

New Jersey Turnpike Authority

P.O. Box 5042, Woodbridge, NJ 07095



April 06, 2018

Document Change Announcement

2016 Standard Supplementary Specifications

Appendix Z - Cost-Plus Work Forms

DCA2018SS-03

Subject: Revisions to

Appendix Z, Cost-Plus Work Forms

Description of Change:

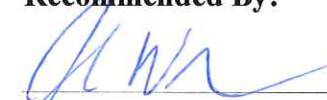
Appendix Z - Cost-Plus Work Forms, is deleted in its entirety and replaced by the attached forms. The revised forms have been revised and converted to an Excel Workbook that will be downloadable from the Authority's website for use by our Engineers and Contractors. The spreadsheets are password locked to prevent unwanted modifications. Construction contracts issued under the 2004 Standard Specification should continue to use the current Cost-Plus work forms.

Notice to New Jersey Turnpike Authority Staff and Design Consultants

Effective immediately, all contracts currently in the design phase shall incorporate the revisions herein. For advertised contracts awaiting the opening of bids this revision shall be incorporated via addendum. Contact your New Jersey Turnpike Authority Project Manager for instruction.

The revisions may be accessed on the Authority's webpage: <http://www.state.nj.us/turnpike/professional-services.html>

Recommended By:

 4-6-18

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Approved By:



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Distribution: Senior Staff Engineering, Law, Maintenance and Operations Depts., UTCA, AGC, All Prequalified Consultant Firms, File

APPENDIX Z - COST-PLUS WORK FORMS

Standardized Schedules for Cost-Plus Work

The below schedules are to be utilized by the Construction Firms under contractual agreement with the Authority. The contractor is to prepare the schedules; once prepared, the contractor forwards the document to the Resident Engineer (Supervision Consultant). The Resident Engineer will review and approve the amounts on Schedule A, Summary of Charges. The Project Engineer at the New Jersey Turnpike Authority will then indicate the amount paid on Schedule A, Summary of Charges.

The following Schedules will be found electronically on the Authority's website at <http://www.njta.com/doing-business/construction-and-maintenance-contracts> under "Information and Forms for Construction Contracts."

Schedule A - Summary of Charges

Summarizes all schedules, the total charges will agree to cost plus amount billed. (Summarizes Schedule B, C, D and E)

Schedule B - Daily Schedule of Labor Charges

Documents the amount of hours each employee worked daily. The hourly rate is from Schedule B-1.

Schedule B-1 - Calculation of Hourly Labor Rates

Computation of contractor's calculation for each Union classification labor rate. The total hourly rates should be transferred to Schedule B

Schedule C - Daily Schedule of Equipment Charges

Documents the amount of hours equipment was engaged in the performance of work and/or idle time. The Hourly Rates are from Schedules C-1 and C-2.

Schedule C-1 - Calculation of Hourly Equipment Rate

Describes contractor's calculation for equipment rates. The hourly rate and hourly operating cost rate should be brought to Schedule C.

Schedule D - Daily Schedule of Material Charges

Documents materials used for cost plus work. The contractor shall attach copies of the invoices.

Schedule E - Daily Schedule of Subcontractor Charges

Documents subcontractor charges for cost plus work.

Schedule F - Inspector Report

The standardized Inspector report is to be utilized by all Management Firms performing daily inspections for cost plus work. All information must be complete and the form must be signed daily by the inspector and the Contractor's representative at the job site.

Pages Appendix Z-2 through Z-9 are deleted from the Standard Supplementary Specifications.