

**THE NEW JERSEY TURNPIKE AUTHORITY
PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT**

New Jersey Turnpike Administrative Offices

1 Turnpike Plaza

P.O. Box 5042

Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300 Ext. 8640

REQUEST FOR BID

TITLE: **55 FT. ELEVATING TELESCOPIC AERIAL BUCKET TRUCK**

BID NO: **RM-145603**

DUE DATE: **JANUARY 9, 2019**

TIME: **2:30 PM**

SUBMIT BIDS BEFORE THE DUE DATE AND TIME STATED ABOVE TO THE ABOVE ADDRESS

BIDDER INFORMATION (PLEASE PRINT)

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO

SECTION I

A. INTRODUCTION

The New Jersey Turnpike Authority (the “Authority”) was created by an act of the New Jersey Legislature in 1948, known as the New Jersey Turnpike Authority Act (as amended and supplemented, “Act”). The Act authorizes the Authority to construct, maintain, repair, and operate the New Jersey Turnpike, to collect tolls, and to issue Turnpike Revenue Bonds or Notes, subject to the approval of the Governor, payable from tolls and other revenues of the Authority. On May 27, 2003, the Act was amended to empower the Turnpike to assume all powers, rights, obligations and duties of the New Jersey Highway Authority (the “Highway Authority”), which owned and operated the Garden State Parkway and PNC Bank Arts Center. On July 9, 2003, the Authority assumed all powers, rights, obligations and duties of the Highway Authority. The Authority currently operates both the Garden State Parkway (“GSP”) and the New Jersey Turnpike (“Turnpike”) (both roads are collectively referred to herein as the (“Roadways”).

The Authority is governed by an eight-member Board of Commissioners (“Board”). The Governor of New Jersey appoints each of its members and has the statutory authority to overturn an action of the Board by vetoing any Board action within 10 days of receiving the minutes of the meeting. The Board authorizes awards of all public contracts over \$100,000, except in cases where it has delegated authority to the Executive Director.

This bid solicitation is being conducted pursuant to the Authority’s enabling statute as found in *N.J.S.A. 27:23-6.1* and Executive Order number 37 (Corzine 2006) and the regulations and policies of the Authority with regard to public bid procurement.

B. BIDDER GUIDELINES/CHECKLIST

BIDS THAT FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. The Request for Bid (“RFB”), including specifications and related bid documents (“Bids”) must be received at or before the due date and time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 1 Turnpike Plaza, Woodbridge, New Jersey 07095. **LATE BIDS WILL BE RETURNED UNOPENED. ELECTRONIC, EMAILED OR FACSIMILE BIDS WILL NOT BE ACCEPTED.** A public Bid Opening will take place at the New Jersey Turnpike Authority, Administration Building, 1 Turnpike Plaza, Woodbridge, New Jersey 07095.
2. **The entity submitting a Bid (“Bidder”) must provide one original and one copy of the Bid.** The Bid must include all price information. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All Bid prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications on the exception form attached.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the Bidder.
5. **IF CHECKED, THIS RFB REQUIRES THE FOLLOWING MANDATORY DOCUMENT(S) BE SUBMITTED WITH THE BID. FAILURE TO COMPLY WILL RESULT IN REJECTION OF THE BID.**
 - (a) Bid Bond, Letter of Surety or a Cashier’s Check for 10% of the amount Bid ☒
 - (b) Ownership Disclosure Statement ☒
 - (c) Disclosure of Investment Activities in Iran ☒
 - (d) Vendor Disclosure Form ☒
6. **TO FACILITATE THE CONTRACT AWARD PROCESS, THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED WITH THE BID. IN THE EVENT THE DOCUMENTS ARE NOT SUBMITTED WITH THE BID, THEY SHALL BE SUBMITTED WITHIN THREE (3) BUSINESS DAYS FOLLOWING A VERBAL OR WRITTEN REQUEST FROM THE AUTHORITY.**
 - (a) Certification of Registration with the Secretary of State (only if non-NJ corporation) ☒
 - (b) Acknowledgement of requirement for Disclosure of Political Contributions (ELEC) ☒
 - (c) SBE/WBE/MBE Certificates and Form ☒
 - (d) Bidder must sign the Bid ☒
7. **SEE THE AUTHORITY’S INSTRUCTION TO BIDDERS (ATTACHED) FOR A COMPLETE LIST OF THE AUTHORITY’S STANDARD CONTRACT TERMS AND CONDITIONS, AS WELL AS OTHER FORMS THAT ARE REQUIRED PRIOR TO THE AWARD OF THE CONTRACT(S). THE RECOMMENDED LOW BIDDER(S) MUST SUBMIT THE FOLLOWING CHECKED DOCUMENTS PRIOR TO CONTRACT AWARD.**
 - (a) Mandatory Equal Employment Opportunity Language ☒
 - (b) Affirmative Action Information Sheet with Certificate or Form AA302 ☒
 - (e) State Contractor Political Contributions Compliance Public Law 2005, Chapter 51 & EO 117 ☒
 - (f) Notice to All Bidders of Set-Off for State Tax ☒
 - (g) Insurance Certificate ☒
 - (h) State of New Jersey Division of Business Registration Certificate ☒
 - (i) Instruction and agreement for Direct Payment (ACH) ☒

SECTION II

A. INTENTION

1. **Sealed Bids (Paper Submission Only)** for **RM-145603** must be received at the New Jersey Turnpike Authority Administrative Offices, 1 Turnpike Plaza, Woodbridge, New Jersey 07095-5042, by the due date and time stated on the cover page of this “RFB” at which time and place said Bid will be opened and read in public.
2. Bidders mailing Bids should allow for their normal mail delivery time to ensure timely receipt of the Public Bids. **Please be advised that using an overnight/next-day delivery service does not guarantee overnight/next-day deliveries to our location. The Authority will not be responsible for any Bid not being received by the required date and time.**
3. It is the intention of the Authority to issue a Purchase Order / “NOA” for the procurement of a **55 FT. ELEVATING TELESCOPIC AERIAL BUCKET TRUCK.**
4. Items purchased under this contract will be delivered as directed by the Authority.
5. Please contact Richard Bava with any questions regarding this procurement contract at 732-750-5300 x 8636 or bava@njta.com.

B. BID SHEET INSTRUCTIONS

1. Bidders must follow all instructions in this RFB and in the Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this RFB (collectively, “Bid Documents”).
2. Bidders must examine the bid documents carefully before bidding and must ask the Director of Procurement and Materials Management Department (“PMM”) in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. If necessary, an interpretation or correction to the specifications in the form of an addendum shall be issued at least three (3) days prior to the bid opening by the Director of PMM to Bidders who have obtained the Bid Documents in accordance with *N.J.A.C. 19:9-2.2(a)(3)*. **Requests for interpretation or correction shall be considered only if received at least 5 business days prior to the Bid opening date.** Please contact John Parmigiani with any questions regarding this procurement contract at 732-750-5300 x 8632 or jparmigiani@turnpike.state.nj.us
3. The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of PMM of the existence of an ambiguity or inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the Authority’s interpretation of such ambiguity or inconsistency.

- 4 All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the Bidder. Bids containing any conditions, omissions, erasure's, alterations, or items not called for in this "RFB" or irregularities of any kind, may be rejected by the Authority, in its sole discretion.
- 5 The Bidder shall not attach conditions, limitations or provisos to its Bid.
- 6 **The Authority will accept Approved Equivalent items on this Bid.** If a Bidder is basing the RFB on items other than what is specified, and wishes the items proposed to be considered as an "Approved Equivalent", the Bidder shall enter a price on the Bid sheet then submit on the Exception Form in the exact format of the line item on the RFB contained herein, the item number, an item description including manufacturers name, model number, informational brochure(s), and packaging quantities of those items that the Bidder proposes to substitute.

C. BASIS OF AWARD

1. Bidders must supply a price for every item listed. **Bids not having a price for all listed items may be rejected.**
2. Bidders must quote only one price per line item. **If a Bidder quotes multiple prices per line item, the Bid may be rejected.**
3. The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed. The Authority reserves the right to make reasonable increases to line item quantities.
4. All items are to be Bid FOB Destination. All shipping, handling, and other costs should be considered in the Bid price(s).
5. The Authority is tax exempt from New Jersey Sales and Excise Tax.
6. Award will be made to the lowest responsible and responsive bidder for the total line items Bid.

D. MISCELLANEOUS

1. Anticipated Delivery Date: _____
2. **ELECTRONIC PAYMENT: The Vendor will be required to accept payment(s) for goods or services via automatic deposit from the Authority. NO OTHER FORM OF PAYMENT WILL BE PROVIDED. See Exhibit M in the Instructions to Bidders on the Authority's website for the required electronic payment forms: <http://www.njta.com/doing-business/goods-and-services>**

BID QUOTATION SHEET

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL BID AMOUNT
1	1	EA	55 FT. ELEVATING TELESCOPIC AERIAL BUCKET TRUCK, AS PER ATTACHED SPECIFICATIONS	\$	\$


Award will be made to the lowest responsive and responsible bidder for the Total Bid Amount.

ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA EMAIL TO: bava@njta.com

**PURSUANT TO N.J.A.C. 19:9-2.2 (a)(3), ADDENDA WILL BE DISTRIBUTED AND POSTED ON THE
AUTHORITY'S WEBSITE AT LEAST THREE DAYS PRIOR TO THE BID OPENING.**

NEW JERSEY TURNPIKE AUTHORITY

Very truly yours,


**Andrea E. Ward, Director
Purchasing Department**

_____/_____
Name of Company / Authorized Signature of Bidder

E. SIGNATURE PAGE

1. **ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:
Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.
Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

☐ **CHECK BOX IF NO ADDENDA/INQUIRY ISSUED**

(All Addenda / Inquiries must be acknowledged as indicated above.)

2. **BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this Bid except in those instances where an unsuccessful Bidder has filed a bid protest pursuant to *N.J.A.C. 19:9-2.12*. Upon notification of a protest, Bidders are required to hold their prices for an additional 90 days. All Bidders will be notified in writing of the action taken by the Authority.
3. **OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this Bid with full authority so to do; and that all statements contained in this Bid and in this certification, are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

4. **AUTHORIZED SIGNATURE:** _____

Print Name and Title: _____

Bidder: _____

Address: _____

City, State, Zip: _____

E-mail address: _____

Telephone #: _____ Fax: # _____

Date: _____

ADDITIONAL YEARS PURCHASING OPTION

BID TITLE: 55 FT. ELEVATING TELESCOPIC AERIAL BUCKET TRUCK

BID NUMBER: RM-145603

3 - Year Open End Option: The Authority shall have the option for one (1) Model Year* from the date of Contract, to order additional units conforming to the requirements of these specifications at the same price and under the same terms and conditions as those contained herein.

The Authority shall further have the option to purchase additional units conforming to these specifications for two (2) additional Model Years. Any unit(s) offered during the two (2) subsequent Model Years shall be of the model equivalent to that specified herein. In the latter instances, if there have been any price changes, the vendor shall submit a request to the Authority covering the aforesaid price changes, and shall include appropriate explanation and justification for any such price changes.

Any such request for price adjustment shall be in writing and directed to the Director, Procurement and Materials Management Department and shall be accompanied by the following evidence as a basis for your request;

1. The published price lists for equipment, which were in effect at the time of your original proposal.
2. The equivalent published price lists in effect at the time of your request.
3. Any additional evidence which the Authority deems necessary in the evaluation of your request.

The Authority shall, within its sole discretion, have the right to accept the price changes proposed by the vendor or if it so desires, re-bid the requirement.

*Model Year is defined as the Model Year of the Manufacturer of the unit(s) offered by you in this Request for Quotation. In that instance where proposals are for equipment for which "Model Year" and "Production Cut-Off Dates" are undefined or non-existent, the "Model Year" is defined, for bid purposes, as one calendar year from the date on which the Contract is accepted. The last date on which orders may be placed for the Model currently in effect is_____.

Name of Company and / Authorized Signature of Bidder

SECTION III

NO RESPONSE BID SURVEY

BID REQUISITION NUMBER: RM-145603

BID TITLE: 55 FT. ELEVATING TELESCOPIC AERIAL BUCKET TRUCK

If you do not choose to respond to this Bid, please complete this form and email to Richard Bava at: bava@njta.com.

Name of Company_____

Reason you did not respond (Check all that apply):

- _____ Cannot supply product or service
- _____ Cannot meet technical specifications
- _____ Cannot meet delivery specifications
- _____ Cannot meet legal requirements
(i.e. Bid/performance/security/insurance, etc.)
- _____ Cannot provide a competitive price now
- _____ Interested in receiving specifications for informational purposes only
- _____ Insufficient lead time to respond
- _____ Other:(please be specific) _____

Do you wish to remain on our mailing list?

_____Yes _____No

Additional comments: _____

Signed :(optional)_____

Company:_____

NEW JERSEY TURNPIKE AUTHORITY

GENERAL INSTRUCTIONS AND SPECIFICATIONS FOR:

Quantity	Description	Required Delivery Date
1	55' Working Height Three Section Elevating Telescopic Insulated Aerial Unit and Accessories	300 Days After Receipt of Order

SPECIFICATIONS: ETIAU: 2019-ELEVATING TELESCOPIC INSULATED AERIAL UNIT AND ACCESSORIES

COMPLIANCE WITH RULES AND REGULATIONS: The unit and associated equipment furnished must comply with all Federal and State Motor Vehicle Safety Laws and Regulations and shall be capable of passing the New Jersey State Motor Vehicle Inspection Laws, where applicable.

ENERGY STAR REQUIREMENTS: If applicable for items specified in the bid package, the vendor must provide products that earn Energy Star Certification and meet the Energy Star specifications for energy efficiency. The vendor is encouraged to visit energystar.gov for complete product specifications and updated lists of qualifying products. The Energy Star label must also be affixed to each delivered item. The bidder's signature on the signature page certifies that items so indicated that have earned Energy Star and meet the Energy Star specifications or other standards for energy efficiency will be supplied.

ELECTRONIC BIDDING: Along with the electronic bid sent, bidders when required must provide detailed specifications, technical sheets, pictures, and drawings describing exact unit that shall be provided. If unable to send required information electronically, bidders must send hard copy data at least twenty-four (24) hours prior to bid opening. **NO EXCEPTIONS**

ERRORS AND OMISSIONS: Inadvertent omissions or errors in the attached specifications must be brought to the attention of the New Jersey Turnpike Authority's Director of Procurement and Materials Management at 732-750-5300 before bid submission date. If, with knowledge of such error or omission and prior to the correction thereof, the bidder proceeds with any work affected hereby, they shall do so at their own risk and the work so done shall not be considered as work done under and in performance of this Agreement unless and until approved and accepted.

QUESTIONS: Questions, which arise before or during the preparation of the unit, shall be addressed in writing via e-mail from the vendor to Dale Barnfield (Manager of Procurement and Materials Management) at dbarnfield@njta.com at the New Jersey Turnpike Authority on a not to delay basis.

REQUIRED DELIVERY DATE: In the event a bidder takes an exception to the Authority's required delivery date, they **must** note the exception on the attached exception sheet. Furthermore, a **specific** number of days **must** be listed. Under **no** circumstances shall bidders give approximate dates or ranges of dates to deliver such as: 210 days to 240 days.

FAILURE TO FOLLOW THESE GUIDELINES MAY RESULT IN REJECTION OF BID.

DELIVERY INSTRUCTIONS:

- A. Vendor must contact Peter Perperas (Project Supervisor) at 732-750-5300 ext. 8647 for authorization to schedule date and time prior to delivery. **Deliveries shall be made to the NJTA Garden State Parkway Division's District 5 Telegraph Hill Central Maintenance Facility located at GSP Exit 116 in Holmdel, NJ 07733.**
- B. Vendor shall be responsible for all delivery, shipping and pick-up expenses.
- C. All units must be pre-delivery serviced, completely assembled, operational, and cleaned prior to Authority delivery.
- D. The following administrative package **must** accompany all deliveries:
- **Certificate of Origin:** All New Jersey manufacturers, dealers, and/or distributors **must** stamp the C.O. "Sales Tax Satisfied". The C.O. shall be made out to New Jersey Turnpike Authority, P.O. Box 5042, Woodbridge, NJ 07095. Certificate of Origin shall have current date and be hand delivered to Peter Perperas after final acceptance of complete order.
 - **Out of Country Certificates of Origin shall not be acceptable. Awarded vendors outside the United States must use their United States Distributor to fill out Certificates of Origin. NO EXCEPTIONS**
 - **Invoice:** purchase order number must be displayed on vendors invoice. Invoice shall have current date and be hand delivered to Peter Perperas after final acceptance of complete order.
 - Warranty forms properly executed.
 - Four (4) keys for each vehicle shall be furnished (each vehicle shall have an independent key code). Successful bidder must supply a key code listing for each vehicle identification number. **NO EXCEPTIONS**
 - Four (4) keys, keyed alike for toolboxes or similar compartments shall be furnished for each vehicle. **NO EXCEPTIONS**
 - State MVC (Motor Vehicle Commission) required inspection stickers shall be provided with each vehicle upon delivery.
 - Federal Safety Inspections shall be performed and stickers shall be attached to the vehicles prior to delivery.
 - All vehicles being delivered shall have a **Dealer Plate** affixed to the vehicle.
 - It shall be the responsibility of the awarded vendor that all tolls, when applicable be paid when making delivery to the Authority.
 - Delivery of all units fully completed and fully compliant shall be made no later than three hundred (300) days after receipt of Purchase Order.

- E. All units shall be delivered with a **minimum** of a half tank of fuel.
- F. **Deliveries made directly to the Authority from the manufacturer shall not be acceptable, unless manufacturer is awarded bidder.**
- G. In the event the awarded bidder contracts a trucking/delivery company to deliver units, a representative from the awarded bidders company must be at the delivery site at time of delivery to the Authority. **NO EXCEPTIONS**

WARRANTY: All units delivered must be guaranteed to be free from defects in materials, design and workmanship for a **minimum** of one (1) year (see additional warranty coverages) from the time of acceptance by the New Jersey Turnpike Authority. Warranty must include service availability from any manufacturers authorized dealer establishment most closely located to Parkway and Turnpike area. This repair facility may not be further than 100 miles from District 5 Telegraph Hill Central Maintenance Facility in Holmdel, NJ 07733 or District 4 (Formerly Central Shops) Maintenance Facility located in Hightstown, NJ 08520. If warranty service is required, the vendor who supplied the unit shall provide for pickup, delivery and repair of unit at no charge to the New Jersey Turnpike Authority. All warranty periods shall start from date of written acceptance of the unit by the New Jersey Turnpike Authority.

EXCEPTION SHEET: Exception sheet is furnished with each set of specifications. Bidders making exceptions must note exceptions by item and indicate substitution in lieu and submit with bid, detailed specifications on the substitution. If the vendor is submitting an alternate product, component, feature or part to what is referenced in the specifications, the proposals **must** be accompanied by descriptive literature, marked and indicate the exact items to be furnished, with an engineering drawing of the same. **Failure to supply information requested may result in rejection of bid.** Where no exception is taken; the word "None" shall be neatly printed or typed on the exception sheet. **Failure to supply information and/or failure to complete the bidder's exception spaces in the prescribed manner may disqualify bid. It shall be understood that if no exception is taken, the vendor shall supply all material exactly as specified. No substitution will be permitted after receipt of bids.**

APPROVED EQUIVALENT: A bid substitution for a specified item brand and/or model that meets the required quality and performance standards of the original brand; substitutions will be determined to be an approved equivalent by the New Jersey Turnpike Authority.

UNIT INFORMATION FORM: Vendor shall complete the entire Unit Information Form. **Failure to complete form may result in rejection of bid.**

MANUFACTURER'S PRODUCTION SHEET: The vendor shall furnish one (1) copy of the actual Factory Production Sheet for each unit provided. The copies of the Factory Production Sheet shall be submitted at the time of the Authority's inspection of the unit.

TRAINING: It shall be the responsibility of the successful bidder to supply all safety, operational and service training to New Jersey Turnpike Authority personnel in accordance with all applicable ANSI and OSHA regulations. The safety and operational training shall consist of a complete review and understanding of the manufacturer's owner manual, along with actual operation of equipment. The instructor shall emphasize all proper uses for safe operation. The training shall include but not limited to all general troubleshooting of the hydraulic system and associated electronics. The instructor shall also emphasize the proper use of tools and test equipment along with general shop safety. The service seminars shall be similar to factory and manufacture type schools. The training shall be scheduled and take place at one (1) site, approximately (8) hours designated by the New Jersey Turnpike Authority.

LABELS: Plastic stick-on labels shall not be acceptable.

ADVERTISEMENTS: No **Dealer** advertisements shall appear on unit or any other related equipment.

NOTICE TO BIDDERS: Bidders shall **not** be allowed to use vehicles/equipment in any type of shows, conventions, brochures, etc. without prior written consent of the New Jersey Turnpike Authority. **NO EXCEPTIONS**

ACCESSORIES: All accessories shall be manufacturer installed when the item is available from the manufacturer.

FACILITIES: Bidders shall represent a manufacturer, which has in operation a factory adequate for the manufacture of the equipment, which it proposes to furnish. The manufacture(s) whose associated equipment or products are bid shall have a full-service warranty and parts supply facility that can guarantee availability of parts within 24 hours after telephone order and shall be located within a 100-mile radius of either District 4 Maintenance Facility (exit 8 on the NJ Turnpike) located in Hightstown, NJ 08520 or Telegraph Hill Central Maintenance Facility (exit 116 on the GSP) located in Holmdel, NJ 07733. The bidder shall submit the locations, names and telephone numbers of people who are authorized to service the equipment or who can be reached for emergency service.

Location_____

Phone #_____

Contact_____

Name & Title

SPECIFICATIONS: ETIAU-2019
55 FOOT WORKING HEIGHT THREE SECTION ELEVATING
TELESCOPIC INSULATED AERIAL UNIT
AND ACCESSORIES

INTENT: The intent of this specification is to describe and govern the purchase of a 2020 or new current model 55' working height three (3) section elevating telescopic insulated aerial unit and accessories. The components including the completed unit shall be new and of the latest design and be in current production at the time of the submission of bid. No bid shall be considered unless the vendor submitting the bid can meet the following conditions. All standard and optional equipment shall be Original Equipment Manufacturer (OEM) items, when available.

BIDDER'S INSTRUCTIONS

IT SHALL BE THE BIDDER'S RESPONSIBILITY TO CAREFULLY EXAMINE EACH ITEM OF THE SPECIFICATION. BIDDERS MUST INDICATE WHETHER THEY COMPLY OR NON-COMPLY FOR EACH LINE ITEM IN THE SPECIFICATION. FAILURE TO PROVIDE A COMPLETED BID MAY CAUSE REJECTION OF BID. ALL NON-COMPLY RESPONSES AND/OR BIDDERS PROPOSED "APPROVED EQUIVALENTS" MUST BE FULLY EXPLAINED ON EXCEPTION FORM, NOTING SECTION AND ITEM. FAILURE TO EXPLAIN NON-COMPLY RESPONSES OR FAILURE TO SUPPLY DETAILED LITERATURE/BROCHURES ON THE BIDDERS PROPOSED "APPROVED EQUIVALENTS" MAY CAUSE REJECTION OF BID. WHERE "MINIMUM/MAXIMUM" IS SPECIFIED, BIDDERS MUST PROPOSE AT LEAST THE MINIMUM/MAXIMUM SIZES OR THE BID MAY BE REJECTED.

	COMPLY	
	YES	NO
CHASSIS SPECIFICATIONS:		
A. 2020 or new current International Model MV607 or Authority approved equivalent SBA (Set Back Axle) 4 x 2, 6-wheel configuration cab-chassis, utility body, and a 55' working height three (3) section telescoping insulated aerial unit and accessories.		
B. Bidders must provide detailed specifications, technical sheets, and diagrams/dimensions describing exact equipment (chassis, body, aerial unit, and accessory equipment) that shall be provided. NO EXCEPTIONS		
C. All standard and optional equipment shall be Original Equipment Manufacturer (OEM) items, when available. NO EXCEPTIONS		
FRAME:		
A. Frame rails: 120,000 psi minimum .		
B. Bolt-on or welded frame sections shall not be acceptable.		
C. Huck fasteners shall be used for all cross members, fuel tank, and battery box brackets.		
D. Heavy-duty front bumper and bolt-on tow hooks with opening through bumper.		

	COMPLY	
	YES	NO
E. Bolt-on front tow hooks with opening through the bumper. One right and one left, within easy access to afford quick operator hook up of tow chain. Hooks shall be of drop forged steel. Grade 8 bolts shall be used to attach hook to chassis. Weld on hooks shall not be acceptable.		
F. Wheelbase shall be 171", cab to axle shall be 104" and AF shall be as required for body.		
G. 38,000 lbs. G.V.W.R. minimum .		
H. The Authority reserves the right to determine final CA and AF dimension at issuance of purchase order.		
FRONT AXLE:		
A. 12,000 lbs. minimum capacity front axle.		
B. Weight capacity of front axle must be able to accommodate body, aerial unit and all equipment specified in this bid package.		
FRONT SUSPENSION:		
A. 12,000 lbs. minimum capacity front suspension.		
B. Taper-leaf front springs with shock absorbers.		
REAR AXLE:		
A. 26,000 lbs. minimum capacity with driver controlled main locking differential.		
B. An automatic disengage feature shall be supplied to disengage the locking mechanism after the vehicle reaches a speed of 25 mph.		
C. Factory installed synthetic gear lube with magnetic drain plug shall be provided.		
D. Axle ratio shall enable vehicle to cruise at 65 mph at maximum GVWR.		
REAR SUSPENSION:		
A. 26,000 lbs. minimum capacity vari-rate rear springs.		
B. Include 4,500 lbs. capacity auxiliary springs.		
BRAKES:		
A. ABS anti-lock brakes.		
B. Air dryer and moisture ejector shall be supplied on wet tank.		
C. "S" type cam brake shoes.		
D. 18.7 cubic foot gear driven air compressor with dual air supply gauges.		
E. Air pressure gauges shall be located in instrument cluster.		
F. Automatic slack adjusters shall be provided.		
G. All air lines shall be color-coded.		
H. Provide dust shields on front and rear brakes.		
I. Parking brake alarm shall be supplied. Horn shall sound when parking brake is not set with ignition off and any door opened.		
STEERING:		
A. Full hydraulic power steering.		
B. Steering column shall be tilt style.		
EXHAUST SYSTEM:		
A. Horizontal diesel particulate filter.		

	COMPLY	
	YES	NO
B. Exhaust shall be mounted on right side under cab with short horizontal tailpipe.		
C. A dash-mounted switch shall be provided to inhibit diesel particulate filter regeneration.		
ELECTRICAL:		
A. Programmable electrical system with self-diagnostics. System shall be designed to isolate electrical problems on the input/output side of circuit and display fault codes. Color coded and continuously numbered wiring.		
B. All electronically controlled accessory equipment shall be interfaced to a Body Integrated Remote Power Module mounted inside cab; up to 6 outputs and 6 inputs, maximum 20 amps per channel, maximum 80 amps for each required module. (Includes 2 dash-mounted switch pack with 6 switches latched/labeled and back-lighted, if needed) with this system including but not limited to switches, controls and indicators. Anticipated provisions shall be communicated to the chassis manufacture prior to chassis build.		
C. All circuit breakers shall be protected by manual reset circuit breakers and shall be mounted in the center control panel.		
D. Three (3) 12-volt 2775 CCA maintenance free batteries with over crank protection.		
E. AM/FM radio with weather band, clock, and speakers.		
F. Turn signal switch shall include "flash to pass" feature.		
G. Daytime running lights, fender mounted dual faced amber/amber directional lights in addition to front corner directional shall be provided.		
H. The following lights shall automatically turn on when wiper switch is engaged: <ul style="list-style-type: none"> • Headlights • Taillights • Marker lights 		
I. Five (5) LED cab marker lights shall be provided.		
J. Wipers shall have two (2) speeds with washer and intermittent feature. Wiper control shall force wipers to their slowest intermittent speed when parking brake is set and wipers are left on for more than 30 seconds.		
K. 165-amp Delco Remy 36SI brushless, pad mounted with remote voltage sensor or Authority approved equivalent alternator.		
L. Gauges & Lights: <ul style="list-style-type: none"> • Oil pressure • Water temperature • Warning lights • Voltmeter • Speedometer • Tachometer • Odometer • Trip miles 		

	COMPLY	
	YES	NO
<ul style="list-style-type: none"> • Engine hours • Trip hours 		
M. Dual electric horns.		
N. Install a Preco 45-AA or Authority approved equivalent back-up alarm.		
O. Body builder harness shall be located outside of cab. Included shall be stop, tail, turn, and marker light circuits, ignition controlled auxiliary feed, and ground.		
P. Chassis manufacture shall supply 2-way radio wiring with 20-amp fuse protection. Shall include 5-amp fuse and be routed to overhead radio console.		
Q. A weatherproof module for body builder connections shall be located inside the cab.		
R. All switches must be back-lighted and (OEM) labeled.		
S. All electrical powered auxiliary equipment not installed by chassis manufacturer shall be wired in accordance with section A & B (ELECTRICAL) and include proper circuit protection. All wiring shall be installed in a weather tight junction box or weather pack connector. Solder-less connectors shall be unacceptable. Any holes drilled for installation of accessories, wiring, brackets, etc. shall be properly primed, sealed with silicone and painted prior to installation to prevent rust.		
T. Head lights shall automatically come on with wipers.		
U. Test exterior light switch shall be installed by chassis manufacturer. The switch shall cycle all the lights on the chassis except for reverse lights. Included shall be high/low beam, turn signals, and marker lights.		
V. In addition to the control switch, all lighting and accessories shall turn off with ignition key “off” except for Federal D.O.T. requirements.		
<p>W. It shall be the responsibility of the body supplier to ensure capability of installed equipment with switches provided by chassis manufacturer. The following switches shall be provided by the chassis manufacturer and will be incorporated in the chassis standard wiring and circuit protection:</p> <p>NO EXCEPTIONS</p> <ul style="list-style-type: none"> • Light bar • Rear strobes • Work lights • Compartment rope lighting 		
ENGINE:		
A. Electronic 6-cylinder turbo-charged diesel engine.		
B. 300 minimum horsepower @ 2,000 rpm.		
C. 860 lb/ft torque minimum @ 1,200 rpm.		
D. Heavy-duty starter with over crank protection.		
E. Cruise control integral with steering wheel.		
F. Provision for remote mounted engine control shall include wiring for body builder installation of PTO controls, ignition switch controlled.		
G. Heavy-duty radiator.		

	COMPLY	
	YES	NO
H. Ethylene Propylene Diene Monomer (EPDM) or Authority approved equivalent hoses.		
I. Constant torque heat shrink radiator clamps.		
J. Single element air cleaner, integral dash-mounted air restriction gauge.		
K. 120-volt engine block heater with weather-protected flip plug cover located under driver's door.		
L. Extended long-life coolant protected to at least -40°.		
M. Low coolant level warning light and audible alarm.		
N. Automatic shutdown system for oil pressure, coolant temperature, and coolant level with a 30 second delay and auto override.		
O. Heated fuel/water separator.		
P. Fuel pressure sensor.		
TRANSMISSION:		
A. Allison 3000 RDS or Authority approved equivalent.		
B. Five (5) forward speeds, automatic with dash-mounted push button control.		
C. Include transmission oil cooler and temperature gauge.		
D. Synthetic transmission fluid shall be used and installed by OEM.		
E. Furnish PTO provision and dash-mounted temperature gauge.		
F. Chassis manufacturer installed PTO accommodation for electric cover hydraulic PTO with dash-mounted, back-lighted switch and indicator light in gauge cluster. Wiring shall be incorporated and over-speed protection programmed within the OEM electrical system.		
FUEL TANK:		
A. 50-gallon minimum capacity aluminum fuel tank shall be mounted under cab and include stainless steel straps.		
B. Thermostat controlled electric fuel heater and filter with filter restriction change indicator.		
C. Fuel tank shall be labeled in 1" high green letters "DIESEL FUEL ONLY" .		
D. Fuel tank vent tube shall be attached to a bracket via zip-tie.		
DIESEL EXHAUST FLUID (DEF) TANK:		
A. 7-gallon capacity DEF tank shall be mounted under cab.		
FRONT TIRES & WHEELS:		
A. Two (2) Goodyear or Authority approved equivalent 12R22.5, 16-ply highway tread black wall radials.		
B. Hub piloted black powder coat paint 8.25" steel disc wheels.		
REAR TIRES & WHEELS:		
A. Four (4) Goodyear or Authority approved equivalent 12R22.5, 16-ply highway tread black wall radials.		
B. Hub piloted black powder coat paint 8.25" steel disc wheels.		
CAB:		
A. Conventional galvanized steel cab.		
B. Cab rear air bag suspension.		
C. Hood shall be a 3-piece design with stationary grille.		

	COMPLY	
	YES	NO
D. Tinted glass all around.		
E. Vented windows that open.		
F. Odometer shall display miles, trip miles, engine hours, trip hours, and engine/vehicle system codes.		
G. Air-operated, high-back vinyl driver's seat with headrest and lumbar support and inboard armrest.		
H. High-back vinyl non-suspended passenger seat with headrest.		
I. 3-point orange colored seatbelts with automatic retractors.		
J. Overhead console with radio pocket wired as described in paragraph P of electrical section.		
K. Front storage pockets.		
L. Dome light, left/right courtesy lights shall activate when doors are opened.		
M. Dual sun visors.		
N. In-dash cup holder.		
O. Interior grab handles-both sides.		
P. Chrome exterior grab handle with rubber insert-drivers and passenger side of cab.		
Q. Exterior mirrors shall be 16" x 7" with break-away style "C" stainless steel brackets and convex mirrors. A look down 6" x 10" panoramic mirror shall be mounted above passenger door. Both primary mirrors shall be motorized and controlled by a switch located in cab within easy reach of the driver. Primary and convex mirrors shall be thermostatically heated.		
R. HVAC system shall include heater/defroster/air conditioning. Air conditioning system shall have self-diagnostic features with dash displayed faulty codes.		
S. Standard instrumentation package.		
T. Hood wheel well rubber fender extensions shall not be acceptable.		
PINTLE HOOK & PLATE:		
A. The pintle hook shall be forged steel ridge mount design to carry a 6,000 lbs. vertical load and a 30,000 lbs. gross trailer weight.		
B. The pintle hook shall include a secondary cable tethered safety pin with a double wire tab lock. A cotter pin and chain shall not be an acceptable secondary lock pin arrangement.		
C. A ½" thick by at least 36" wide formed steel plate, full width of chassis frame rails, with a 3" return flange at the bottom shall be bolted to the chassis frame.		
D. Bottom and side support gussets shall be included.		
E. Two (2) swivel ¾" cold rolled steel "D" loops, 3" i.d. minimum shall be attached to the bottom flange.		
F. Properly sized grade 8 bolts shall be used throughout the installation.		
G. The pintle hook height shall be 26" from ground to center of hook.		
H. A non-metallic weatherproof seven (7) wire trailer socket shall be mounted through the hook plate on the upper left side of the pintle hook and wired to the		

	COMPLY	
	YES	NO
chassis as outlined in Specifications: TCEBC-2018. Exact location shall be determined by contacting the NJTA Inspector prior to mounting.		
I. An electronic brake controller in addition to the ABS brake controller shall be cab mounted and wired into the seven (7) wire plug as per Specifications: TCAABC-2019. Exact location shall be determined by contacting the NJTA Inspector prior to mounting.		
J. A complete ABS air brake trailer system including a hand valve control and trailer protection valve shall be installed with the exception of the Glad Hands. The Glad Hand outlets on the pintle plate (location to be determined by the Authority) shall be plugged to prevent air leakage. The Glad Hands shall be supplied to the Authority separately and not installed.		
LIGHTS AND REFLECTORS:		
A. Lights and reflectors shall comply with New Jersey State DOT Regulations.		
B. Lights shall be LED, where applicable.		
MISCELLANEOUS:		
A. Provide in cab a dry chemical 5 lb. "UL" listed fire extinguisher suitable for ABC class fires.		
B. Provide in cab a D.O.T. approved reflective triangle kit.		
PAINT:		
A. All metal parts shall have the mill scale and oil removed by means of a high-pressure chemical cleaner prior to painting.		
B. The top of the hood shall be painted non-reflective flat black.		
C. All frame and running gear shall be painted manufacturers black.		
D. The other sections of the cab shall be painted with DuPont Dulux Omaha Orange Enamel # 93-082 or Authority approved equivalent. Paint shall be applied in a two-step process with the orange base coat and additional polyurethane overcoat.		
E. Wheels, bumper, battery box, air tanks, and engine oil pan shall be powder coated painted.		
DIAGNOSTIC REPAIR:		
A. Two (2) complete sets of factory diagnostic and repair vehicle interface software, to include all necessary cabling and connections for a laptop computer shall be supplied.		
MANUALS:		
A. Two (2) of each of the following manuals for cab/chassis shall be supplied in either paper form or computer disc upon delivery: Operation, Repair, Maintenance, Parts, and Electrical for each vehicle ordered in this bid.		
WARRANTY:		
A. Engine shall be covered for seven (7) years/150,000 miles/5400 hours including all electronic engine components and injectors at 100% parts and labor.		
B. Cab shall be covered for five (5) years unlimited miles for perforation, corrosion, and structure.		

	COMPLY	
	YES	NO
C. The frame shall be covered at 100% parts and labor for seven (7) years/unlimited miles for cracks.		
D. The transmission shall be covered for five (5) years/unlimited mileage at 100% parts and labor.		
AERIAL UNIT SPECIFICATIONS:		
A. Aerolift series 3T-40 or Authority approved equivalent three (3) section elevating telescopic insulated aerial unit with bucket.		
B. The bucket shall have a 180° rotation and hydraulic bucket leveling controls.		
C. Platform capacity of at least 500 lbs.		
D. Winch capacity of at least 750 lbs.		
E. Aerolift HE-10 or Authority approved equivalent shall add another 10' of vertical height.		
F. Total working height shall be 55'.		
G. Pedestal base shall be bolted to the truck chassis.		
H. Turret with continuous rotation shall be mounted to the turntable on top of pedestal.		
I. Unit shall be insulated and rated to ANSI Class "D".		
TELESCOPIC ELEVATOR:		
A. Elevator shall be fully hydraulic actuated telescopic unit designed to replace pedestal on a conventional unit.		
B. Elevator shall provide 10' of straight vertical lift to the unit.		
C. The five-section unit is actuated by two (2) telescopic cylinders fully enclosed with the mast structure.		
D. Using the 10' elevator shall not increase the overall stowed height of the unit.		
E. The control of the elevator shall be from all control stations.		
F. The outer tube of the unit shall be 27" square by 77" long and formed from ¼" steel plate. The outer tube and mounting will project past the chassis frame rail 26" maintaining a lower center of gravity.		
G. Each of the mating tubes shall ride on wear pads installed at all four (4) intersecting sides of the sections. This solid stacking shall minimize any of the size deviations between the sections, maintaining vertical attitude when extending the unit.		
TURRET:		
A. The turret shall consist of a 1¼" base plate and two (2) ¾" side plates cross box gusseted to ensure strength and integrity. The main boom assembly and elevation cylinder shall be mounted between the turret side plates.		
B. The lift cylinder bearing blocks shall be flame cut from solid steel plate 4" thick and jig welded in place.		
C. Full pressure lower controls for the aerial device shall be located on the turret.		
D. The turret is designed in such a manner as to not allow any portion to extend beyond the off side of the truck when rotating.		
BOOM ASSEMBLY:		

	COMPLY	
	YES	NO
A. The boom assembly shall consist of three (3) sections, a main stationary section, which is attached to the turret, and two outer moving sections.		
B. The outer most section supports the personnel basket.		
C. The booms shall be fully actuated by hydraulic cylinders. There shall be no cables or pulleys in the boom extension.		
D. The outer boom section is a 10" square fiberglass section fully actuated by the hydraulic cylinder.		
E. The second section is a 12" square steel section and the main boom is a 14" square steel boom section.		
F. Steel sections shall be reinforced at critical areas and welded 100%.		
ELEVATION:		
A. The booms shall be elevated by a 6" double acting cylinder.		
B. The booms travel from -20° below the horizon to + 75° above the horizon.		
C. A double pilot holding valve shall be bolted directly to the elevation cylinder to prevent free fall in the event of hose failure and assist in holding the boom in rest during transit.		
D. Unit capacity shall be rated at any boom angle.		
E. Personnel platform capacity shall be rated at any boom angle or boom extension.		
ROTATION:		
A. The turret and boom assembly shall rotate on a ball-bearing gear.		
B. The unit shall rotate 360° continuously.		
C. The unit shall also be manually rotated in the event of power failure.		
D. The unit shall be equipped with an automatic greasing system to lubricate the rotation.		
EXTENSION:		
A. The booms shall be extended and retracted by a double acting type cylinder.		
B. The cylinder shall be fully enclosed by the boom.		
C. The cylinder shall power the boom section in both the, extend and retract motion.		
GROUND CONTROL STATION:		
A. The ground control station shall have multiple, proportional single axis joy stick controls to operate the boom functions.		
B. They shall be enabled with a separate momentary switch to allow for the override of the upper controls.		
C. This station shall have the same controls as the upper controls including the emergency stop.		
D. These controls shall not be accessible directly from the ground but shall be accessible from a work station, isolated from the ground to ensure operator safety in a separate compartment located on top of the body curb side.		
TURRET CONTROLS:		

	COMPLY	
	YES	NO
A. Full pressure lower controls located at the turret provide control for all boom functions and for bleeding of the platform leveling system, and all hydraulic boom options.		
B. The turret controls provide for metering of all functions and override the upper controls at the platform and ground control station if provided.		
BASKET CONTROLS:		
A. Full hydraulic proportional basket controls to operate unit functions shall be located at the basket.		
B. There will be one (1) control for each function.		
C. Accessory functions, stop/start, throttle and emergency pump shall be included.		
D. The unit will have emergency stop in the basket control as well as the ground control station.		
E. Full proportional controls shall allow for fully metered boom operation.		
F. All the boom controls are of a fail-safe design and shall return to center automatically.		
G. The unit shall be equipped with an outrigger interlocks, which shall not allow the unit to be operated until the outriggers are deployed.		
H. The unit shall also have a boom over-stow protection to keep the operator from stowing the boom with too much down-pressure.		
FIBERGLASS BUCKET:		
A. An end hung, 180° rotating 24" x 36" x 42" basket mounted on the tip of the extension boom.		
B. The basket shall have an operating capacity of 350 lbs. personnel and 750 lbs. material.		
C. The unit shall have two (2) lanyard anchor points on the end of the boom.		
D. The unit shall be tested as a material handling unit.		
E. Supply two (2) soft covers for bucket.		
F. A rubberized protective cushion shall be securely mounted on the body directly under the area where the bucket is to prevent scratches or damage to the bottom of the bucket.		
BASKET LEVELING:		
A. The basket shall maintain level in all positions of boom movement by a master slave hydraulic leveling system.		
B. The main boom shall activate the master cylinder located in the turret.		
C. The master turret leveling cylinder feeds the basket leveling cylinder, maintaining the basket level.		
D. The cylinder at the basket shall have a pilot mounted holding valve to prevent accidental dumping of the basket in the event of a hose failure.		
E. Provisions to dump, adjust, and bleed the bucket shall be located at the turret control station.		
"H" FRAME STYLE STABILIZERS:		

	COMPLY	
	YES	NO
A. Hydraulically operated downriggers shall be mounted on the unit and attached directly to the chassis frame and the tower.		
B. The stabilizers shall have electric roller style limit switches that shall be used to define the travel of the downriggers.		
C. The signals from these sensors shall be used to interlock the boom so that they must be deployed prior to the boom becoming operational.		
D. The unit shall ensure a minimum of 1" of penetration on level ground.		
E. The stabilizer shall maintain a 9" minimum of ground clearance in the stowed position.		
F. The stabilizers shall be of sufficient span to stabilize the unit in accordance with ANSI standards for man baskets.		
G. Maximum span on the stabilizers shall be 96".		
H. Rear set of stabilizers shall not exceed the maximum span of 96".		
"H" FRAME STYLE REAR AUXILLARY STABILIZERS:		
A. Hydraulically operated downriggers shall be mounted rear of the rear axle and attached directly to the underside of the chassis fame.		
B. The stabilizers shall have electric roller style limit switches that shall be used to define the travel of the downriggers.		
C. The signals from these sensors shall be used to interlock the boom so that they must be deployed prior to the boom becoming operational.		
D. The unit shall ensure a minimum of 4" of penetration on level ground and not exceed 96" in width.		
E. The stabilizer shall maintain a 9" minimum of ground clearance in the stowed position.		
F. The stabilizers shall be of sufficient span to stabilize the unit in accordance with ANSI standards for man platforms.		
HYDRAULICS:		
A. The system shall be powered from a transmission mounted hot shift PTO with a direct mount gear style pump.		
B. The pump shall be sized to provide 15 gpm of flow @ 1,000 rpms of engine speed.		
C. DC powered emergency power unit shall be mounted at the elevator base and be plumbed into the main system to allow for emergency operation in case of main failure.		
D. The open center hydraulic system shall operate at 3,000 psi maximum pressure.		
E. The system shall utilize R100 hose, properly supported throughout the installation and a minimum of a 50-gallon hydraulic tank with 100 micron return filter and isolation valves.		
TESTING:		
A. All critical welds shall be Dye Penetrant tested according to AWS D1.2 structural welding code.		
B. All welding shall be performed in accordance with AWS D1.2 structural welding code by qualified welders.		

	COMPLY	
	YES	NO
C. All testing shall be recorded and retained with the production records of the specific unit.		
D. All structural material shall be from certified steel with the test certifications being maintained in the production records.		
E. The major components of the unit shall be serialized and recorded.		
F. Every unit shall be factory stress tested, using a dynamic test procedure with 150% of the rated load.		
G. If the unit is factory mounted this may be in conjunction with the ANSI testing required by ANSI A92.2-2009.		
H. Di-electric testing shall be done in accordance with ANSI 92.2-2009 as a class "D" insulated unit.		
POWER TAKE-OFF:		
A. The unit shall have a heavy-duty SAE 10 bolt PTO with cab control.		
B. The PTO shall be a hot shift 12 VDC operated type.		
C. A dash-mounted light shall be provided to indicate the PTO engagement.		
ELECTRICAL CERTIFICATON:		
A. The aerial unit shall be electrically tested in compliance with category "C" 46 KV and below per ANSI 92.9-2009.		
DECALS:		
A. All device danger and operator decals shall be installed.		
BOOM REST:		
A. A heavy duty boom rest with boom tie down shall be provided.		
B. The rest shall be welded steel construction, with padded boom cradle.		
C. The boom shall be secured in the rest with a heavy-duty nylon strap with an eccentric tightening lever.		
EMERGENCY POWER:		
A. The aerial device shall have an emergency 12-volt DC electric motor power hydraulic system.		
B. The emergency power system shall be connected in parallel with the main pumps and shall be designed for non-continuous operation.		
C. The system shall be able to return the aerial device to the complete stored position and retract the outrigger.		
D. The emergency power control shall be located at all stations.		
E. The power for the DC motor shall come from the truck batteries.		
ENGINE START-STOP:		
A. Provisions shall be provided to start and stop the truck engine at the bucket and ground controls.		
B. The system shall not violate the dielectric requirements.		
TWO-SPEED THROTTLE CONTROL:		
A. An electric throttle control shall advance the engine rpm to a preset designated speed when activated.		
B. The speed throttle shall activate at all the control stations.		
HYDRAULIC WINCH:		

	COMPLY	
	YES	NO
A. A hydraulic winch shall be permanently mounted on the main boom with sheave arrangement located at the bucket end.		
B. The winch shall not restrict any bucket positioning nor shall the winch cable ride over the bucket.		
C. The capacity of the winch and boom shall be 750 lbs. in all boom positions.		
D. Controls for the winch shall be located at the ground control station and turret control.		
E. A pulley shall be mounted on the side of the outer boom curb side.		
F. The winch line shall ride over the pulley.		
WARNING SYSTEM:		
A. A visual and sound warning system shall be provided. The visual warning system shall be a red lens light with a diameter of at least 3" mounted on the trucks dash.		
B. The light shall be on when the boom of the aerial bucket is not in the travel position.		
C. The sound warning system shall be an alarm mounted under the driver's seat.		
D. The alarm shall sound if the transmission of the truck is engaged when the boom is not in the travel position.		
E. All standard OEM warning systems shall be installed and shall be operational.		
MANUALS:		
A. Two (2) sets each of manuals for operating, maintenance, service, and parts shall be provided for the aerial portion.		
PAINT:		
A. All components shall be prepared for paint.		
B. All parts shall be painted prior to assembly with an epoxy base coat and a top coat of polyurethane white (Axalta Imron or Authority approved equivalent).		
HEAVY-DUTY UTILITY BODY SPECIFICATIONS:		
A. 132" heavy duty utility body with 40" rear platform.		
B. The body shall be mounted on the truck chassis described in these specifications.		
BODY SIZE:		
A. The body shall have the following approximate dimensions: <ul style="list-style-type: none"> • 132" with extension 172" • Rear platform extension: 40" • Height @ front and rear: 47" • Compartment depth: 18" • Body width: 92" 		
CONSTRUCTION:		
A. Wheel housings shall be equipped with rubber fenderettes.		
B. The body shall be constructed of 14-gauge galvalneal steel.		
C. Rear panels shall be 12-gauge galvalneal steel.		

	COMPLY	
	YES	NO
D. The panels between compartments shall be 16-gauge galvalume steel.		
E. The doors shall be double paneled and constructed of 20-gauge galvalume steel.		
F. Body cross members shall be 5" structural steel.		
G. The body shall be welded and riveted throughout to constitute a single unit.		
H. All welding shall be in accordance with good commercial practices.		
I. All sheared edges of the bulkheads and side paneling's including door openings shall have lapped or rolled edges.		
J. The forward portion of all door openings shall have water guards to keep out rain water.		
COMPARTMENTS:		
<p>A. Curbside Compartments:</p> <ul style="list-style-type: none"> The front vertical compartment shall be 29" wide x 47" high and 18" deep. The inside of the compartment shall have four (4) adjustable shelves with dividers. The second vertical compartment shall be 27" wide x 47" high x 18" deep. The inside of the compartment shall have one (1) shelf with dividers and three (3) 14" deep roll out drawers on 250 lbs. capacity slides under shelf with three (3) adjustable dividers per drawer. The center compartment shall be horizontal over the wheel housing and shall be 50" wide x 19" high x 18" deep. The inside of the compartment shall have a plain permanent through shelf with plywood bottom in the upper portion and a bolt bin in the base of compartment. The rear vertical compartment shall be 26" wide x 47" high x 18" deep. The inside of the compartment shall have a plain permanent through shelf with plywood bottom in the upper portion, three (3) material hooks on the back panel. The rear vertical compartment shall be 26" wide x 47" high x 18" deep. The inside of the compartment shall have one (1) plain permanent through shelf that extends forward into the center compartment in the upper portion and two adjustable shelves with dividers in the lower portion. 		
<p>B. Street Side Compartments:</p> <ul style="list-style-type: none"> The front vertical compartment shall be 29" wide x 47" high x 18" deep. The inside of the compartment shall have four (4) adjustable shelves with dividers. The second vertical compartment shall be 27" wide x 47" high x 18" deep. The inside of the compartment shall have a plain permanent through shelf in the upper position with plywood bottom, and have three (3) 14" deep roll out drawers on 250 lbs. capacity slides with three (3) adjustable dividers per drawer. The center compartment shall be horizontal over the wheel housing and shall be 50" wide x 19" high x 18" deep. The inside of the compartment 		

	COMPLY	
	YES	NO
<p>shall have a plain permanent through shelf with plywood bottom in the upper portion and a bolt bin in the base of compartment.</p> <ul style="list-style-type: none"> The rear vertical compartment shall be 26" wide x 47" high x 18" deep. The inside of the compartment shall have a plain permanent through shelf with plywood bottom in the upper portion, three (3) material hooks on the back panel. The street side compartments shall have plywood lined through shelf with door opening of 13" x 18" (with a stainless-steel flush-type locking handle) at rear end of body. Shelf extends from rear of body through to the second vertical compartment. 		
C. All shelves shall be galvanized in natural galvanized finished (no paint).		
D. Diamond tread plate shall be installed on the compartment tops – both sides and coated with Ferrox or Authority approved equivalent black non-skid material.		
E. Bustin Firm Grip or Authority approved equivalent steps and outside hand rail shall be installed on the curb side compartments at the rear.		
F. The rear inner corners of the body side compartments shall have channels 14" high for holding up two 58" x 6" x 1" boards. Provide two (2) hardwood tailgate boards approximately 58" long x 6" high x 1" thick. The boards shall slide into the channels.		
G. The compartments shall be equipped with LED rope lighting. Each compartment shall have an automatic door switch with master lighted switch in cab.		
DOORS:		
A. The compartment doors shall be double-panel construction with 18-gauge galvanized steel exterior panel and 20-gauge galvanized steel interior panels.		
B. Hinges shall be 10-gauge zinc plated steel "hidden" hinges with 1/4" stainless steel pins at pivot points.		
C. Hinges bolted in place. Horizontal doors shall have supporting chains, rubber stop bumpers and built-in water troughs.		
D. The vertical doors shall have gas prop door holders.		
E. The doors shall be equipped with stainless steel flush-type handles, rotary action paddle locks and a full-length locking device shall be provided for each side of compartment doors (master locking system). Provide padlocks, keyed alike and four (4) keys.		
F. Doors shall be weatherproof using automotive type door seals.		
G. The exterior paneling of all doors shall be free of excessive waves or welding marks in the metal.		
FLOOR:		
A. The floor shall be 10-gauge diamond safety tread steel coated with Ferrox or Authority approved equivalent black non-skid material.		
REAR EXTENSION:		
A. The rear of the body shall have a 40" platform extension with proper reinforcements.		

	COMPLY	
	YES	NO
B. The rear platform shall be built of 10-gauge diamond safety tread plate.		
C. The rear platform shall have two grab rails and two grip strut cable stirrup steps.		
D. The platform shall be coated with Ferrox or Authority approved equivalent black non-skid material.		
E. The extension shall have thru-tunnel with doors at each end, with 6" high x 18" wide doors at each end.		
F. On the curbside of the extension a mounting bracket shall be provided for a vice.		
G. The vice shall be provided with storage space in one of the body compartments.		
H. The center section of the platform extension shall extend out approximately 18".		
FENDERS:		
A. The body shall have rubber fenderettes with mud and stone guards and plain black mud-flaps (no advertisements).		
WHEEL CHOCKS:		
A. Provide two (2) heavy-duty wheel chocks.		
B. Wheel chock storage shall be provided in the body wheel well panels, one (1) each side.		
BOOM SUPPORT:		
A. The body shall include a structure for the aerial bucket boom cradle.		
RUST PROOFING:		
A. Complete body shall be rust proofed.		
B. Rust proofing material shall be Ziebart or Authority approved equivalent.		
C. The application of rust proofing material must be done by a facility whose primary business is vehicle/equipment rust proofing.		
D. Vendor must supply written certification and warranty of rust proofing.		
PAINT:		
A. DuPont Dulux Omaha Orange Enamel # 93-082 or Authority approved equivalent. Paint shall be applied in a two-step process with the orange base coat and additional polyurethane overcoat.		
B. Body inside body compartments including doors (but not shelves).		
ELECTRICAL:		
A. All body lighting shall comply with FMVSS108.		
B. All clearance and marker lights shall be LED.		
C. Reflectors: two (2) red reflectors at rear side of body, two (2) red reflectors at rear of body at widest practicable positions and two (2) amber reflectors at front side of body.		
D. Stop/Turn/Taillights: total of four (4), two (2) on each side in rear face of tail shelf.		
E. Back-up lights: total of two (2), one (1) on each side in rear face of tail shelf.		
F. License plate holder with light.		

	COMPLY	
	YES	NO
WARNING LIGHTS:		
A. Rear Warning Lights: two (2) Whelen Model 90AA5SAR, 9" LED lights or Authority approved equivalent. Lights shall be grommet mounted one (1) each side, rear face of curbside/street side compartment. Actuation of these lights shall be from one (1) dash mounted switch.		
B. Exact location of lights shall be determined by contacting the NJTA Inspector prior to mounting.		
LIGHTBAR:		
A. Whelen Model IW2AAAANJTPKC Liberty 2 WC with a pre-determined emergency warning pattern or an Authority approved equivalent gutter mount lightbar.		
B. Lightbar shall be gutter mounted and come fully equipped with all necessary parts, gutter mounting kit, switch control etc.		
C. Lightbar shall be mounted per manufacturer's specifications.		
D. Lightbar shall be mounted on cab described in this specification high enough to be fully viewed from all angles.		
E. If necessary, vendors can contact Jeff Beutel at Mobile Fleet, 914-906-1304 for additional specific information regarding lightbar, gutter mounting, switch controls, etc.		
ROTATING LIGHTS:		
A. Two (2) amber rotating lights shall be mounted on the body front compartment with heavy duty protective guards (one on each side).		
B. Whelen Model R416AF or Authority approved equivalent Super-LED amber rotating beacon warning lights.		
C. The switch for the lights shall be dash-mounted and properly labeled.		
D. One (1) back lit rocker type activation switch shall be installed in cab to operate rotator lights.		
E. Exact location of lights shall be determined by contacting the NJTA Inspector prior to mounting.		
WORK LIGHTS:		
A. Four (4) Whelen Model PFBP12 or Authority approved equivalent LED work lights.		
B. One (1) mounted on top of second compartment curbside and one (1) mounted on second compartment street side.		
C. One (1) mounted at top curbside and one (1) mounted top street side rear compartment.		
D. One (1) dash-mounted switch to operate both lights.		
E. Switch shall be properly labeled.		
F. Exact location of lights shall be determined by contacting the NJTA Inspector prior to mounting.		
ACCESSORY EQUIPMENT:		
A. CAPSTAN HEAD WINCH:		

	COMPLY	
	YES	NO
<ul style="list-style-type: none"> • Capstan shall have a minimum line pull of 3,000 lbs. with variable and reverse controls. • Capstan head winch shall be mounted under the body rear extension on the curbside rear. • Vendor shall supply and install all necessary components to insure the capstan head winch is complete and operational. 		
<p>B. GENERATOR:</p> <ul style="list-style-type: none"> • Hydraulic driven generator shall be provided and installed on floor body in a weatherproof enclosure against bulkhead of body. • Generator shall be rated for 3,000 watts at either 120 or 240 volts. • Generator shall be a brushless design with short circuit protection, lifetime lubricated bearings, hydraulic motor with pressure compensating flow control. • Vendor shall supply and install all necessary components to insure the generator is complete and operational. • Generator shall be installed so the aerial device and generator can operate simultaneously. • Exact location of generator shall be determined by contacting the NJTA Inspector prior to mounting. 		
<p>C. EXTENSION CORD/REEL:</p> <ul style="list-style-type: none"> • 120 volt heavy-duty 50' long extension cord with retractable reel shall be provided and installed. • The reel shall be mounted on top of the curbside compartment and wired to the hydraulic driven generator. • Exact location of reel shall be determined by contacting the NJTA Inspector prior to mounting. 		

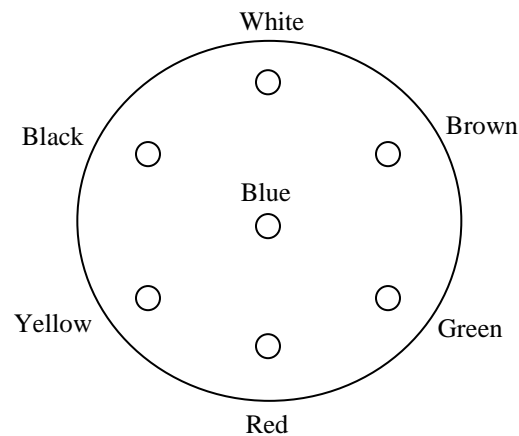
SPECIFICATIONS: TCAABC-2018

TRAILER CONNECTION / ABS AIR BRAKE CONTROL

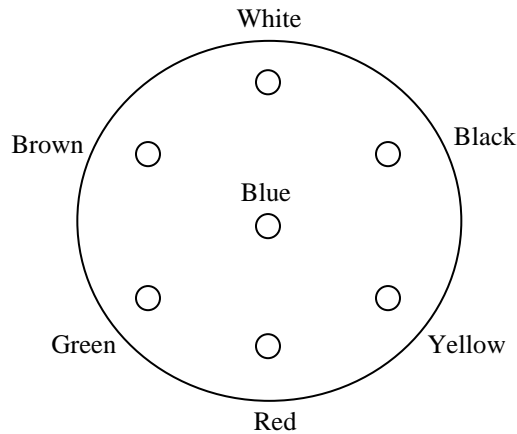
7-Way, Round Pin, Trailer Connectors for Authority Trucks and Trailers

<u>CONNECTOR MARKING COLOR</u>	<u>APPLICATION</u>
WHITE.....	GROUND
BLACK.....	TAIL LIGHT
BROWN.....	TAIL LIGHT
YELLOW.....	LEFT TURN SIGNAL
GREEN.....	RIGHT TURN SIGNAL
RED.....	STOP LAMPS
BLUE.....	ABS POWER

SOCKET MARKINGS GREEN RECEPTACLE



PLUG MARKINGS

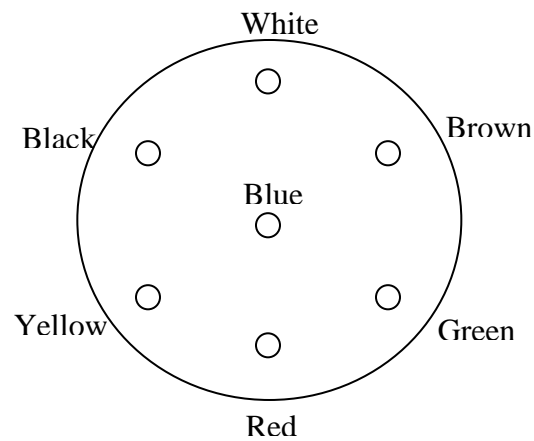


SPECIFICATIONS: TCAABC-2019
TRAILER CONNECTION / ABS AIR BRAKE CONTROL

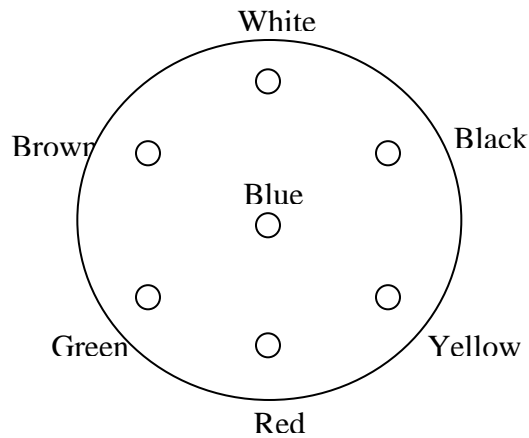
7-Way Round Pin Trailer Connectors for Authority Trucks and Trailers

<u>CONNECTOR MARKING COLOR</u>	<u>APPLICATION</u>
WHITE.....	GROUND
BLACK.....	TAIL LIGHT
BROWN.....	TAIL LIGHT
YELLOW.....	LEFT TURN SIGNAL
GREEN.....	RIGHT TURN SIGNAL
RED.....	STOP LAMPS
BLUE.....	ABS POWER

SOCKET MARKINGS
GREEN RECEPTACLE



PLUG MARKINGS



FAILURE TO COMPLETE ALL AREAS MAY RESULT IN REJECTION OF BID

UNIT INFORMATION FORM

(Must be submitted by vendor with bid documents)

TRUCK CHASSIS:

YEAR: _____ MAKE: _____ MODEL: _____

ENGINE MAKE: _____

MODEL: _____ CID: _____ HP: _____ @ _____ RPM

TRANSMISSION MAKE: _____

MODEL: _____

TIRES SIZES:

FRONT: _____

REAR: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

AERIAL UNIT:

YEAR: _____ MAKE: _____ MODEL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

BODY:

YEAR: _____ MAKE: _____ MODEL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

CAPSTAN HEAD WINCH:

YEAR: _____ MAKE: _____ MODEL: _____

LINE PULL: _____ LBS.

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

GENERATOR:

YEAR: _____ MAKE: _____ MODEL: _____

WATTS: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE / CONTACT: _____

Name & Title

COMPARTMENT ROPE LIGHTING:

YEAR: _____ MAKE: _____ MODEL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

REAR WARNING LIGHTS:

YEAR: _____ MAKE: _____ MODEL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

WORK LIGHTS:

YEAR: _____ MAKE: _____ MODEL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

RUST PROOFING:

MATERIAL: _____

INSTALLER: _____

SERVICING AGENCY: _____

LOCATED AT: _____

TELEPHONE #: _____

CONTACT: _____

Name & Title

[illegible]

Vendor's Name

Signature of Vendor Responsible Officer_____

Date_____



NEW JERSEY TURNPIKE AUTHORITY

P.O. Box 5042
Woodbridge, New Jersey 07095
or
1 Turnpike Plaza
Woodbridge, New Jersey 07095
Tel. – 732-750-5300
Fax – 732-750-5399

INSTRUCTIONS TO BIDDERS

PLEASE READ THE INSTRUCTIONS CAREFULLY
BEFORE SUBMITTING YOUR BID

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INSTRUCTIONS TO BIDDERS FOR SUBMISSION OF BIDS STANDARD TERMS AND CONDITIONS

The following Standard Terms and Conditions apply to all contracts, purchase agreements or purchase orders with the New Jersey Turnpike Authority unless specifically stated otherwise in the Invitation to Bid/Request for Bids (“RFB”). Bidders are hereby notified that all Terms and Conditions contained herein will become a part of any contract(s) awarded or order(s) placed as a result of any RFB fully and to the same extent as if copied at length therein. In the case of a conflict between these general Terms and Conditions and the specific provisions of the RFB, the RFB shall control. Failure to comply with each and every one of the below Terms and Conditions, as well as the specific requirements set forth in the RFB, may be grounds for rejection of the bid.

I. DEFINITIONS

The following definitions will be a part of any RFB issued by the New Jersey Turnpike Authority, and any contract(s) awarded or order(s) placed as a result of such documents.

- a. “Authority” shall mean the New Jersey Turnpike Authority.
- b. “Bidder” shall mean any potential vendor submitting a response to an RFB issued by the Authority.
- c. “Contract” shall mean the RFB (including these Standard Terms and Conditions), the response thereto submitted by the bidder, and the Authority’s Notice of Award.
- d. “Director” shall mean the Director of Procurement & Materials Management Department of the Authority.
- e. “Vendor” shall mean the successful bidder who is awarded the contract at issue.

II. STATE LAWS REQUIRING MANDATORY COMPLIANCE BY ALL BIDDERS

A. DIVISION OF REVENUE REGISTRATION-Pursuant to the terms of *N.J.S.A. 52:32-44*, bidders are required to submit to the Authority proof of valid business registration with the New Jersey Division of Revenue in the Department of Treasury, prior to entering into a contract with the Authority. No contract shall be entered into by the Authority unless the bidder first provides proof of valid business registration. In addition, bidders are required to provide to the Authority proof of valid business registration with the Division of Revenue for any and all subcontractors that will be used to provide goods or services under the contract. A copy of the bidder’s and any subcontractor’s valid Certificate of Registration should be included with the bid submission and must be in effect prior to the contract award.

All questions regarding this requirement should be referred to the Division of Revenue hotline at (609)-292-9292 or/online: <http://www.nj.gov/treasury/revenue/forms/njreg.pdf>

B. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE - Bidders must agree not to discriminate in employment and are required to comply with all applicable anti-discrimination laws, including those contained within *N.J.S.A. 10:2-1 through 10:2-4, N.J.S.A. 10:5-1, et seq., and N.J.S.A. 10:5-31, et seq., P.L. 1975, c. 127*. The mandatory language required by *P.L. 1975, c. 127*, as set forth in Exhibit A, shall be deemed a material term of any and all contracts, purchase agreements, and purchase orders entered into by the Authority. Bidders must acknowledge their agreement with the terms set forth in Exhibit A by signing where indicated and returning the exhibit with the bid. In addition, Bidders must affirmatively demonstrate compliance with *P.L. 1975, c. 127* by submitting with the bid the completed Affirmative Action Information Sheet, set forth in Exhibit B, and any required attachments.

- 1) Anti-discrimination provision required by *N.J.S.A. 10:2-1* In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates.
- 2) No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex.
- 3) There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- 4) This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

C. OWNERSHIP DISCLOSURE FORM-Bidders who are corporations, partnerships or limited liability companies must comply with *P.L. 1977, c. 33, N.J.S.A. 52:25-24.2*, by completing the Ownership Disclosure Form, set forth in Exhibit C, and submitting it with the bid. Failure to do so shall result in rejection of the bid.

D. POLITICAL CONTRIBUTIONS COMPLIANCE-To be eligible for an award, bidders must comply with the requirements of P.L. 2005, c. 51, *N.J.S.A 19:44 A-20.13* et seq., and with the requirements of Executive Order 117 (Corzine). No award may be made to a bidder who has not complied with these laws regarding political contributions. A more detailed explanation of these requirements is set forth in Exhibit D.

1. ADDITIONAL DISCLOSURE REQUIREMENTS OF P.L. 2005, C. 271

Bidders are advised of their responsibility to file annual disclosure statements on political contributions with the New Jersey Election Law Enforcement Commission (ELEC), pursuant to P.L. 2005, c. 271, section 3, if they receive contracts in excess of \$50,000 from any public entity in a calendar year. It is the bidder's responsibility to determine if filing is necessary. Failure to so file can result in the imposition of financial penalties by ELEC. Bidders must include with their bid a statement acknowledging this requirement, on the form set forth in Exhibit E. Additional information about this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

E. PREVAILING WAGE ACT-The New Jersey Prevailing Wage Act, *N.J.S.A. 34:11-56.26* et seq., is hereby made a part of every contract entered into on behalf of the Authority, except those contracts which are not within the contemplation of the Act. The bidder's signature on its bid is its guarantee that neither it nor any subcontractors it might employ to perform the work covered by the contract has been suspended or debarred by the New Jersey Department of Labor and Workforce Development for violation of the provisions of the Prevailing Wage Act and/or the Public Works Contractor Registration Act. The bidder's signature on its bid is its guarantee that both it and any subcontractors it might employ to perform the work covered by the contract will comply with the provisions of the Prevailing Wage and Public Works Contractor Registration Acts, where required.

F. PUBLIC WORKS CONTRACTOR REGISTRATION ACT-The New Jersey Public Works Contractor Registration Act requires all contractors, subcontractors and lower tier subcontractors who bid on or engage in any contract for "public work," as defined in *N.J.S.A. 34:11-56.51*, to be first registered with the Department of Labor and Workforce Development. No vendor or subcontractor, including lower tier subcontractors, shall engage in the performance of any public work subject to the contract unless they are registered pursuant to this Act. Bidders can submit a valid copy of their Public Works Contractor Registration Certificate and valid copies of the Registration Certificates for all subcontractors along with the bid, but the certificate(s) must be submitted prior to contract award. The Registration Certificate(s) shall be maintained at the worksite and shall be made readily available for inspection at any time. Pursuant to *N.J.S.A. 34:11-56.55* applications for registration shall not be accepted as a substitute for a Registration Certificate for subcontractors.

Any questions regarding this requirement should be directed to the Division of Wage and Hour Compliance, Department of Labor and Workforce Development at (609) 292-9464.

G. FOREIGN CORPORATION-If applicable, the bidder shall register as a “Foreign Corporation” with the Secretary of the State of New Jersey, designating a resident agent for the service of process. Foreign corporations must obtain a certificate of authority to do business in NJ pursuant to *N.J.S.A. 14A:13-3*. Written proof of such registration must be included with the bid submission.

H. SMALL BUSINESS ENTERPRISE SET-ASIDE CONTRACT FOR GOODS AND SERVICES

It is the policy of the Authority that small business enterprises (“SBE”) as determined and defined by the State of New Jersey, Division of Revenue and Enterprise Services (“Division”) in the Department of the Treasury (*N.J.A.C. 17:13-1.2*) have the opportunity to compete for and participate in the performance of contracts and subcontract for construction and for the purchase of goods and services. The Authority further requires that its contractors/vendors agree to take all necessary and responsible steps, in accordance with *N.J.S.A. 52:32-17* et seq. and *N.J.A.C. 17:13-1* et seq. to ensure that SBE’s have these opportunities, as an aid in meeting the commitment of its SBE Programs. When applicable the Authority will designate the contract as a SBE Set-Aside Contract. In such cases requests for bid proposals shall be confined to businesses registered with the Division as an SBE in either Category 1, 2, or 3. Bid proposals from businesses not designated as an SBE, when applicable, will be rejected.

I. CODE OF ETHICS: Bidders are advised that the Authority has adopted the New Jersey Uniform Code of Ethics, a copy of which can be viewed by going to the following web site: <http://nj.gov/ethics/docs/ethics/uniformcode.pdf> By submitting a bid, bidders agree to be subject to the intent and purpose of said Code and to the requirements of the New Jersey State Ethics Commission.

- 1) No vendor shall pay, offer to pay, or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any State officer or employee or special State officer or employee, as defined by *N.J.S.A. 52:13D-13b.* and *e.*, in the Department of the Treasury or any other agency with which such vendor transacts or offers or proposes to transact business, or to any member of the immediate family, as defined by *N.J.S.A. 52:13D-13i.*, of any such officer or employee, or any partnership, firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of *N.J.S.A. 52:13D-13g.*
- 2) The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by any State officer or employee or special State officer or employee from any State vendor shall be reported in writing forthwith by the vendor to the Attorney General and the Executive Commission on Ethical Standards.
- 3) No vendor may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such vendor to, any State officer or employee or special State officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to any State agency or any instrumentality thereof, or with any person, firm or entity with which he is employed or associated or in

which he has an interest within the meaning of *N.J.S.A. 52:13D-13g.* Any relationships subject to this provision shall be reported in writing forthwith to the

Executive Commission on Ethical Standards, which may grant a waiver of this restriction upon application of the State officer or employee or special State officer or employee upon a finding that the present or proposed relationship does not present the potential, actuality or appearance of a conflict of interest.

- 4) No vendor shall influence, or attempt to influence or cause to be influenced, any State officer or employee or special State officer or employee in his official capacity in any manner which might tend to impair the objectivity or independence of judgment of said officer or employee.
- 5) No vendor shall cause or influence, or attempt to cause or influence, any State officer or employee or special State officer or employee to use, or attempt to use, his official position to secure unwarranted privileges or advantages for the vendor or any other person.
- 6) The provisions cited shall not be construed to prohibit a State officer or employee or special State officer or employee from receiving gifts from or contracting with vendors under the same terms and conditions as are offered or made available to members of the general public subject to any guidelines the Executive Commission on Ethical Standards may promulgate as stated above.

J. VENDOR LOCATION DISCLOSURE-Pursuant to *N.J.S.A. 52:34-13.2*, every contract entered into by the Authority primarily for the performance of services shall specify that all services performed under the contract or performed under any subcontract awarded under the contract shall be performed within the United States. The statute requires all bidders to disclose the origin and location of the performance of their services, including any subcontracted services that are the subject matter of the contract. Bidders must include with their bid a completed Vendor Disclosure Form, attached hereto as Exhibit G.

J-1 DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN- Pursuant to *N.J.S.A. 52:32-58*, the bidder must certify that neither the bidder, nor one of its parents, subsidiaries, and/or affiliates (as defined in *N.J.S.A. 52:32-56(e)(3)*), is listed on the Department of the Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in *N.J.S.A. 52:32-56(f)*. If the bidder is unable to so certify, the bidder shall provide a detailed and precise description of such activities. Bidders must include with their bid a completed Disclosure of Investment Activities in Iran, attached hereto as Exhibit G-1.

K. SET-OFF FOR OUTSTANDING TAX LIABILITY-Bidders are advised that pursuant to P.L. 1995, c. 159, effective January 1, 1996, and notwithstanding any provision of the law to the contrary, the State of New Jersey has the right to set-off any tax indebtedness from payments made under contracts with the Authority. The State's rights are explained in more detail in Exhibit H, attached. Bidders must provide a copy of Exhibit H acknowledging that they have received notice of the State's right of set-off prior to contract award.

- L. MSDS REQUIREMENTS**-Any vendor, Vendor, or subcontractor who provides the Authority materials in the form of a single chemical substance or a mixture containing two or more chemical substances, or who delivers to or stores such materials at an Authority facility, must provide the Authority with a clear, legible copy of the manufacturer's most recent Material Safety Data Sheet (MSDS) for each and every one of those materials, pursuant to *N.J.A.C. 8:59-2.2(i)*.
- M. LABELING REQUIREMENTS**-Any vendor, Vendor or subcontractor who provides the Authority materials which fall under the purview of the New Jersey Worker and Community Right-to-Know-Act, *N.J.S.A. 34:5A-1 et seq.*, or who stores any such materials at an Authority facility, shall ensure that each and every container of those materials is labeled in accordance with the Act and its regulations.
- N. VOC REQUIREMENTS**-Any architectural coating, as defined by *N.J.A.C. 7:27-23.2*, provided to the Authority for its use or used and applied by any vendor or subcontractor in conjunction with an Authority project must comply with each and every requirement of the New Jersey Department of Environmental Protection's Volatile Organic Compounds in Consumer Products (VCC) regulations, *N.J.A.C. 7:27-23.1 et seq.*
- O. COMPLIANCE WITH STATE AND FEDERAL LAWS**-The vendor must comply with all local, state and federal laws, rules and regulations applicable to the contract at issue and to the work to be done thereunder.
- P. SAFETY & HEALTH REQUIREMENTS**-The goods, services and/or equipment provided through the contract at issue shall be so designed and installed to meet all applicable federal and state safety and health regulations and national consensus standards including, but not limited to US DOL-OSHA, NJ LWD-PEOSHA, NFPA and ANSI standards
- Q. CHOICE OF LAW**-It is agreed and understood that any contract entered into and/or purchase orders placed as a result of any RFB issued by the Authority shall be governed and construed and the rights and obligations of the parties thereto shall be determined in accordance with the laws of the STATE OF NEW JERSEY.

III. BID PREPARATION

- A. BID SUBMISSION**-Unless the Authority has made provision for bids to be submitted online, bids must be submitted in paper format, in ink or typewritten. If space is provided on the RFB for bid details, bids must be submitted using that document. Paper bids must be signed and returned in a sealed envelope addressed to the New Jersey Turnpike Authority with the bid opening date, time and bid identification on the outside of the envelope. Bidders shall state on such form a unit price for each item, and extend such unit price by multiplying same by the indicated quantities on the bids solicited by the Authority.

All bids must be received in the Authority's Purchasing Department on or before the date and time specified on the RFB. Bids received after the time indicated shall be rejected and returned to the bidder(s) unopened after being processed in accordance with established Authority procedures. The Authority will not be responsible for late postal or delivery service.

- B. CORRECTIONS**-Any correction of an entry made on the bid should be initialed by a duly authorized representative of the bidder. If the total price is found to be incorrectly computed, discrepancies will be corrected by the Authority on the basis of the written unit prices, and determination of the low bidder will be made on the basis of the correct total price so determined.
- C. BID PRICES**-All prices quoted shall be firm and not subject to increase during the term of the contract, unless otherwise specified in the RFB. Prices shall include transportation and delivery to the site designated by the Authority in the RFB. All delivery charges shall be borne by the vendor.
- D. PAYMENT TERMS**-The bidder shall state the terms, if any, requested for the Authority to make payment within a certain period of time after receipt of the bidder's invoice.
- E. ALTERNATES**-All items are to be quoted as specified in the RFB or as an approved equivalent. In those cases when an alternate product is offered, it is the bidder's responsibility to provide detailed specifications, brand, make and model of the alternate offered, in the bidder's response/bid submission. In the event a bidder fails to take exception to the published bid specifications, the Authority shall evaluate the bid as offering the specified product/service. The Authority shall determine, at its sole discretion, if any alternate product offered is acceptable as an approved equivalent.

In the event the Authority specifies a model number or item that has been replaced/superseded by another model number or item, the bidder may quote the replacement item as an alternate. In this case, the bidder must specify the manufacturer and model number of the replacement item on the response/bid submission and must supply detailed descriptive literature and/or prints with that submission. The Authority will evaluate the proposed item to determine, in its sole discretion, whether it is an approved equivalent.

III. BIDDER GUARANTEES AND MISCELLANEOUS CONTRACT REQUIREMENTS

- A. WARRANTY-**The bidder hereby represents and warrants that the equipment offered is standard new equipment, latest model of regular stock product, with parts regularly used for the type of equipment offered, that such parts are all in production and none likely to be discontinued; also, that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice.

The bidder shall unconditionally guarantee all new equipment for a term of one year from time of acceptance by the Authority unless specified otherwise in the RFB, and shall render prompt service of such equipment without charge, regardless of geographic location. The bidder shall maintain sufficient quantities of parts necessary for proper service to equipment at distribution points and service headquarters.

- B. BID SECURITY-**Bidder shall submit with its bid proposal, fully executed by its bonding company and itself, either: (1) the standard form Authority Letter of Surety (attached hereto as Exhibit I), or (2) the standard form Authority Proposal Bond (attached hereto as Exhibit J), in the amount of 10% of its bid price. In lieu of the Letter of Surety or Proposal Bond, the bidder may elect to furnish with its bid proposal a Cashier's check in the amount of 10% of the bid price as a performance warranty deposit. This bid surety will be held by the Authority until award of the contract to insure compliance by the successful bidder with the terms and obligations of the bid including, but not limited to, delivery date.
- C. CONTRACT BOND-**The vendor shall, within ten (10) calendar days of receipt of the Notice of Award, furnish and deliver the Contract Bond on the standard form of the Authority, attached hereto as Exhibit K. The Contract Bond shall be in a sum of up to 100% of the total amount bid for the contract, as specified in the RFB, and shall be maintained by the vendor until final payment is made. In the event of insolvency of the Surety, the vendor shall forthwith furnish and maintain other Surety satisfactory to the Authority.
- D. ELECTRONIC PAYMENT -** With the award of this contract, the successful vendor(s) will be required to receive their payment(s) electronically and invoices should be emailed to; invoicefb@turnpike.state.nj.us. In order to receive your payments via automatic deposit from the Authority, complete and return the "Authorization Agreement for Direct Payments (ACH Credits)" Form with an **original voided check or bank letter**. The form must include ABA number (routing or transit number), bank account number and if the bank account is a checking or savings account. The form and instructions are located in the Instruction to Bidders on the Authority's website <http://www.state.nj.us/turnpike/purchasing.html>. The completed form along with the required voided check or bank letter should be emailed to achvendor@turnpike.state.nj.us.

E. NON-COLLUSION- The bidder's signature on its bid is its guarantee that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the referenced contract; and that all statements contained in the bid and any additional statements requested by the Authority are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained therein in awarding the contract.

The bidder's signature on its bid is its guarantee, in accordance with *N.J.S.A. 52:34-15*, that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the bidder for the purpose of securing business.

V. INSURANCE AND INDEMNIFICATION

A. INSURANCE-The bidder shall procure and maintain at its own expense for the entire term of the contract insurance for liability for damages imposed by law and assumed under this contract, of the kinds and in the amounts hereinafter provided. All insurance companies used must be authorized to do business in the State of New Jersey and must carry an A.M. Best Rating of A-/VII or better. Before commencing any services hereunder, the bidder shall furnish to the Authority a certificate(s) of insurance (together with declaration pages if requested by the Authority) showing that it has complied with this Section. All certificate(s) and notices of cancellation or change shall be mailed to: Director, Purchasing Department, New Jersey Turnpike Authority, P.O. Box 5042, Woodbridge, New Jersey 07095. Upon request, the bidder shall furnish the Authority with a certified copy of each policy itself, including the provision establishing premiums.

The type and minimum limits of insurance shall be:

1. **Commercial General Liability Insurance.** The minimum limits of liability for this insurance per accident shall be as follows:

- | | |
|--|----------------|
| • Bodily injury and property damage
each occurrence combined single limit | \$2,000,000.00 |
| • Personal injury each occurrence | \$2,000,000.00 |
| • General Aggregate | \$2,000,000.00 |
| • Products Aggregate | \$2,000,000.00 |
| • Fire Damage Legal Liability | \$100,000.00 |
| • Medical Payments | \$5,000.00 |

The above required Commercial General Liability Insurance shall name the Authority, its Commissioners, officers, employees, and agents as additional insureds. The coverage to be provided under this policy shall be at least as broad as the standard basic unamended and unendorsed Commercial General Liability Policy. The insurance policy shall be endorsed to include Personal Injury, Broad Form Property Damage, Contractual Liability (including the deletion of the coverage restriction related to work conducted within fifty (50) feet of a railroad), Products/Completed Operations, Independent Consultants and XCU if applicable. Products/Completed Operations coverage shall remain in force for a period of two (2) years following the completion and/or termination of the contract.

2. **Business Automobile Liability Insurance.** The Comprehensive Automobile Liability policy shall cover owned, non-owned, and hired vehicles with minimum limits as follows:

Combined Single Limit of Liability for Bodily Injury or Property Damage for any one accident: \$2,000,000.

This policy shall name the Authority, its Commissioners, officers, employees and agents as additional insured.

3. **Workers Compensation and Employers' Liability Insurance.** Workers Compensation Insurance shall be provided in accordance with the requirements of the laws of the State of New Jersey and shall include an All-States endorsement or similar statement in the policy declarations, extending coverage to any state which may be interpreted to have legal jurisdiction. Employers' Liability Insurance shall be provided with a limit of liability of not less than \$1,000,000 for each accident.

4. **Certificate and Endorsement Requirements**

Each of the above required policies shall contain the endorsements as stated below:

- (a) Thirty (30) days notice of cancellation or any restriction in coverage by registered mail to the Authority.
- (b) All policies, except Workers Wage and Employers' Liability Insurance, shall contain a waiver of subrogation clause in favor of the Authority.
- (c) With respect to Commercial General Liability and Automobile Liability policies, the other insurance clause under each policy shall be amended to read as follows: "This policy will act as primary insurance and not contribute with policies issued to the Authority."

The vendor shall also require that all of its contracting parties comply with the insurance requirements stated above including providing evidence of such insurance coverages in the same manner as stated above.

Due to future changes in economic financial and/or insurance market conditions the Authority at its discretion may modify the above stated insurance requirements.

NOTWITHSTANDING THAT MINIMUM AMOUNTS OF INSURANCE COVERAGE CARRIED OR REQUIRED TO BE CARRIED BY THE BIDDER ARE SPECIFIED HEREIN, THE LIABILITY OF THE BIDDER SHALL NOT BE LIMITED TO THE AMOUNTS SO SPECIFIED AND SHALL EXTEND TO ANY AND ALL LIABILITY IN EXCESS OF THE INSURANCE COVERAGES SO PROVIDED NOR SHALL THESE MINIMUM LIMITS PRECLUDE THE AUTHORITY FROM TAKING ANY ACTION AVAILABLE TO IT UNDER THE PROVISIONS OF THE CONTRACT OR OTHERWISE IN LAW.

- B. INDEMNIFICATION**-Vendor agrees to defend, indemnify and save harmless the Authority, its Commissioners, officers, employees, and agents and each and every one of them against and from all liabilities, judgments, threatened, pending or completed actions, suits, demands for damages or costs of every kind and description actually and reasonably incurred (including attorney's fees and costs and court costs) (collectively "Liabilities") including, without implied limitations, Liabilities for damage to property or Liabilities for injury or death of the officers, agents and employees of either the vendor or the Authority, resulting from any act or omission or willful misconduct of the vendor or any of its officers, agents, sub-consultants, or employees

in any manner related to the subject matter of the contract. In the event that the vendor fails to defend, indemnify and save harmless the Authority, its Commissioners, officers, employees, and agents, and each and every one of them, in accordance with this Section, any money due to the vendor under and by virtue of the contract as shall be considered necessary by the Authority may be retained by the Authority and held until any and all liabilities shall have been settled and suitable evidence to that effect furnished to the Authority. The obligations in this Section shall survive the termination, expiration or rescission of the contract.

- C. PATENT INDEMNIFICATION**-The vendor hereby agrees that it will indemnify, defend and save harmless the Authority, its Commissioners, officers, agents and servants from all suits, actions, claims and judgments of any kind or character whatsoever for infringement of patent, trademark or copyright regarding the items bid herein that may be brought by any person, corporation or firm.

VI. DELIVERY REQUIREMENTS

- A. DELIVERY DATE**-A FIRM delivery date must be stated on the bid. Statements such as “stock” or “immediate” are not acceptable. Where the RFB calls for delivery within a specified time, it shall be indicated in the bid whether delivery will be made within the time specified.
- B. F.O.B.**-Price shall include delivery to the Authority F.O.B. destination, freight paid to any destination on the New Jersey Turnpike or Garden State Parkway. No additional charge will be allowed for any transportation cost resulting from partial shipments made at vendor’s convenience when a single shipment is ordered. Prices quoted are firm throughout the term of the contract for complete delivery of quantities specified.

Bids submitted on an F.O.B. destination basis are mandatory; however, in instances where customs of the trade or unusual circumstances dictate F.O.B. shipping point, an estimate of the shipping charges must be noted on the bid and may be accepted in the Director’s sole discretion. In such cases, actual shipping charges are to be prepaid and added to the invoice.

C. DELIVERY-Upon award of the contract:

1. Deliveries shall be made at such time and in such quantities as ordered in strict accordance with conditions stated in the RFB.
2. Deliveries may be set on a scheduled basis as arranged between the Authority and the vendor. It shall be the responsibility of the vendor to maintain an adequate supply stock.
3. The vendor will be responsible, at the point of delivery, for the delivery of material in such quality and condition as required by Paragraph IV.A. hereof and in accordance with good commercial practice.
4. Items delivered must be strictly in accordance with those bid upon.
5. As applicable, bidders must state in the space provided on the RFB/bid solicitation documents the number of days required to make delivery after notification to ship.
6. In the event delivery is not made within the number of days stipulated, the Authority may purchase the required material from any available source. The difference in price, if any, will be paid by the vendor failing to meet its commitments.

VII. OTHER TERMS AND CONDITIONS

- A. CONTRACT PERIOD-** Except as otherwise stated in the RFB, the term of the contract shall be for one (1) year, with the option to extend for two (2) one-year options, at the Authority's discretion, and with vendor's concurrence.
- B. EXTENSION OPTION-**If, in the opinion of the Director, it is in the best interest of the Authority to extend any contract beyond the original term, for a period of all or any part of a year, the vendor will be so notified of the Director's intent, prior to the expiration date of the existing contract. The Authority reserves the right to make up to two extensions of this contract for not more than one year each. If the extension is acceptable to the Authority at the original prices and on the original terms, notice will be given to the vendor by the Director in writing. If the original contract required a Contract Bond, a new Contract Bond must be submitted to cover the period of the extension. The same insurance requirements will be required for each extension period.
- C. TERMINATION OF CONTRACT-**The contract awarded may be terminated by the Authority at any time for inadequate or improper performance, or for breach of any terms, conditions, or obligations of the contract by the vendor, as determined by the Authority, or if the vendor shall make an assignment for the benefit of creditors, or file a voluntary petition in bankruptcy, or if an involuntary petition in bankruptcy is filed against the vendor and the act of bankruptcy therein alleged is not denied by the vendor, or if denied, is found by a court or jury. Further, the Authority reserves the right to terminate any contract for any reason provided written notice has been given by the Director to the vendor at least thirty (30) days prior to such proposed termination date.

The notice of termination shall be in writing, and shall be effective upon receipt by the vendor. Upon termination, the Authority shall be liable only for payment for goods or services properly delivered or performed in accordance with the contract. The Authority shall have the right to purchase non-delivered goods, to replace defective goods or services on the open market and hold the vendor liable for the difference between the price set forth in the contract for such goods or services and the prices paid on the open market, or pursue any other right available by law. In addition, the Authority shall have the right, without the necessity of court proceedings, to recover all equipment, material or supplies that are the property of the Authority and have been entrusted with the vendor to be used in the performance of said contract. Nothing in this paragraph is intended to limit the Authority's right to legally pursue all costs which exceed the amount due and owing the vendor under said contract. The list of remedies in this paragraph is not exclusive.

- D. SCOPE**-The total quantities of any contract are estimated. There is no guarantee of any minimum quantity. It is understood and agreed that contract prices shall cover the quantities actually required and ordered by the Authority during the term of the contract, whether more or less than the approximate quantity stated.
- E. BIDDERS FACILITIES**-The Authority reserves the right to inspect the bidder's establishment before making an award.
- F. TESTING**-The Authority reserves the right to have the material tested prior to the award and during the contract by an independent testing laboratory, to determine if the material meets the specifications of the RFB. If required for testing purposes, the low bidder shall submit a reasonable quantity of the product as samples. If these samples prove satisfactory, the contract shall be awarded. If they do not prove satisfactory, a test shall be made of the next low bidder's sample, until satisfactory products are found to meet requirements. Should the laboratory find that any shipment does not meet specifications, the Authority shall have the right to reject same.
- G. INSPECTION**- All work done and supplies furnished shall be subject to inspection, testing and rejection by the Authority, or its representatives, at all times and places, both during manufacture and at destination. After award of the contract, should the result of any test or inspections show that the material supplied fails to meet the requirements of the Authority, the material shall be rejected and immediately replaced by the vendor. Rejected supplies or materials will be returned at the vendor's risk, and all inspection, handling and transportation charges to and from the Authority's delivery site will be assumed by the vendor. The vendor shall bear any and all expenses resulting from delay caused by failure to meet test or inspection standards. Should the Authority for any reason decide to accept any shipment which fails to meet specifications, the Authority may make an appropriate price adjustment with regard to same.

- H. AWARDS-**Comparison of bids will be based on the total price stated in the bid and an award will be based on the total price, terms and delivery date given by the bidder. If the total price is found to have been incorrectly computed, discrepancies will be corrected by the Authority on the basis of the unit prices and a determination of the low bidder will be made on the basis of the corrected total price. The Authority shall not be liable for any failure on its part to detect or correct errors, and the Authority's action in connection therewith shall not give rise to any rights to the bidder.
- I. NOTICE TO VENDORS AND AUTHORITY DEPARTMENTS-**The Authority is authorized to order, and vendors are authorized to ship only those items covered by the contract. If a review of orders placed by the Authority reveals that material other than that covered by the contract has been ordered and delivered, the Director will take such steps as are necessary to have the material returned regardless of the time elapsed between the date of delivery and discovery of the violation. A full refund to the Authority by the vendor will be required.
- J RIGHT TO AUDIT-**Vendor shall keep and maintain proper and adequate books, records and accounts accurately reflecting all costs and amounts billed to Authority under the contract at issue. Authority, its employees, officers, or representatives shall have the right upon written request and reasonable notice, to inspect and examine all of the vendor's books and records related to the contract. Such records shall be retained by vendor for at least five (5) years from the termination of the contract. In no event shall books and records be disposed of or destroyed of prior to five (5) years from the termination of the contract or during any dispute or claim between the Authority and vendor with regard to the contract at issue.
1. In accordance with the New Jersey Office of the State Comptroller ("OSC") document retention policy *N.J.A.C. 17:44-2.2* - The vendor shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the OSC upon request.
- K. TAXES-**The Authority is exempt from Federal Excise Tax, New Jersey State Sales and Use Tax and other tax as applicable.
- L. TRANSFER OF BUSINESS-**It is understood by all parties that, if, during the term of the contract, the vendor disposes of its business by sale, transfer or by any means to another party, all obligations are transferred to such purchaser.

M. INTERAGENCY COOPERATIVE PURCHASING-Pursuant to *N.J.S.A. 27:23-6.1(a)*, vendors may receive inquiries by the entities listed below, with respect to extending this contract to them based upon the same prices, terms and conditions:

South Jersey Transportation Authority
New Jersey Sports & Exposition Authority
New Jersey Meadowlands Commission
New Jersey Water Supply Authority
Port Authority of New York & New Jersey
Delaware River Port Authority
Higher Education Student Assistance Authority

N. CONTRACT CHANGES-During the term of contract, no change will be permitted in any of its conditions and specifications unless the vendor receives written approval from the Director.

Should the vendor find at any time that existing conditions make modification in requirements necessary, the vendor shall promptly report such matter to the Director for consideration and decision.

O. SUBCONTRACTING OR ASSIGNMENT-The contract may not be subcontracted or assigned by the vendor, in whole or in part, without the prior written consent of the Director. In the event that bidder proposes to subcontract some or all of the services to be provided under the contract, it shall state so in its bid and attach for approval a list of said subcontractors and an itemization of the goods and/or services to be supplied by them.

P. REJECTION OF BIDS-Failure to comply with mandatory requirements of the bid shall be considered grounds for rejection. The Authority retains the right to reject any or all bids, to waive informalities and minor irregularities and to rebid the entire contract.

Q. LIABILITIES OR DEBTS OWED TO THE AUTHORITY- The failure by any Contractor or subcontractor during the term of the Contract to satisfy in a timely manner any outstanding debts or fees owed to the Authority, whenever incurred, including but not limited to those related to nonpayment of tolls or administrative fees, as required by *N.J.A.C. 19:9-1.19* and *N.J.A.C. 19:9-9.2*, shall be grounds for suspension or termination of the Contract, in the sole discretion of the Authority.

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

- A. The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- B. The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity, or expression, disability, nationality or sex.
- C. The Contractor or Subcontractor will send to each labor union with which it has a collective bargaining agreement a notice, to be provided by the agency contracting officer, advising the labor union of the Contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A. 10:5-31 et seq.*, as amended and supplemented from time to time, and the Americans with Disabilities Act.
- E. The Contractor or Subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with *N.J.A.C. 17:27-5.2*.
- F. The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

- G. The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- H. In conforming with the targeted employment goals, the Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- I. The Contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:
 - i. LETTER OF FEDERAL AFFIRMATIVE ACTION PLAN APPROVAL
 - ii. CERTIFICATE OF EMPLOYEE INFORMATION REPORT
 - iii. EMPLOYEE INFORMATION REPORT FORM AA302

The Contractor and its Subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**

Submitted by:

Firm Name: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____

EXHIBIT B
AFFIRMATIVE ACTION INFORMATION SHEET

BIDDERS ARE REQUIRED TO SUBMIT ONE OF THE FOLLOWING FORMS RELATING TO COMPLIANCE WITH AFFIRMATIVE ACTION REGULATIONS. **PLEASE COMPLETE AND RETURN THIS FORM AND ANY REQUIRED DOCUMENTS WITH THE BID.**

1. The bidder has a Federal Affirmative Action Plan Approval which consists of a valid letter from the United States Department of Labor Office of Federal Contract Compliance Programs (Good for one year of the date of letter).

YES_____ NO_____

If Yes, a photocopy of the Letter of Approval is to be submitted with the bid.

(OR)

2. The bidder has submitted an Affirmative Action Employee Information Report (Form AA302) to the State Treasurer, and the State Treasurer has approved said report pursuant to *N.J.A.C. 17:27-4.6*.

YES_____ NO_____

If Yes, a photocopy of the Certificate of Employee Information Report is to be submitted with the bid. (Expiration Date on Certificate)

Certificate Number _____

(OR)

3. The bidder has submitted an Employee Information Report (Form AA302) to the State Treasurer, and the State Treasurer has not yet approved said report.

YES_____ NO_____

If Yes, a photocopy of the Form AA302 is to be submitted with the bid.

If you are the successful Proposer and have none of the above, please contact the Procurement and Materials Management Department at **(732) 750-5300 ext. 8628** within five (5) days of notification of award for AA-302 Form. This AA-302 Form must be forwarded to the States' Affirmative Action Office with a copy returned to the Authority's Procurement and Materials Management Department.

The signature below certifies that one of the above forms of Affirmative Action evidence has been submitted, and all information contained above is correct to the best of my knowledge.

Signed_____ Date Signed _____

Print Name and Title _____

Bidder's Company Name _____

Address_____

Telephone Number _____ Fax Number_____

EXHIBIT C
OWNERSHIP DISCLOSURE FORM

BID SOLICITATION: _____ BIDDER/PROPOSER: _____

PART 1

PLEASE COMPLETE THE QUESTIONS BELOW BY CHECKING EITHER THE “YES” OR “NO” BOX. ALL PARTIES ENTERING INTO A CONTRACT WITH THE NEW JERSEY TURNPIKE AUTHORITY ARE REQUIRED TO COMPLETE THIS FORM PURSUANT TO N.J.S.A. 52:25-24.2

PLEASE NOTE THAT IF THE BIDDER/PROPOSER IS A NON-PROFIT ENTITY, THIS FORM IS NOT REQUIRED.

1. Are there any individuals, corporations, partnerships, or limited liability companies owning a **10% or greater** interest in the Bidder/Proposer?

YES ☐ NO ☐

IF THE ANSWER TO QUESTION 1 IS “NO”, PLEASE SIGN AND DATE THE FORM.

IF THE ANSWER TO QUESTION 1 IS “YES”, PLEASE ANSWER QUESTIONS 2-4 BELOW.

2. Of those parties owning a 10% or greater interest in the Bidder/Proposer, are any of those parties individuals?

YES ☐ NO ☐

3. Of those parties owning a 10% or greater interest in the Bidder/Proposer, are any of those parties **corporations, partnerships, or limited liability companies**?

YES ☐ NO ☐

4. If your answer to Question 3 is “YES”, are there any parties owning a **10% or greater** interest in the corporation, partnership, or limited liability company referenced in Question 3?

YES ☐ NO ☐

IF ANY OF THE ANSWERS TO QUESTIONS 2-4 ARE “YES”, PLEASE PROVIDE THE REQUESTED INFORMATION IN PART 2.

PART 2

PLEASE PROVIDE FURTHER INFORMATION RELATED TO QUESTIONS 2-4 ANSWERED AS “YES”.

If you answered “YES” for questions 2, 3, or 4 you must disclose identifying information related to the individuals, corporations, partnerships, and/or limited liability companies owning a 10% or greater interest in the Bidder/Proposer. Further, if one or more of these entities is itself a corporation, partnership, or limited liability company, you must also disclose all parties that own a 10% or greater interest in that corporation, partnership, or limited liability company. This information is required by statute.

INDIVIDUALS

NAME _____	DATE OF BIRTH _____
ADDRESS 1 _____	
ADDRESS 2 _____	
CITY _____	STATE _____ ZIP _____

NAME _____	DATE OF BIRTH _____
ADDRESS 1 _____	
ADDRESS 2 _____	
CITY _____	STATE _____ ZIP _____

NAME _____	DATE OF BIRTH _____
ADDRESS 1 _____	
ADDRESS 2 _____	
CITY _____	STATE _____ ZIP _____

Attach Additional Sheets if Necessary.

PART 2 continued

PARTNERSHIPS/CORPORATIONS/LIMITED LIABILITY COMPANIES

ENTITY NAME _____		
PARTNER NAME _____		
ADDRESS 1 _____		
ADDRESS 2 _____		
CITY _____	STATE _____	ZIP _____

ENTITY NAME _____		
PARTNER NAME _____		
ADDRESS 1 _____		
ADDRESS 2 _____		
CITY _____	STATE _____	ZIP _____

ENTITY NAME _____		
PARTNER NAME _____		
ADDRESS 1 _____		
ADDRESS 2 _____		
CITY _____	STATE _____	ZIP _____

Attach Additional Sheets if Necessary.

In the alternative, to comply with the ownership disclosure requirement, a Bidder/Proposer with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10% or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10% or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal securities and Exchange Commission or the foreign equivalent and the relevant page number(s) of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest. *N.J.S.A 52:25-24.2.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Bidder/Proposer, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the New Jersey Turnpike Authority is relying on the information contained herein, and that the Bidder/Proposer is under a continuing obligation from the date of this certification through the completion of any contract(s) with the New Jersey Turnpike Authority to notify the New Jersey Turnpike Authority in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the New Jersey Turnpike Authority, permitting the New Jersey Turnpike Authority to declare any contract(s) resulting from this certification void and unenforceable.

Signature

Date

Print Name and Title

FEIN/SSN

EXHIBIT D
State Contractor Political Contributions Compliance
Public Law 2005, Chapter 51 and Executive Order 117

In order to safeguard the integrity of State government procurement by imposing restrictions to insulate the award of State contracts from political contributions that pose the risk of improper influence, purchase of access, or the appearance thereof, Executive Order 134 (McGreevey) was signed on September 22, 2004 and became effective October 15, 2004. EO134 was applicable to all State agencies, the principal departments of the executive branch, any division, board, bureau, office, commission within or created by a principal executive branch department, and any independent State authority, board, commission, instrumentality or agency. EO134 was superseded by P.L. 2005, c. 51, signed into law on March 22, 2005 (“Chapter 51”). In September 2008, Executive Order 117 (Corzine) was signed and became effective November 15, 2008. EO117, which applies only prospectively, extends Chapter 51’s political contribution restrictions by expanding the definition of “business entity” to include, for example, more corporate shareholders and sole proprietors. EO117 and Chapter 51 contain restrictions and reporting requirements that will necessitate a thorough review of their provisions by bidders.

Pursuant to the requirements of Chapter 51 and EO117, the terms and conditions set forth in this Exhibit are material terms of any contract entered into by the Authority.

DEFINITIONS

For the purpose of this Exhibit, the following shall be defined as follows:

a) “**Contribution**” – means a contribution reportable by the recipient under the New Jersey Campaign Contributions and Expenditures Reporting Act, P.L. 1973, c. 83, N.J.S.A. 19:44A-1 et seq., and implementing regulations set forth at N.J.A.C. 19:25-7 and N.J.A.C. 19:25-10.1 et seq., made on or after October 15, 2004. As of January 1, 2005, contributions in excess of \$300 are reportable.

b) “**Business Entity**” – means any natural or legal person; business corporation (and any officer, person, or business entity that owns or controls 10% or more of the corporation’s stock); professional services corporation (and any of its officers or shareholders); limited liability company (and any members); general partnership (and any partners); limited partnership (and any partners); in the case of a sole proprietorship: the proprietor; a business trust, association or any other legal commercial entity organized under the laws of New Jersey or any other state or foreign jurisdiction, including its principals, officers, or partners. The definition of a business entity also includes (i) all principals who own or control more than 10 percent of the profits or assets of a business entity; (ii) any subsidiaries directly or indirectly controlled by the business entity; (iii) any political organization organized under section 527 of the Internal Revenue Code that is directly or indirectly controlled by the business entity, other than a candidate committee, election fund, or political party committee; and (iv) if a business entity is a natural person, that person’s spouse, civil union partner or child, residing in the same household, except for contributions by spouses, civil union partners, or resident children to a candidate for whom the contributor is eligible to vote, or to a political party committee within whose jurisdiction the contributor resides.

PROHIBITION ON CONTRACTS/BREACH OF EXISTING CONTRACT

As set forth in Chapter 51 and EO117, the Authority shall not enter into a contract to procure from any Business Entity services or any material, supplies or equipment, or to acquire, sell or lease any land or building, where the value of the transaction exceeds \$17,500, if that Business Entity has solicited or made any contribution of money, or pledge of contribution, including in-kind contributions, to a candidate committee and/or election fund of any candidate for or holder of the public office of Governor or Lieutenant Governor, or to any State, county or municipal political party committee, or legislative leadership committee during specified time periods.

Further, it shall be a breach of the terms of any contract with the Authority for any Business Entity who has been awarded the contract, during the term of the contract or any extension thereof, to:

- (i) make or solicit a contribution in violation of Chapter 51 or EO117;
- (ii) knowingly conceal or misrepresent a contribution given or received;
- (iii) make or solicit contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution;
- (iv) make or solicit any contribution on the condition or with the agreement that it will be contributed to a campaign committee or any candidate of holder of the public office of Governor or Lieutenant Governor, or to any State, county or municipal party committee, or legislative leadership committee;
- (v) engage or employ a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any contribution, which if made or solicited by the Business Entity itself, would subject that entity to the restrictions of Chapter 51 or EO117;
- (vi) fund contributions made by third parties, including consultants, attorneys, family members, and employees;
- (vii) engage in any exchange of contributions to circumvent the intent of Chapter 51 or EO117; or
- (viii) directly or indirectly through or by any other person or means, do any act which would subject that entity to the restrictions of Chapter 51 or EO117.

CERTIFICATION AND DISCLOSURE REQUIREMENTS

Prior to the award of any contract or agreement, the Authority shall notify any Business Entity to which it intends to award a contract of the need to submit to the Authority a completed Certification and Disclosure of Political Contributions form, as issued by the State Treasurer. **The intended awardee will receive the applicable form from the Authority's Purchasing Department to be completed and returned to the Authority for submission to the State Treasurer.**

In completing this form, the Business Entity must certify that no contributions prohibited by Chapter 51 or EO117 have been made by the Business Entity and must report all contributions the Business Entity made during the preceding four years to any political organization organized under 26 U.S.C. § 527 of the Internal Revenue Code that also meets the definition of a "continuing political committee" within the meaning of *N.J.S.A. 19:44A-3(n)* and *N.J.A.C. 19:25-1.7*. Failure to submit the required forms will preclude award of the contract at issue, as well as future contract opportunities.

Upon approval by the State Treasurer, the Authority will issue a contract. However, if the State Treasurer determines that any contribution or action by a Business Entity poses a conflict of interest in the awarding of the contract or agreement at issue, the State Treasurer shall disqualify the Business Entity from award of such contract.

Once approved by the State Treasurer, a Business Entity's Political Contributions Certification is valid for a two (2) year period from the date of approval. If, prior to the award of a contract, the State Treasurer confirms to the Authority that the intended awardee has an approved Certification that will remain valid for the term of the contract, the Authority may waive the requirement that the awardee complete an additional Certification and Disclosure of Political Contributions form.

Any Business Entity entering into a contract with the Authority is required, on a continuing basis, to report to the Authority any contributions it makes during the term of the contract, and any extension(s) thereof, at the time any such contribution is made. Such reports shall be subject to review by the Authority and the State Treasurer. If the State Treasurer determines that any such contribution poses a conflict of interest, such contribution shall be deemed a material breach of the contract or agreement at issue.

EXHIBIT E
NEW JERSEY ELECTION LAW ENFORCEMENT COMMISSION
REQUIREMENT FOR DISCLOSURE OF POLITICAL CONTRIBUTIONS

All business entities are advised of their responsibility to file on annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000.00 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us

**DISCLOSURE OF CONTRIBUTIONS TO NEW JERSEY ELECTION LAW
ENFORCEMENT COMMISSION IN ACCORDANCE WITH N.J.S.A. 19:44A-20.27**

The undersigned Bidder submitting the bid for the goods/services herein hereby acknowledges its responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if in receipt of contracts in excess of \$50,000.00 from public entities in a calendar year. Bidder further acknowledges that business entities are solely responsible for determining if filing is necessary and that all statements contained in said bid and in this certification are true and correct, and made with full knowledge that the New Jersey Turnpike Authority relies upon the truth of the statements contained in said bid and in statements contained in this certification in awarding the contract at issue.

I certify that I am authorized to make the foregoing statements on behalf of the Bidder and that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

AUTHORIZED SIGNATURE:_____

Print Name and Title:_____

Bidder :_____

Date:_____

EXHIBIT F
SMALL/MINORITY/WOMAN OWNED BUSINESS ENTERPRISE

If your firm is registered with the State of New Jersey as a Small Business Enterprise (SBE) and/or certified as a Woman Business Enterprise (WBE) or Minority Business Enterprise (MBE), you must send a copy of the Registration/Certification Form(s) with your quotation.

Please check off the gross receipt category of your business if registered as an SBE

SBE CATEGORY 1 \$0- \$500,000 _____

SBE CATEGORY 2 \$500,001 thru \$5,000,000 _____

SBE CATEGORY 3 \$5,000,001 thru \$12,000,000 _____

NOT APPLICABLE _____

SBE Registration # _____

Please check below if applicable

W B E _____ M B E _____

COMPANY _____

SIGNATURE _____

NAME _____

TITLE _____

DATE _____

EXHIBIT G
VENDOR DISCLOSURE FORM

Please be advised that in accordance with *N.J.S.A.52:34-13.2*, the New Jersey Turnpike Authority has developed this form under the policy and procedures directed under this Order. In entering into contracts, the State contracting agencies must consider the requirements of New Jersey's contracting laws, the best interests of the State of New Jersey and its citizens, as well as applicable federal and international requirements.

The State contracting agencies shall ensure that all vendors seeking to enter into any contract in which services are procured on behalf of the State of New Jersey must disclose:

- A. The location by country where services under the contract will be performed; and
- B. Any subcontracting of services under the contract and the location by country where any subcontracted services will be performed.

THE LOCATION BY COUNTRY WHERE SERVICES UNDER THIS CONTRACT WILL BE PERFORMED:

Contractor Name: _____

Address: _____

Country: _____

Subcontractor #1 Name: _____

Address: _____

Country: _____

Subcontractor #2 Name: _____

Address: _____

Country: _____

(For additional subcontractors, attach additional copies of this form)

I certify that all information is true and correct to the best of my knowledge.

Signature: _____

Print Name: _____ Title: _____

EXHIBIT G-1
NEW JERSEY TURNPIKE AUTHORITY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

NAME OF CONTRACTOR /BIDDER: _____

PART 1: CERTIFICATION

CONTRACTORS/BIDDERS **MUST COMPLETE** PART 1 BY CHECKING **EITHER BOX**.

FAILURE TO CHECK ONE OF THE BOXES SHALL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list follows this certification and can also be found on the State of New Jersey, Department of Treasury, Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Contractors/Bidders **must** review this list prior to completing the below certification. **FAILURE TO COMPLETE THE CERTIFICATION WILL RENDER A CONTRACTOR'S/BIDDER'S PROPOSAL NON-RESPONSIVE.** If the Authority finds a person or entity to be in violation of law, it shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☐ **I certify, pursuant to Public Law 2012, c. 25, that neither the contractor/bidder listed above nor any of the contractor's/bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and I am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the CERTIFICATION below.****

OR

☐ **I am unable to certify as above because the contractor/bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the CERTIFICATION below. Failure to provide such will result in the proposal being rendered a non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.**

**Part 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO
INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the requested information below. Please provide thorough answers to each question. If you need to make additional entries, provide the requested information on a separate sheet

Name _____ Relationship to Contractor/Bidder _____

Description of Activities

Duration of Engagement _____ Anticipated Cessation Date _____

Contractor/Bidder Contact Name _____ Contact Phone Number _____

CERTIFICATION
MUST BE SIGNED BY BIDDER

I being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that the New Jersey Turnpike Authority ("Authority") is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Authority to notify the Authority in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Authority and that the Authority at its option may declare any contract(s) resulting from this certification void and unenforceable.

FULL NAME (print): _____ SIGNATURE _____

TITLE: _____ DATE: _____

EXHIBIT H
NOTICE TO ALL BIDDERS
SET-OFF FOR STATE TAX

Please be advised that pursuant to P.L. 1995, c. 159, effective January 1, 1996 and notwithstanding any provision of the law to the contrary, whenever any taxpayer, partnership, or S corporation under contract to provide goods or services or construction projects to the State of New Jersey or its agencies or instrumentalities, including the legislative and judicial branches of State government, is entitled to payment for those goods or services or construction projects and at the same time the taxpayer, or the partner or shareholder of that entity, is indebted for any State tax, the Director of the Division of Taxation shall seek to set-off that taxpayer's, partner's or shareholder's share of the payment due to the taxpayer, partnership, or S corporation. The amount of set-off shall not allow for the deduction of any expenses or other deductions which might be attributable to a partner or shareholder subject to set-off under this act. No payment shall be made to the taxpayer, the provider of goods or services, or the contractor or subcontractor of construction projects pending resolution of the indebtedness.

The Director of Division of Taxation shall give notice of the set-off to the taxpayer, the provider of goods or services, or the contractor or subcontractor of construction projects and provide an opportunity for a hearing with thirty (30) days of such notice under the procedures for protests established under *N.J.S.A. 54:49-18*. No requests for conference, protest or subsequent appeal to the Tax Court from any protest under this section shall stay the collection of the indebtedness. Interest that may be payable by the State pursuant to P.L. 1987, c. 184, *N.J.S.A. 52:32-32 et seq.* to the taxpayer, the provider of goods or services, or the contractor or subcontractor of construction projects shall be stayed.

"I HAVE BEEN ADVISED OF THIS NOTICE."

COMPANY _____

SIGNATURE _____

NAME _____

TITLE _____

DATE _____

EXHIBIT I
LETTER OF SURETY

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

_____ as PRINCIPAL: and

_____ as Surety and duly qualified to transact business in the State of New Jersey, are hereby held and firmly bound unto the New Jersey Turnpike Authority in the sum by which the amount of the Contract, covering the attached proposal, properly and lawfully executed by and between the New Jersey Turnpike Authority and some third party, may exceed the amount bid by the Principal for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed, this _____ day of _____ A.D.

Two Thousand and _____.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH that whereas the Principal has submitted to the New Jersey Turnpike Authority a certain Proposal, attached hereto and hereby made a part hereof, to enter into a Contract in writing for Contract No. _____ of the New Jersey Turnpike Authority;

NOW, THEREFORE,

(a) If said Proposal shall be rejected by the New Jersey Turnpike Authority, or in the alternative,

(b) If said Proposal shall be accepted by the New Jersey Turnpike Authority, and the Principal shall duly execute the Contract Agreement and furnish the required Contract Bond, within the stipulated time,

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Authority may accept such Proposal; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

[Corporate Seal]

WITNESS OR ATTEST:

Principal

[Corporate Seal]

WITNESS OR ATTEST:

Surety

EXHIBIT J
PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

_____ as PRINCIPAL: and

_____ as Surety and duly
qualified to transact business in the State of New Jersey, are hereby held and firmly bound unto
the New Jersey Turnpike Authority in the sum of

_____ Dollars and

_____ Cents \$ _____) for the payment
of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs,
executors, administrators, successors and assigns.

Signed, this _____ day of _____ A.D.

Two Thousand and _____.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH that whereas the
Principal has submitted to the New Jersey Turnpike Authority a certain Proposal, attached
hereto and hereby made a part hereof, to enter into a Contract in writing for Contract No.
_____ of the New Jersey Turnpike Authority;

NOW, THEREFORE,

- (a) If said Proposal shall be rejected by the New Jersey Turnpike Authority, or in the
alternative,
- (b) If said Proposal shall be accepted by the New Jersey Turnpike Authority and the Principal
shall duly execute the Contract Agreement and furnish the required Contract Bond, within the
stipulated time,

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being
expressly understood and agreed that the liability of the Surety for any and all claims hereunder
shall in no event, exceed the amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and
its bond shall be in no way impaired or affected by any extension of the time within which the
Authority may accept such proposal; and said Surety does hereby waive notice of any such
extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

[Corporate Seal]

WITNESS OR ATTEST

Principal

[Corporate Seal]

WITNESS OR ATTEST:

Surety

EXHIBIT K
CONTRACT BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, _____

Duly organized under the Laws of the _____
(An individual, a partnership, a corporation)

State of _____ and having a usual place of _____

_____ at _____ as

Principal, and _____ a

corporation duly organized under the Laws of the State of _____ and duly authorized to do
business in the State of New Jersey and having a usual place of business at

_____, as Surety, are holden and stand firmly

bound and obligated unto the New Jersey Turnpike Authority, as Obligee, in the sum of

_____ lawful money of the United States of America, to and for the

true payment whereof we bind ourselves and each of us, our heirs, executors, administrators,
successors, and assigns, jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas, the above named

Principal did on the _____ day of _____, 200____, enter into a contract with

the Obligee, New Jersey Turnpike Authority generally described as follows: _____

_____ which said contract is made part of this Bond the same as though set
forth herein.

Now, if the said Principal shall well and faithfully do and perform the things agreed by the
Principal to be done and performed according to the terms of said contract, and shall pay all lawful
claims of laborers and other beneficiaries as defined by *N.J.S.A 2A:44-143* for labor performed or
materials, provisions, provender of other supplies, or teams, fuels, oils, implements or machinery
furnished, used or consumed in the carrying forward, performing or completing of said contract,
we agreeing and assenting that this undertaking shall be for the benefit of laborers and any
beneficiary as defined in *N.J.S.A 2A:44-143* having a just claim, as well as, for the Obligee herein,
then this obligation shall be void; otherwise, the same shall remain in full force and effect; it being
expressly understood and agreed that the liability of the Surety for any and all claims hereunder
shall in no event exceed the penal amount of this obligation as herein stated.

The said Surety hereby stipulates and agrees that no modifications, omissions or additions in or to the terms of the said contract or in or to the plans or specifications therefore shall in anywise affect the obligation of said Surety on its bond, and the Surety hereby waives notice of same.

IN WITNESS WHEREOF, we have hereunto set our hands and seals

this _____ day of _____ in the year 201_____.

WITNESS OR ATTEST

[CORPORATE SEAL]

PRINCIPAL

WITNESS OR ATTEST:

[CORPORATE SEAL]

SURETY

EXHIBIT L
CERTIFICATION AND REQUEST FOR WAIVER
OF THE COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE
REQUIREMENT

Purchase Requisition # _____

I hereby request an exemption from the New Jersey Turnpike Authority's Comprehensive Automobile Liability Insurance policy for the above reference Purchase Requisition. I certify that if the company referenced below (hereinafter, "the Company") is the successful low bidder the Company will utilize a recognized, commercial third party shipper (i.e. UPS, Federal Express, DHL, U.S. Postal Service, Air Borne Express, etc..) to deliver all Goods to the New Jersey Turnpike Authority. By signing this certification, a representation is made that no vehicle either owned, rented or leased by the Company will be used for the delivery of any goods to the New Jersey Turnpike Authority, and that, any delivery made will be restricted to the use of third parties providing package delivery service in the ordinary course of business. Accordingly, a waiver of Comprehensive Automobile Liability Insurance is hereby requested.

The Company (insert name of Company)

By: _____
(print and sign name)

Title

Date

\$2MM WAIVER

EXHIBIT M

INSTRUCTIONS FOR DIRECT PAYMENTS (ACH CREDITS)

PLEASE PRINT ALL ENTRIES (except for signature)

COMPANY NAME – Enter your company's name as registered with the New Jersey Turnpike Authority

NJTA VENDOR ID NUMBER – Enter the number assigned to your company by the New Jersey Turnpike Authority*

TELEPHONE NUMBER - Enter your telephone number, including area code

EMAIL ADDRESS - Enter your email address. You will receive detailed notification of ACH payment

DEPOSITORY NAME – Enter the name of your depository bank/financial institution

BRANCH - Enter the name of your bank's branch office/location

CITY/STATE/ZIP CODE – Enter your bank's address

ROUTING NUMBER (DFI ID) – Enter your bank's routing number. This is your bank's nine position American Banking Association number, also known as the bank transit code

ACCOUNT NUMBER – Enter your checking or savings account number. This is a variable length field

NAME AND TITLE– Enter the name and title of the person who has the authority to accept ACH payment as an alternative to receiving check payment for your company

AUTHORIZED SIGNATORY – Enter your signature

If you require assistance, please call Toni Hoffman at (732) 750-5300, ext. 8080 or email her at achvendor@turnpike.state.nj.us

Following completion, forward the form (attached with the required **original** voided check or bank letter) to: New Jersey Turnpike Authority, ATTN: Accounts Payable, Finance Department/AP, PO Box 5042, Woodbridge, NJ 07095-5042 **or** you may scan and email the completed form (with the required **original** voided check or bank letter) to achvendor@turnpike.state.nj.us

New Jersey Turnpike Authority
ATTN: Accounts Payable, Finance Department
PO Box 5042
Woodbridge, NJ 07095-5042

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH CREDITS)

Company Name _____ NJTA Vendor ID

Telephone Number _____ Email
Address _____

I (we) hereby authorize New Jersey Turnpike Authority (NJTA) to initiate ACH credit entries to my (our) ☐ Checking Account / ☐ Savings Account (select one) indicated below at the depository financial institution named below, hereafter called DEPOSITORY.

I (we) acknowledge that that origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Depository Name _____ Branch

City _____ State _____ Zip

Routing Number (DFI ID) _____ Account Number

This authorization is to remain in full force and effect until New Jersey Turnpike Authority (NJTA) has received written notification from me (or either of us) of its termination in such time and in such manner so as to afford New Jersey Turnpike Authority and DEPOSITORY a reasonable opportunity to act on it.

Name(s) _____ Title

(please print)

Date _____ Authorized
Signatory _____

PLEASE INCLUDE AN ORIGINAL VOIDED CHECK OR BANK LETTER WITH THIS FORM

For NJTA use only:

Received by: _____ Date: _____