executive Order No. 37 (Corzine 2006). This award is contingent upon the Treasurer of the State of New Jersey completing the review of all documents submitted by the selected awardee pursuant to Public Law 2005, Chapter 51 and Executive Order No. 117 (Corzine 2008) and having no objection to same.

Accordingly, authorization is requested to award a contract to Independent Overhead Door Co., Inc. for a total amount not to exceed \$106,400.00, subject to availability of funding at the time of service. Authorization is further requested for the Executive Director to approve each of the two, one-year extensions upon satisfactory performance by the vendor.

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### **STATE/GOVERNMENT CONTRACTS**

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#### **312-12-2019**

In a document dated December 2, 2019, **Tandem Dump Truck Accessories, Beyer Bros Corp., RM-153655 (Maintenance), Budget Code: (2020) 040 00 500 156555 040C07021T, State Contract No. 83470 expiring 1/29/2020, Amount: \$109,356.00,** was approved.

Under this contract, Beyer Bros Corp. will provide options and accessories required to upfit eight (8) 2020 Volvo tandem axle cab and chassis dump trucks. Accessories and options include strobe lights, flood lights, and laser guides for wing plows; rear camera systems; and extended warranties for the chassis, engine and exhaust systems. The dump truck options and accessories are available from NJ State Contract No. 83470 expiring 1/29/2020.

This procurement, under State Contract No. 83470, is in accordance with *N.J.A.C. 19:9-2.5(a)*, promulgated pursuant to *N.J.S.A. 27:23-1 et seq.*, the Authority's enabling legislation, and Executive Order No. 37 (Corzine 2006) which permits the Authority, without advertising, to purchase goods and services directly from vendors who hold contracts with the State of New Jersey.

Accordingly, authorization is requested to award a contract under State Contract No. 83470 for dump truck options and accessories to Beyer Bros Corp. for a total amount not to exceed \$109,356.00.

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#### **313-12-2019**

In a document dated December 2, 2019, **Portable Radios, Motorola Solutions, Inc., R-154293 (ITS), Budget Code: 010 01 900 480900, 010 02 900 480900, State Contract No 83909 expiring 4/30/2020, Amount: \$ 299,957.50,** was approved.

Under this contract, Motorola Solutions, Inc. ("Motorola") will supply 94 Motorola portable radios with accessories for use by the Maintenance Department. These radios will provide and enhance communications during maintenance operations such as mowing and snow removal on

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both roadways. The Motorola portable radios are available from NJ State Contract No. 83909 expiring 4/30/2020.

This procurement, under State Contract No. 83909, is in accordance with *N.J.A.C. 19:9-2.5(a)*, promulgated pursuant to *N.J.S.A. 27:23-1 et seq.*, the Authority’s enabling legislation, and Executive Order No. 37 (Corzine 2006) which permits the Authority, without advertising, to purchase goods and services directly from vendors who hold contracts with the State of New Jersey.

Accordingly, authorization is requested to award a contract under State Contract No. 83909 for 94 Motorola portable radios to Motorola Solutions, Inc. for a total amount not to exceed \$299,957.50.

On motion by Commissioner Diaz and seconded by Treasurer DuPont the Board unanimously approved item numbers 311-12-2019 through 313-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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ROLL CALL

GUTIERREZ-SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES

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GENERAL BUSINESS

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OPERATIONS

Director of Operations Kevin Dunn requested acceptance of item number 314-12-2019.  
Moved is the item as follows:

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314-12-2019

Director of Operations Kevin Dunn requested acceptance of Volumes and Crash Synopses for the Garden State Parkway and New Jersey Turnpike: Period 01/01/2019 through 11/30/2019; with 2018-2019 Yearly Comparisons through November 2019.

On motion by Commissioner Diaz and seconded by Treasurer DuPont, the Board unanimously accepted item number 314-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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STATE POLICE

Major Ernie Giampietro requested acceptance of item number 315-12-2019. Moved is the item as follows:

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315-12-2019

Major Ernie Giampietro requested acceptance of the New Jersey State Police Troop D Activity Reports, for November 2019, with 2018 – 2019 Yearly Comparisons.

On motion by Commissioner Diaz and seconded by Commissioner Pocino the Authority unanimously accepted the reports contained in item number 315-12-2019 and received same for file.

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**FINANCE**

Chief Financial Officer Donna Manuelli requested acceptance of item number 316-12-2019. Moved is the item as follows:

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316-12-2019

Chief Financial Officer Donna Manuelli presented the Financial Summary for the Eleven (11) months ended November 30, 2019, was accepted.

On motion by Treasurer DuPont and seconded by Commissioner Pocino the Board unanimously accepted item number 316-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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**ROLL CALL**

GUTIERREZ-SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES

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**HUMAN RESOURCES**

Director of Human Resources Mary-Elizabeth Garrity requested approval of item number 318-12-2019. Moved is the item as follows:

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317-12-2019

Item pulled

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318-12-2019

In a memorandum dated December 11, 2019, Authorization to Award a contract for Insured Stop Loss coverage to Union Labor Life Insurance Company for the Period 1/1/2020 - 12/31/2020 and to negotiate renewal of this coverage for an additional one-year period, was approved.

The New Jersey Turnpike Authority (the “Authority”) has been working with its Health Benefits Consultant, The Segal Company (“Segal”), to solicit proposals for Stop Loss Insurance.

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Stop Loss coverage is insurance that protects the Authority's self-insured medical benefits program from individual claimants with aggregate medical and prescription drug claims above a specific threshold. The Authority's threshold, or self-insured retention, is a \$350,000 deductible per claimant, plus an additional \$250,000 known as an aggregate deductible (combined threshold of \$600,000).

On behalf of the Authority, Segal requested proposals from eighteen (18) vendors for rates offering stop loss insurance effective January 1, 2020. Vendors were asked to provide proposals that matched the current contract provisions. Fourteen (14) vendors declined to quote. Four proposals (4) were received from the following vendors:

- 1) TMS Re Stop Loss, Inc. ("TMS Re")
- 2) Union Labor Life Insurance Company ("ULLICO")
- 3) Vista Underwriting Solution ("Vista")
- 4) Berkley Accident and Health Insurance Company ("Berkley")

In its Evaluation Report dated December 2019, Segal thoroughly documented its evaluation process, the proposals, and its recommendation. After reviewing the proposals, Segal requested Best and Final offers from the top three (3) vendors; TMS Re, ULLICO, and Vista. Berkley's proposal was deemed excessive as its proposed annual premium was 80% above the current rate. Critical factors considered in the best and final analysis were the total financial exposure to the Authority for the duration of the contract, which includes the offering of a rate cap at renewal, the family deductible provision, and the option to laser new claimants at renewal.

The Authority's financial exposure is the annual premium paid plus the aggregating specific deductible, \$250,000, that must be met before any reimbursement is received from the stop loss contract. In addition, the renewal rate cap is incorporated in the cost analysis to identify the maximum liability to the Authority for the next two years should it wish to renew with the respective carrier. Based on this analysis, ULLICO and Vista Underwriting provided the two most competitive quotes. TMS Re, the incumbent, proposed the highest premium rate, for a 46% increase above the current rate, and did NOT offer a renewal rate cap.

ULLICO proposed a one-year rate, for an increase of 40% above current premium costs, for an estimated annual premium of \$1.678 million. The total exposure with the specific aggregating deductible (\$250,000) is \$1.928 million, or an increase of 33.1% above the current rates. ULLICO differentiated its proposal by offering the lowest renewal rate cap of 40%, expanding their family combined deductible to include both Spouse and Children of the participant as one claimant, as well as offering a dividend on a portion of any surplus after the second year of the contract. The insurance financial strength of Union Labor Life Insurance Company has an A.M. Best rating of A-.

Although Vista provided a more competitive premium rate than ULLICO, Vista could not match the Family Combined Deductible that is included in the current contract. The current



contract has a combined family deductible that treats all children of a participant as one claimant for deductible purposes, whereas Vista could not accommodate this provision. Therefore, it was deemed that Vista did not meet the provisions of the existing contract and should not be considered.

Segal recommends, and staff concurs with placing the stop loss coverage with ULLICO. ULLICO has not only offered the most competitive proposal regarding cost and exposure, but has also proposed a more favorable insured agreement for the Authority.

Therefore, authorization is requested to award a contract for insured Stop Loss coverage to Union Labor Life Insurance Company of Silver Spring, Maryland with an Individual Specific Stop Loss threshold of \$350,000 including the aggregating specific deductible of \$250,000, for the policy period of January 1, 2020 through December 31, 2020, for premium amounts not to exceed \$1,571,000, which precise premium shall be subject to fluctuation based on enrollment, as the premium is computed on a per participant per month basis. It is further recommended that the Executive Director be authorized to take any actions and execute any documents that are necessary to effectuate the purpose of the above authorizations. Authorization is further requested to authorize the Executive Director to negotiate with Union Labor Life Insurance Company for one subsequent one-year renewal not to exceed a 40% maximum increase in the annual fee. In the event that the Executive Director cannot negotiate renewal of this coverage with Union Labor Life Insurance Company, the Authority will, once again, engage all available resources to evaluate market conditions, solicit competitive rates and seek authorization from the Board for any subsequent awards.

On motion by Treasurer DuPont and seconded by Commissioner Pocino the Board unanimously approved item number 318-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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ROLL CALL

GUTIERREZ-SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES

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EXECUTIVE

Deputy Executive Director James Carone requested approval of item number 319-12-2019. Moved is the item as follows:

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319-12-2019

In a memorandum dated December 17, 2019, Authorization to Enter into Amendment No. 1 to Operator Agreement Between HMS Host Tollroads, Inc. and New Jersey Turnpike Authority, was approved.

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On September 17, 2017, the New Jersey Turnpike Authority ("NJTA" or the "Authority") and HMS Host Tollroads, Inc. ("HMS Host"), successor to Host Marriott Corporation, entered into a renewed and restated agreement (the "2017 Agreement") for operation of restaurants and facilities at service areas on the New Jersey Turnpike and Garden State Parkway. Since that time, it has been determined that certain amendments to the 2017 Agreement are necessary and desirable. Over the course of several months, NJTA administration have negotiated, and recommend an amendment to the 2017 Agreement with HMS Host, incorporating the following terms and conditions:

1- **Cost Sharing of Temporary Facilities** – The amendment will allow the NJTA and HMS Host to enter into a cost sharing arrangement for temporary facilities at the Vince Lombardi Service Area. These temporary facilities will allow the Service Area to remain open as an additional convenience to our patrons during renovations. The amendment will provide for the NJTA and HMS Host to share costs equally.

2- **Price Changes** – Currently, any price changes proposed by HMS Host for products or services offered at a Service Area must include a survey of similar concepts in proximity to the affected Service Area. The amendment will include Corporate Pricing as another alternative to any proposed price change. In addition, the amendment will permit HMS Host to implement a requested price change within 60-days after all documentation concerning the required survey is submitted to the NJTA for approval.

3- **Fee and Payment** – The Fee and Payment Section will be amended to adjust the Minimum Annual Guarantee to become the higher of: (i) a fixed amount or (ii) 88% of the previous year's paid rent. The Percentage of Gross Sales remains the same as agreed to in the 2017 Agreement. This change would afford the NJTA the potential for a higher Minimum Annual Guarantee in conjunction with increases in annual sales. The amendment will also include a reopener clause that will allow the NJTA to reevaluate this Fee and Payment concept at a later date.

4- **Capital Improvement Definition** – The Capital Improvement definition in the 2017 Agreement will be amended to include costs associated with architectural design fees, permitting, and furniture and fixtures.

5- **Curb Line Scope of Work** – The amendment will expand the definition of curb line scope of work in the 2017 Agreement to include design, construction and payment provisions. It will also incorporate the terms of the Memorandum of Understanding (MOU) between the parties regarding reimbursement for work performed by HMS Host that is otherwise the responsibility of the NJTA, which MOU was previously approved by the Commissioners.

6- **Catch Basin Maintenance** – The amendment will memorialize HMS Host's responsibility for the cleanout, maintenance, repair, and replacement of all stormwater catch basins, underground chambers, vaults and grease traps located in or at the Service Areas, as

defined in the 2017 Agreement, including but not limited to, the catch basins located at the Thomas Edison Service Area.

7- **Cafeteria Operation** – The amendment will provide for HMS Host to continue operating the NJTA headquarters cafeteria pending a procurement for a new operator. HMS Host began providing this service to the NJTA on an emergent basis when the prior cafeteria operator declared bankruptcy. The amendment will formally recognize this arrangement and establish the level of service / operation that HMS Host has and will continue to provide as the NJTA's cafeteria operator.

NJTA administration recommends that the foregoing terms and conditions be incorporated into a First Amendment to the 2017 Agreement. Thus, it is respectfully requested that the Executive Director be delegated authorization to enter into and execute a First Amendment to the 2017 Agreement incorporating the foregoing terms and conditions, in a form acceptable to the Director of Law and/or General Counsel. The First Amendment to the 2017 Agreement will become effective upon execution by the parties. It is further recommended that the Commissioners authorize the Executive Director to execute any other documents and take any other actions as are deemed necessary to effectuate the intent of this authorization.

On motion by Treasurer DuPont and seconded by Commissioner Diaz the Board unanimously approved item number 319-12-2019; and authorized or ratified, as presented, the recommendations contained therein; and received and filed the memoranda.

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**ROLL CALL**

GUTIERREZ- SCACCETTI	GRAVINO	DuPONT	POCINO	DIAZ	MINELLA	SALERMO
YES	YES	YES	YES	YES	YES	YES


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**CHAIR COMMENTS**

Chair Gutierrez-Scaccetti wished everyone a Happy Holiday Season and said however you choose to celebrate, she hopes it is peaceful, and said that the most important gift is the gift of your time, patience and acceptance. Gutierrez-Scaccetti said if we give each other those gifts the world would be a much better place.


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The motion to adjourn was made by Commissioner Diaz and seconded by Treasurer DuPont, and, after the voice vote, the motion was duly adopted. The Board of Commissioners adjourned the meeting at 9:55 a.m., and advised that it will meet again on Tuesday, January 28, 2020 at 9:00 a.m., at the Authority's headquarters building located at 1 Turnpike Plaza in Woodbridge, New Jersey.

ATTEST:

  
\_\_\_\_\_  
Kim Schurman  
Secretary to the Authority

Date: December 17, 2019

  
\_\_\_\_\_  
John M. Keller  
Executive Director