



New Jersey Turnpike Authority

1 TURNPIKE PLAZA - P.O. BOX 5042 - WOODBRIDGE, NEW JERSEY 07095
TELEPHONE (732) 750-5300

PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LIEUTENANT GOVERNOR

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RONALD GRAVINO, *Vice Chairman*
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Request for Qualification Information

Construction Management / General Contracting Services

Contract No. P500.494

PNC Bank Arts Center Improvements

September 12, 2018

REQUEST FOR QUALIFICATION INFORMATION
CONSTRUCTION MANAGEMENT / GENERAL CONTRACTING SERVICES
CONTRACT NO. P500.494
PNC BANK ARTS CENTER IMPROVEMENTS

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REQUEST FOR QUALIFICATION INFORMATION
CONSTRUCTION MANAGEMENT / GENERAL CONTRACTING SERVICES
CONTRACT NO. P500.494
PNC BANK ARTS CENTER IMPROVEMENTS

I. BACKGROUND

The New Jersey Turnpike Authority ("Authority"), in conjunction with the Concessionaire ("LiveNation"), is undertaking an Improvement Project ("Project") at the PNC Bank Arts Center. These improvements include but are not limited to replacement of bathroom and concession buildings, miscellaneous building renovations, fire and security upgrades, and amphitheater improvements.

The Authority is seeking a Construction Management / General Contracting ("CM/GC") firm that is committed to quality, has proven experience in the management and execution of construction within major facilities, and is capable of working with the Authority in bringing innovative approaches to the Project, including achieving timely completion of individual contract packages.

II. SCOPE OF WORK

- A. The Authority wishes to prequalify prospective bidders for CM/GC services for Contract No. P500.494 ("Contract"). This is a special prequalification outside of the Authority's annual prequalification program and is open to both contracting and consulting firms who provide construction management services. The selection process will evaluate the ability of each prospective CM/GC firm to provide constructability reviews, cost estimating, scheduling, construction management, and incidental general contracting services, among other services, for delivering the Project on schedule and within budget.

This Request for Qualifications (RFQ) is intended to determine prospective bidders qualified to submit a bid for Contract No. P500.494. Once Notice of Qualifications are issued, the Authority intends to solicit bids for the Contract from those specifically qualified using the Authority's standard Contract Agreement and low bid process. The Authority has separately retained a design consultant ("Designer") under Order for Professional Services (OPS) No. P3695 and intends to retain a consultant to perform construction inspection services.

- B. It is anticipated, but it is not guaranteed that the Work required by the Contract may include, but may not necessarily be limited to, the following:

Provide staff support to facilitate the procurement, administration, and performance of subcontractors for the execution of Project contract packages at the PNC Bank Arts Center. The CM/GC will be involved in a broad range of activities during the Pre-Construction, Construction, and Closeout phases of the contract packages. The CM/GC will not be allowed to self-perform or bid any of the Work in these contract packages.

A diverse range of work requiring CM/GC execution and oversight in accordance with all the requirements of any permits, grants or licenses necessary during construction may include, but may not necessarily be limited to: replacement of bathroom and concession buildings, miscellaneous building renovations, fire and security upgrades, and amphitheater improvements. The following is a listing of expected responsibilities for each Phase of the Work:

1. Pre-Construction Phase:

- i. Participate in regular coordination with the Authority's Designer
- ii. Provide a thorough constructability review of design documents
- iii. Provide information, estimates, schemes, and participate in decisions regarding construction phasing, temporary facilities, and temporary access routes/detours that will minimize disruption to facility operations during construction
- iv. Provide information on construction materials, means and methods, systems, phasing, and costs to assist the Authority and the Designer
- v. Review in-progress design documents and provide input and advice with respect to construction feasibility, alternative materials/methods, and long-lead material procurements
- vi. Review contract packages and suggest modifications to improve completeness or clarity
- vii. Recommend division of work to facilitate bidding and award of trade contracts, considering such factors as minimizing disruption to existing facilities, improving or accelerating construction completion, minimizing trade jurisdiction disputes, and other related issues
- viii. Prepare construction cost estimates for the Project and contract packages as requested
- ix. Assist the Authority in preparing the necessary documentation to obtain all environmental and administrative permits (including NJ Department of Community Affairs [DCA] plan review) for individual contract packages
- x. Conduct site visits for prospective subcontract bidders

2. Construction Phase:

- i. Solicit, conduct contract bidding, and enter into contract for all construction work except any which is specifically exempted by the Authority in the contract packages
- ii. Participate in regular coordination with the Authority's Construction Inspection team
- iii. Maintain a qualified, full time Superintendent with necessary staff at the job-site to coordinate and direct the work. Staff may include, but not be limited to, a Quality Control Manager, Project Controls Scheduling Engineer, and a Project Site Safety Manager
- iv. Coordinate and obtain building permits and associated inspections by code officials as required
- v. Maintain the critical path schedule and report work progress status to the Authority, including the development of plans to recover/maintain the schedule, as needed
- vi. Make available to the Authority all cost and budget estimates, including support materials and records. Provide monthly reports of actual costs and work progress as compared to estimated cost projections and scheduled work progress. Explain all variations from the plan and provide information as requested by the Authority

- vii. Maintain and update construction phasing as the work progresses
- viii. Establish an effective quality control plan for all construction, monitor the work as it is being performed to assure that materials furnished and quality of work performed are in accordance with the contract package plan and construction documents and report work quality to the Authority, including the development of implementation plans to effect necessary corrective action, as needed
- ix. Establish a job-site safety program in accordance with the Authority's Health and Safety Plan (HASP) requirements
- x. Establish programs for maintaining current job-site records, labor relations, and Small Business Enterprise (SBE) participation
- xi. Review and process all payment applications of subcontractors and material suppliers in accordance with the terms of their contracts with a recommendation as to payment or partial/whole rejection for review and approval by the Authority. Review and resolve, on behalf of the Authority, all subcontractors' and/or material suppliers' requests
- xii. Schedule and conduct job meetings to ensure orderly progress of the work. Prepare and distribute record of the meetings to meeting attendees and the Authority
- xiii. Keep the Authority apprised of all disputes between the CM/GC and their subcontractors and/or suppliers and recommend resolution to the Authority. Process change orders and resolve requests for additional compensation

3. Closeout Phase:

- i. Perform the necessary work to satisfy the Authority that the facility operates as designed before the facility is deemed substantially complete, including but not limited to, witnessing and managing site and system acceptance testing together with notifying the Authority of their right to witness any testing, maintaining and resolving punch list items
- ii. Coordinate and expedite the submittal of record documents
- iii. Organize and index operations manuals, maintenance manuals, and warranties where required
- iv. Coordinate and provide for all required training of Authority personnel in the operation of installed equipment and systems where required
- v. Assist in securing occupancy permits, where required, and subcontractor maintenance bonds
- vi. Prepare final reports, including collection and presentation of supporting documentation, of all construction costs. Prepare final change order and contract package acceptance documents. Obtain partial and final lien waivers and releases from all subcontractors and material suppliers as approved by the Authority's Law Department

III. ESTIMATED TOTAL CONSTRUCTION COST & CM/GC COMPENSATION

- A. The Authority estimates the value of construction work for the contract packages to total approximately **\$19 million**. The Authority will determine, at its sole discretion, the number of contract packages to be issued under this contract. It is the Authority's intent to award one CM/GC contract under Contract No. P500.494.
- B. CM/GC compensation will consist of a bid percentage fee mark up on net-cost construction **and** a direct labor multiplier for CM/GC staff employed at the project office or on site for work performed under Contract No. P500.494. The fee will be applied to the value of construction (compensation to subcontractors) while the labor multiplier will be applied to direct, unburdened labor rates as provided by the CM/GC. The CM/GC will solicit and enter into sub-contractor contracts for execution of work under Contract No. P500.494. Direct expenses will be reimbursed from a no-bid allowance.

IV. CONTRACT SCHEDULE

It is presently anticipated, but it is not guaranteed that Bid Documents for this Contract will be available to prequalified bidders by **October 16, 2018 with bids due October 30, 2018**. It is the present intention of the Authority to recommend award of this Contract at the **Authority's November 20, 2018 Commission Meeting** and have all work under this Contract completed by year end 2021. Construction activities are not permitted during the facility's operating season from May 15th to October 15th each year. The majority of the construction work is expected to be completed during the first off-season period October 16, 2019 to May 14, 2020.

V. GENERAL REQUIREMENTS

- A. The Authority will accept bids on Contract P500.494 only from prequalified bidders. Notwithstanding prequalification to bid, bidders will be required to submit certain additional information with their bids and, if so required, shall submit further information after the submission of bids, all as will be stated in the Contract. See Section 102 'Bidding Requirements and Conditions' of the Authority's 2016 Standard Specifications for additional information. The Authority reserves the right at any time to modify, waive or vary the terms and conditions of this Request for Qualification Information.
- B. All drawings and models developed or modified as a part of the CM/CG's work shall comply with the Authority's CADD & BIM Standards which are available at:

<http://www.njta.com/doing-business/professional-services/cadd-support>

The CM/GC will be responsible for having a CADD Manager who is fully qualified to use Bentley Microstation V8 and AutoCadd Revit 2013 for assuring that all drawings and models developed or modified as a part of the CM/CG's work comply with these CADD Standards. The Authority maintains a Technical Point of Contact within the CADD Standards. The Technical Point of Contact will audit select drawings submitted by the CM/GC for compliance with the CADD & BIM Standards.

- C. The Authority will require the successful bidder to furnish a Contract Bond as will be further set forth in the Contract. See Subsection 103.02 of the Authority's 2016 Standard Specifications for additional information.

- D. Prequalification to bid will not preclude the Chief Engineer of the Authority ("Chief Engineer") from subsequently concluding, based upon either (a) analysis of additional information which may come to his attention or upon further analysis of the information upon which his approval was based, or (b) analysis of any information required pursuant to the Clause entitled "Bidding Requirements and Conditions" of the "General Provisions" section of the Contract, that a bidder is not qualified to perform the Contract. Further, no approval shall limit or impair the reservation by the Authority of the unqualified right, in its sole and absolute discretion, to waive bid defects, reject all bids, or to accept that bid, if any, which in its judgment will under all circumstances best serve the public interest, as more fully set forth in the Contract.
- E. The Authority will require the successful bidder to participate in the Small Business Enterprise (SBE) Program which includes documenting every good faith effort to meet certain stated goals for firms certified by the Authority as will be further set forth in the Contract. See Section 106.24 of the Authority's 2016 Standard Specifications for additional information.

VI. REQUIREMENTS AND INFORMATION TO BE SUBMITTED

Each prospective bidder shall submit the information requested below in **8 1/2 in. by 11 in. bound volumes**. The information shall be presented **in an organized fashion and shall be categorized and sub-categorized in exact accordance with the following sections and sub-sections**. The bound volumes shall **include tabs** for quick reference to the various sections and sub-sections described below. Prequalification information submitted that does not follow these submittal format requirements as described above may not be taken into consideration.

Note: At any time after the opening of the responses, the Authority may request additional information relating to the prospective bidder's qualifications. Any RFQ or Contract Bid Documents submitted by a firm under this RFQ solicitation constitutes a public document that will be made available to the public upon request. Should the prospective bidder believe that any portion of the RFQ is non-disclosable pursuant to law, it may take appropriate action to protect those interests.

A. CONTRACTOR'S QUALIFICATION STATEMENT AND QUALIFYING AFFIDAVIT

The prospective bidder must complete and submit the attached Contractor's Qualification Statement and Qualifying Affidavit included in Attachment I.

Information required in sections B through I below that is not already included on the Contractor's Qualification Statement or that requires additional explanation, clarification, etc. shall be included separately in accordance with the submittal format requirements described above. Information below to be included separately shall be clearly noted on the Contractor's Qualification Statement.

B. GENERAL INFORMATION

The prospective bidder must provide the following information:

1. Name and address of the prospective bidder.
2. Company organizational chart showing division of responsibility within its organization and listing titles, duties, and job descriptions for company key personnel (construction management, technical engineering, quality control, site/facility safety, and information technology).

3. Name of contact person(s), address(es), and telephone number(s) of proposed subcontractor(s) and SBEs, if any, for performance of CM/GC services. Submit verifiable references for each proposed subcontractor and SBE.
4. Name, title and telephone number of the person to contact in the event that further information is required by the Authority.

C. GENERAL QUALIFICATION INFORMATION

The prospective bidder must provide the following to the satisfaction of the Chief Engineer:

1. That it can supply the labor, supervision, materials, equipment, insurance, contract bonds, and required expertise to manage the work of the Contract to completion.
2. That it possesses the administrative and management procedures for: (i) financial record keeping, (ii) bidding and payment application processes, (iii) contract estimating, (iv) methods to review specifications and other bid documentation, and (v) procedures for determining current federal, state, and local environmental, health, and safety regulations.
3. That it possesses written safety and record keeping procedures. Safety procedures will comply with the minimum guidelines as set forth by the Authority and which are available at <http://www.njta.com/doing-business/construction-and-maintenance-contracts> by following the link titled "Health and Safety Plan Manual" under the Policies & Procedures section. Bid documents may contain additional requirements.
4. That it possesses the administrative and management procedures for Quality Management and Quality Assurance/Quality Control (QA/QC). Provide a written narrative that describes the CM/GC's quality assurance policy and how it intends to implement a quality assurance program specifically for this assignment. Identify credentialed QA/QC staff and the roles and working relationship with other staff members as part of the preconstruction and construction phases.

D. PREREQUISITES

The prospective bidder must demonstrate the following experience to the satisfaction of the Chief Engineer. Each account of relevant experience shall include, at a minimum, the following information:

1. The prospective bidder shall demonstrate to the satisfaction of the Chief Engineer that it has been a CM/GC contracting firm conducting business operations in at least one major metropolitan area for a **minimum of five (5) years** performing similar scope of services to those described within this document.
2. The prospective bidder shall clearly demonstrate its qualifications as a construction manager. Submit supporting documentation of **three (3) successfully completed contracts, each in excess of \$10 million (construction in place)**, in which it performed as a construction manager during the last five (5) years, performing a similar scope of services to those described in this document. The work must have been completed skillfully in a satisfactory manner, on time, and within budget. **One of these contracts must have been completed at a performance or sporting venue.**

3. **The name and qualifications of the individual who will function as Project Manager for the duration of the work of the Contract.** The prospective bidder's Project Manager must have a **minimum of ten (10) years** of construction management and general contracting experience on CM/GC contracts that were comparable in size and type to the subject Contract. **Project experience must include work at a performance or sporting venue.**

E. PERSONNEL

The prospective bidder shall submit the following:

1. A staff resource utilization plan demonstrating the availability of Contract key personnel, as identified in the below organizational chart, to support this Contract for its duration, including a commitment form that identifies each key person, their title and their availability expressed in a percentage (%) to devote to this Contract, and their need, if any, to devote their availability to any other non-related Contracts.
2. A proposed organizational chart for the Work listing titles, duties, and job descriptions of Contract key personnel (construction management, constructability reviews, cost estimating, technical engineering, permitting, quality control, site/facility safety, information technology, CADD, and administrative) to be assigned for the duration of the Work.
3. Resumes of all key personnel, as identified in the above organizational chart, highlighting their prior experience relevant to this Contract.

F. FINANCIAL STATEMENTS

The following information must be submitted:

1. Certified audited financial statements, including applicable notes, reflecting the prospective bidder's assets, liabilities, net worth, expenses, profit or loss, and cash flow for the past three (3) years.
2. If for the current year such certified financial statements are not available, submit either reviewed or compiled statements from an independent accountant setting forth the information described in subparagraph (1), above.
3. The prospective bidder must provide demonstrated evidence that he can provide a Contract Bond as indicated in paragraph (V. C), above from a surety company duly authorized to carry on the business of suretyship in the state(s) in which the construction site/facility is located, whose name appears on the current list of the Treasury Department of the United States as acceptable as surety upon federal contracts. As an alternative, the prospective bidder, if not bondable, must provide demonstrated evidence that he has acted as a CM/GC and was able to secure Contract Bonds from his subcontractors which would also protect the Authority.
4. Where statements submitted pursuant to either subparagraph (1) or (2), above show the position of the prospective bidder as of a date more than forty-five (45) days prior to the date on which responses to this RFQ are due, the prospective bidder shall also submit a statement in writing, signed by a duly authorized representative of the prospective bidder, that the present financial condition of the prospective bidder is at least as good as that shown on the statements submitted.

G. DISCLOSURE OF PAST OR CURRENT LITIGATION

The following information must be submitted (if bidder is a joint venture, submit for each firm):

1. The prospective bidder shall provide certification that it has not been the subject of any legal or administrative action or proceedings brought by the State of New Jersey Department of Labor and Workforce Development (NJLWD), the United States Environmental Protection Agency (USEPA), the New Jersey Department of Environmental Protection (NJDEP), the United States Occupational Safety and Health Administration (OSHA) or any other federal, state or local government agency having safety, health or environmental responsibility or function.
2. If the prospective bidder has been the subject of any administrative or legal actions initiated by any federal, state or local government agencies having safety, health or environmental responsibilities or functions, during the three (3) years preceding the date for submission of responses to this RFQ, such prospective bidder shall submit a description of same and describe how such actions were or are being resolved.
3. If the prospective bidder has been associated with projects that have been prematurely terminated, such bidder or participant shall submit a description of such projects including circumstances surrounding termination.

H. SBE PARTICIPATION

The prospective bidder shall identify prior Contracts performed by the prospective bidder, which contained stated goals for SBE participation and a description of how such goals were met or exceeded.

I. CURRENT WORKLOAD DISCLOSURE

The prospective bidder shall provide a statement of work on hand, including any work on which a bid has been submitted, containing a description of the work, the dollar value, the location by city and state, the current percentage of completion, and the expected date for completion.

VII. SUBMISSION INSTRUCTIONS

- A. The prospective bidder shall submit six (6) hard copies of the required qualification information in sufficient time so that the Authority receives it no later than 11:00 a.m. on **October 2, 2018**. Prospective bidders will be fully responsible for the delivery of the RFQ submittal. Reliance upon U.S. Mail or other carriers is at the prospective bidder's risk. Late, faxed or e-mailed RFQ submittals will not be considered. RFQ submittals hand delivered or delivered by an overnight delivery service shall be addressed to:

New Jersey Turnpike Authority
One Turnpike Plaza
Woodbridge, New Jersey 07095

Attn: Engineering Department, Planning Section
Lisa K. Navarro, P.E., Supervising Engineer

RFQ submittals transmitted via U.S. Mail should be addressed to:

New Jersey Turnpike Authority
PO Box 5042
Woodbridge, New Jersey 07095-5042

Attn: Engineering Department, Planning Section
Lisa K. Navarro, P.E., Supervising Engineer

The cover of your RFQ submittal must include the Contract Number and the title of the RFQ.

- B. In order to expedite the evaluation of the qualification information furnished, the prospective bidder must complete and submit the attached Contractor's Qualification Statement and its related attachments. Responses that fail to adhere to this stipulation may be excluded from consideration.
- C. Company brochures alone shall not be submitted for the purpose of demonstrating experience and technical expertise. Submittals should be tailored to the specific requirements of this RFQ.
- D. Inquiries pertaining to this RFQ are to be directed in writing to Lisa K. Navarro, P.E., Supervising Engineer, New Jersey Turnpike Authority via email to navarro@turnpike.state.nj.us. **The deadline for inquiries is September 24, 2018.** The Authority will respond to all written inquiries received. Each inquiry will be stated and a written response provided. Responses will be posted on the Authority's Internet website at <http://www.njta.com/doing-business/construction-and-maintenance-contracts> under "Information and Forms for Construction Contracts; Request For Qualification" on or before **September 26, 2018**. Prospective bidders will be responsible for submitting their RFQs in accordance with the requirements herein and any modifications, revisions, and/or clarifications thereto as a result of the posted responses. Late inquiries may not be reviewed or considered.

VIII. NOTIFICATION

Notification as to whether or not a prospective bidder has been prequalified will be made only by a notice in writing, signed by the Chief Engineer or his designated representative on behalf of the Authority and mailed or delivered to the office designated by the prospective bidder in its response to this RFQ. The notification letter will provide a basis for the Chief Engineer's decision as to whether or not to prequalify a prospective bidder and will be considered final. No supplemental information will be considered after issuance of the Chief Engineer's notification letter. It is presently anticipated, but not guaranteed, that prospective bidders will be notified whether or not they have been prequalified to bid on the Contract by **October 16, 2018**.

IX. SUMMARY OF ANTICIPATED RFQ AND CM/GC CONTRACT SCHEDULE

Date of Solicitation for RFQs	September 12, 2018
Deadline Date for RFQ Inquiries	September 24, 2018
Posted Inquiry Responses	September 26, 2018
Deadline Date for Submission of RFQ's.....	October 2, 2018
Notification of Qualification by Chief Engineer	October 16, 2018
Availability of CM/GC Contract Bid Documents.....	October 16, 2018
Deadline Date for Submission of CM/GC Contract Bid Documents.....	October 30, 2018
Authority Commission Meeting.....	November 20, 2018
Notice of Award.....	December 5, 2018
Notice to Proceed.....	December 26, 2018
CM/GC Contract Completion.....	December 31, 2021

X. RIGHTS OF THE AUTHORITY

The Authority reserves all its rights at law and equity with respect to this RFQ including, but not limited to, the unqualified right, at any time and in its sole discretion, to change or modify this RFQ, to reject any and all submissions, to waive defects or irregularities in submissions, to seek clarification of submissions, to request additional information, to request any or all submitters to make a presentation, to undertake discussions with one or more submitters. The Authority may, but shall not be obliged to, consider incomplete submissions or to request or accept additional material or information. The holding of any discussions with any submitters shall not constitute prequalification.

No submitter shall have any rights against the Authority arising from the contents of this RFQ, the receipt of submissions, or incorporation in or rejection of information contained in any submissions. The Authority makes no representations, warranties, or guarantees that the information contained herein, or in any addenda hereto, is accurate, complete, or timely or that such information accurately represents the conditions that would be encountered during the performance of the contract. The furnishing of such information by the Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each submitter, by making a submission or a bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Authority liable or responsible therefore in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement of promise, of the Authority, its directors, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Proposer required by this bid or Contract and the submitter agrees that it shall not hold the Authority liable or responsible therefore in any manner whatsoever.

No compensation shall be due a submitter for preparation of qualification information or a bid.

Neither the Commissioners of the Authority, nor any of them, nor any officer, agent or employee thereof shall be charged personally with any liability by a Proposer or another held liable to a Proposer or another under any term or provision of this RFQ or any statements made herein or because of the submission or attempted submission of qualification information or other response hereto or otherwise.

ATTACHMENT I

**CONTRACTOR'S QUALIFICATION STATEMENT
AND QUALIFYING AFFIDAVIT**

CONTRACTOR'S QUALIFICATION STATEMENT
CONSTRUCTION MANAGEMENT / GENERAL CONTRACTING SERVICES

CONTRACT NO. P500.494
PNC BANK ARTS CENTER IMPROVEMENTS

SEPTEMBER 12, 2018

<Please type or print clearly>

A. Contractor's General Business Information:

- Statement submitted by:
 - Name of Organization _____
 - Name of Individual: _____
 - Title: _____
 - Address: _____

 - Telephone No.: _____
 - Alternative Contact Name _____
 - Telephone No. _____
- Indicate the type of work generally performed by your firm:

B. Relevant Experience and Past Performance:

- Submit **Schedule A (Summary of Contracts Completed and Relative Prior Experience)**, attached, which summarizes CM/GC contracts completed by the proposer, along with pertinent back-up information that documents **your firm's meeting the requirements indicated in paragraph II.B.** Prospective bidders must submit requested information along with the completed Schedule A Summary Sheet(s) attached to back-up documents or your response to this RFQ will be excluded from consideration.
- Submit **Schedule B (Summary of Key CM/GC Supervision Personnel)**, attached, which summarizes the name and qualification of the individual who will function as the **Project Manager** as well as any other **key CM/GC supervision personnel** to be assigned to the Contract along with the anticipated function and relevant experience of each person. The completed Schedule B Summary Sheet(s) must be attached to required resume information or your response to this RFQ will be excluded from consideration.
- Submit **Schedule C (Summary of Work On-Hand/Bids Submitted)**, attached, which summarizes current projects currently under construction (**work on hand**) by your firm, along with pertinent back-up information. Prospective bidder must submit requested information along with the completed Schedule C Summary Sheet(s) attached to backup documents or your response to this RFQ will be excluded from consideration.
- Does your firm have experience managing work on CM/GC contracts that are comparable in size and type to the subject Contract at continuously operating, occupied, performance or sporting venue facilities in major metropolitan areas?

☐ Yes ☐ No

- If Yes, indicate project, locations, construction budget, owner, etc.:

- If No, indicate how you plan on meeting this requirement:

- Does your firm have experience providing detailed review of final design documents for constructability, value engineering and cost savings opportunities including cost estimates that reflect the current market conditions and pricing for work as described in paragraph II.B.?

☐ Yes ☐ No

- If Yes, indicate project, locations, construction budget, owner, etc.:

- If No, indicate how you plan on meeting this requirement:

- Does your firm have experience soliciting bids and entering into contract with subcontractors or the execution of contract work?

☐ Yes ☐ No

- If Yes, indicate project, locations, construction budget, owner, etc.:

- If No, indicate how you plan on meeting this requirement:

- Does your firm have experience witnessing and managing site and system acceptance testing including maintaining and resolving punch list items?

☐ Yes ☐ No

- If Yes, indicate project, locations, construction budget, owner, etc.:

- If No, indicate how you plan on meeting this requirement:

- Has your firm ever failed to complete any construction management contract awarded to it?

☐ Yes ☐ No

- If Yes, describe the circumstances in a separate document and attach as a supplement hereto.

- In the last five (5) years has your firm ever failed to substantially complete a contract in a timely manner?

☐ Yes ☐ No

- If Yes, describe the circumstances in a separate document and attach as a supplement hereto.

- Identify prior contracts that contained stated goals for SBE participation and how such goals were met or exceeded:

Contract	Stated Goals	Actual % Obtained	Comments

C. Financial Information:

- Can your Organization provide a Contract Bond?

☐ Yes ☐ No
- Indicate approximate total bonding capacity: _____
- Indicate name of your proposed surety company and name, address and phone number of agent:
 - Name: _____
 - Address: _____
 - Telephone No.: _____
- **Submit letter from your surety documenting your ability to submit the required Bond.**

D. Certification:

I hereby certify that the information submitted herewith, including attachments, is true to the best of my knowledge and belief.

(Type or print business name of prospective bidder)

By: _____
(Signature of officer of prospective bidder)

(Type or print name of officer of prospective bidder)

(Type or print title of officer of prospective bidder)

(Type or print date)

SCHEDULE A

SUMMARY OF CONTRACTS COMPLETED AND RELATIVE PRIOR EXPERIENCE

(Schedule Must Be Attached To Pertinent Back-Up Documents)

PROSPECTIVE BIDDER: _____

Project Name, Location and Description (as described in VI-D, 2)	Relative Prior Experience*			Owner**	Design Engineer**	Date Completed	Price for Completed Construction in Place***	Firm or Team Member that Meets Requirements
	Work Category	Yes	No					
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							
	II-B.1 Pre-Construction							
	II-B.2 Construction							
	II-B.3 Close-Out							

Notes: * Indicate Relative Prior Experience as outlined in paragraph II-B.

** Include Name, Address and Phone No. of Reference Contact.

*** Meet requirements outlined in VI-D, 2.

SCHEDULE B

SUMMARY OF KEY CONSTRUCTION SUPERVISION PERSONNEL

(Schedule Must Be Attached To Pertinent Back-Up Documents)

PROSPECTIVE BIDDER: _____

Name	Position	Date Started with this Organization	Date Started in Construction	Prior Positions and Experience in Construction Management	Relative Prior Experience*		
					Work Category	Yes	No
					II-B.1 Pre-Construction		
					II-B.2 Construction		
					II-B.3 Close-Out		
					II-B.1 Pre-Construction		
					II-B.2 Construction		
					II-B.3 Close-Out		
					II-B.1 Pre-Construction		
					II-B.2 Construction		
					II-B.3 Close-Out		
					II-B.1 Pre-Construction		
					II-B.2 Construction		
					II-B.3 Close-Out		
					II-B.1 Pre-Construction		
					II-B.2 Construction		
					II-B.3 Close-Out		

Notes: * Indicate Relative Prior Experience as outlined in paragraph II-B.

SCHEDULE C

SUMMARY WORK ON HAND / BIDS SUBMITTED

(Schedule Must Be Attached To Pertinent Back-Up Documents)

PROSPECTIVE BIDDER: _____

WORK ON HAND:

Project Name, Location and Description	Owner*	Design Engineer*	Contract Price**	Scheduled Completion Date

BIDS SUBMITTED:

Project Name, Location and Description	Owner*	Design Engineer*	Bid Price**	Low Bidder (Yes or No)	Anticipated Award Date / Contract Duration

Notes: * Include Name, Address and Phone No. of Reference Contact.

** Indicate Amount of Prospective Bidder's Contract.

QUALIFYING AFFIDAVIT

STATE OF

SS:

COUNTY OF

I, _____ the _____
Pres. Vice Pres., Owner or Partner

of _____, being first duly sworn, deposes and says:
Company

1. That the _____ (company) (Owner) wishes to be prequalified to bid on the New Jersey Turnpike Authority Construction Management / General Contracting Services for Contract No. P500.494 PNC Bank Arts Center Improvements .
2. That _____ (Company) (Owner) wishes to demonstrate moral integrity in accordance with the Procedure for Prequalification and Award on New Jersey Turnpike Authority Construction Contracts cited in N.J.A.C. 19.9-2.7, and any amendments and supplements thereto.
3. That in accordance with said Procedures as of the date of signing this Affidavit, neither the _____ Company, or any of its Owners, Officers, or Directors are involved in any Federal, State or other Governmental investigation concerning criminal or quasi criminal violations, except as follows: (if none, so state).
4. Deponent further states neither the _____ Company, nor any of its Owners, Officers or Directors, has ever engaged in any violation of a Federal or State Criminal Statue; or ever been indicted, convicted, or entered a plea of guilty, non vult or nolo contendere to any violation of a Federal or State Criminal Statue; or ever engaged in violation of any nature regarding work on contracts performed by it, including but not limited to OSHA and NJDEP violations, except as follows: (If none, so state).
5. That any depository, vendor or other agency herein or later named is hereby authorized to supply the New Jersey Turnpike Authority with any information necessary to verify any statement made in this Contractor's Qualifying Statement.
6. That as of the date of signing this Affidavit, outstanding liens filed against this Company are as follows: (if none, so state).

7. That the undersigned, being authorized to act on behalf of _____ Company, certifies that I am personally acquainted with the operations of said Company, have full knowledge of the factual basis comprising the contents of this Contractor's Qualifying Statement and that the same are true to my knowledge.
8. That if a corporation, the corporation _____ incorporated in the State of New Jersey. If
(is, is not)
not a New Jersey Corporation, the Corporation _____ authorized to do business
in _____ (is, is not)
the State of New Jersey (attach Certificate of Authorization from New Jersey Secretary of State). If
not a corporation, please indicate if a partnership or sole proprietorship: _____
(partnership or sole proprietorship)
and the State of formation: _____ (indicate State). (Attach a Certificate of
Authority from New Jersey Secretary of State if not formed in the State of New Jersey).
9. That in accordance with said procedures as of the date of signing this Affidavit, _____ Company has not be disqualified from future bidding on any State of New Jersey project, including but not limited to projects of any State Agency, the Turnpike Authority or any other independent authority, by reason of claiming its rights to withdraw a bid because of unilateral mistake, and has not been disqualified from future bidding on any State of New Jersey project, including but not limited to, projects of any State Agency, the Turnpike Authority or any other independent authority, for any other reason, except as follows: (If none, so state).
10. That this Contractor's Qualifying Statement is made to induce the New Jersey Turnpike Authority to accept a prequalification and be permitted to bid on contracts classified and rated under 1. above, knowing that the said New Jersey Turnpike Authority relies upon the truth of the statements herein contained.

Company

Sworn and subscribed to before me this

_____ day of _____ 10_____

Signature

Notary Public

Title

(Corporate Seal)

ATTACHMENT II
CM/GC CHECKLIST FOR INFORMATION TO BE SUBMITTED (RFQ SECTION VI.)

CM/GC CHECKLIST FOR INFORMATION TO BE SUBMITTED (RFQ SECTION VI.)

- Follow Submittal Format
- Section A – Contractor's Qualification Statement and Qualifying Affidavit
 - Bonding Letter
 - Schedules A, B, & C
 - Certificate of Authorization or Certificate of Authority, as applicable
- Section B – General Information
- Section C – General Qualification Information
- Section D – Prerequisites
- Section E – Personnel
- Section F – Financial Statements
- Section G – Disclosure of Past or Current Litigation
- Section H – SBE Participation
- Section I – Current Workload Disclosure