

New Jersey Turnpike Authority

P.O. Box 5042, Woodbridge, NJ 07095



August 29, 2019

Document Change Announcement

2016 Standard Supplementary Specifications

Pre-Construction Meeting

DCA2019SS-06

Subject: Revisions to

Section 101 General Information, Subsection 101.02 Definitions

Section 107 Prosecution And Progress, Subsection 107.02 Pre-Construction Conference

Description of Change:

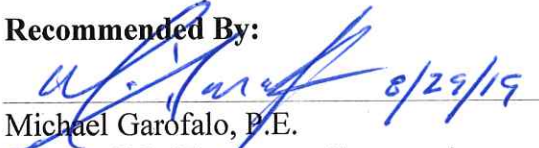
This corrects the specifications language for the Pre-Construction Meeting.

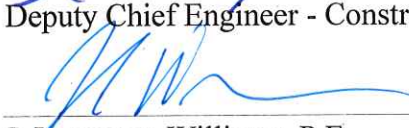
Notice to New Jersey Turnpike Authority Staff and Design Consultants

Effective immediately, all contracts currently in the design phase shall incorporate the revisions herein. For advertised contracts awaiting the opening of bids this revision shall be incorporated via addendum. Contact your New Jersey Turnpike Authority Project Manager for instruction.

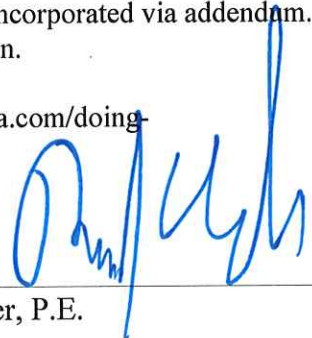
The revisions may be accessed on the Authority's webpage: <https://www.njta.com/doing-business/professional-services>

Recommended By:


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Distribution: Senior Staff Engineering, Law, Maintenance and Operations Depts., UTCA, AGC, All Prequalified Consultant Firms, File

NOTE: All text herein are REVISIONS, as indicated by the tracked changes, to the latest version of the 2016 Standard Supplementary Specifications.

101.02 Definitions

(E) Terms.

The following is added:

Health and Safety Plan	A written plan or plans that outline the safety management systems that will be used by the contractor to control losses at their job sites.
New Jersey Turnpike Authority Health and Safety Plan ("NJTA-HASP") Manual	Guidelines and minimum requirements for the development and implementation of the Contractor's Health and Safety Plan. The NJTA-HASP Requirements are available on the Authority's Web Site (https://www.njta.com/doing-business/construction-and-maintenance-contracts). Follow the link titled "NJTA Health and Safety Plan (HASP) Manual."
Safety Representative	The term refers to the person hired by the Contractor to be responsible for the management of all the Contractor's safety matters. The Safety Representative shall possess appropriate credentials as determined by the Authority and shall have successfully completed the 30-hour course given by OSHA in Construction Safety and Health. The Chief Engineer or his designee may accept other safety certifications or safety training in lieu of the above.

"Preconstruction Conference" is deleted and replaced with the following:

<u>Pre-Construction Meeting</u>	<u>The initial project meeting conducted by the Engineer, and attended by the Contractor. A separate utility pre-construction meeting may be scheduled.</u>
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SECTION 107 - PROSECUTION AND PROGRESS

Subsection 107.02 is deleted in its entirety and replaced with the following:

107.02 Pre-Construction Meeting

Prior to the issuance of the Notice to Proceed and/or commencement of work, a Pre-Construction Meeting will be held in the offices of the Authority to discuss the scope of the work, schedule, role of Engineer, Contractor's organization, drawings, cross-sections, Standard Specifications, Supplementary Specifications, insurance, partial payments, construction layout, progress photos, maintenance bond security, existing conditions, methods for maintaining and protecting traffic during construction, materials to be ordered, testing of materials, equipment to be used, and all essential matters pertaining to the prosecution of and the satisfactory completion of the project as required.

The Contractor, his superintendent, or his authorized agent shall be present at the meeting and shall present a list of proposed Subcontractors (if any), a list of suppliers from whom materials are anticipated to be purchased, an executed application for a Traffic Permit to begin work at the site, two (2) copies of the Health and Safety Plan (HASP) and Safe Work Plans (SWP) that comply with the NJTA-HASP and requirements of a satisfactory HASP and SWP as set forth elsewhere in the Contract Documents, and other data as required by the Authority. The information so presented shall be on forms submitted to the Contractor with the notice of this Pre-Construction Meeting. Separate Safety Kickoff Meeting, utility meeting, pre-concrete, pre-paving meetings, and/or other meetings may be scheduled when required by these Supplementary Specifications, or as needed.

107.02 Pre-Construction Conference

The second paragraph is deleted and replaced with the following:

The second paragraph is deleted and replaced with the following:

The Contractor, his superintendent, or his authorized agent shall be present at the conference and shall present a list of proposed subcontractors, if any, a list of suppliers from whom materials are anticipated to be purchased, an executed application for a Traffic Permit to begin work at the site, two (2) copies of the Health and Safety Plan (HASP) and Safe Work Plans (SWP) that comply with the NJTA HASP and requirements of a satisfactory HASP and SWP as set forth elsewhere in the contract documents, and other data as required by the Authority. The information so presented shall be on forms submitted to the Contractor with the notice of this preconstruction conference. Separate Safety Kickoff Meeting, utility meeting, pre-concrete conferences, and/or other meetings may be scheduled when required by these Supplementary Specifications, or as needed.