

May 6, 2019

TO: ALL INTERESTED SUPPLIERS and FABRICATORS

RE: Request for Letters of Qualifications  
NJTA Agreement ITS2019  
Fabrication of Hybrid Changeable Message Sign Systems

The New Jersey Turnpike Authority (Authority) is in the process of procuring the services of an established fabricator of Hybrid Changeable Message Signs (HCMS) and control systems to design and fabricate the components necessary to replace existing signs in its roadway information system on the New Jersey Turnpike. This Request for Letters of Qualifications is the first step of a two-step process to secure the services of an HCMS fabricator that has the design and systems integration expertise required to provide the desired roadway information systems as well as the ability to provide for the quantity of HCMS systems required to meet the aggressive schedules of Authority contractors performing the installation work. The services to be performed under NJTA Agreement ITS2019 are detailed in the Request for Proposals (RFP) dated May 6, 2019 and can be found on the Authority's website: [www.njta.com](http://www.njta.com) under Doing Business, Current Solicitations.

NJTA Agreement ITS2019 will be solicited in a two-step process consisting of the Letters of Qualifications submission followed by a submission of technical/cost proposals from the proposers that have been notified by the Authority that they have met the qualifications requirements.

Eight (8) copies of the Letters of Qualifications must be received by the Authority no later than 2:00 p.m. on Monday, June 17, 2019. Letters of Qualifications should be addressed as follows:

**If via standard mail:**

New Jersey Turnpike Authority  
P.O. Box 5042  
Woodbridge, New Jersey 07095  
Attn: Engineering Department, Highway Design  
Nisha H. Patel, P.E., Highway Engineer

**If via overnight delivery or courier:**

New Jersey Turnpike Authority  
1 Turnpike Plaza  
Woodbridge, New Jersey 07095  
Attn: Engineering Department, Highway Design  
Nisha H. Patel, P.E., Highway Engineer

All proposers will be fully responsible for delivery of their Letters of Qualifications. Reliance upon the U.S. Mail or other carriers is at the firm's risk. Letters of Qualifications received after 2:00 p.m. on June 17, 2019 will not be considered.

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All proposers that successfully meet the Qualifications criteria, as set forth in the RFP documents, will be sent a complete up-to-date version of the RFP in accordance with applicable Procurement Regulations and Authority Policy.

Very truly yours,

**ORIGINAL SIGNED BY**

Robert J. Fischer, P.E.  
Chief Engineer

RJF:NP:baw  
Attachments

cc: J. L. Williams  
L. T. Malak  
J. Dios  
File