

## 2017-3.0 "Miscellaneous" Form for Bridge Culverts

An additional form has been added to the bridge culverts reports to cover defects not originally included in the Field Forms.

When creating new reports the form will automatically be included under the Field Forms group and as a section of the Output Report PDF, however, for in progress reports you must add the input form and output section to the open report. Instructions on how to accomplish this are contained in the screenshots below.

1. Under the Report Forms Group select Forms, Miscellaneous (Culvert) should be on the list, but unchecked.

Select the forms visible on this inspection report

Refresh Page

Field Forms
<input checked="" type="checkbox"/> General Information
<input checked="" type="checkbox"/> Conclusions and Recommendations 1
<input checked="" type="checkbox"/> Conclusions and Recommendations 2
<input checked="" type="checkbox"/> Approach/Roadway 1
<input checked="" type="checkbox"/> Approach/Roadway 2
<input checked="" type="checkbox"/> Culvert
<input checked="" type="checkbox"/> Culvert (Repeater Fields)
<input type="checkbox"/> Miscellaneous (Culvert)

Report Forms
<input checked="" type="checkbox"/> Category A
<input checked="" type="checkbox"/> Category D
<input checked="" type="checkbox"/> Order Photos
<input checked="" type="checkbox"/> Asset Files
<input checked="" type="checkbox"/> Checklist

Load Rating

<input checked="" type="checkbox"/> Load Rating
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FHWA

<input checked="" type="checkbox"/> SI&A All
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SQH TEST ASSET bridg...

Forms

- Field Forms
  - General Information
  - Conclusions and Recommendations 1
  - Conclusions and Recommendations 2
  - Approach/Roadway 1
  - Approach/Roadway 2
  - Culvert
  - Culvert (Repeater Fields)
  - Waterway
- Report Forms
  - Inspection Info
  - Category A
  - Category D
  - Report Sections
    - Forms
    - Pics/Files
    - Order Photos
    - Asset Files
    - Checklist
- Elements
  - Elements
- Load Rating
  - Load Rating
- FHWA
  - SI&A All
  - Administration
  - NBI Calcs
  - Roadway

2. Check the box for the Miscellaneous (Culvert) Form

### Select the forms visible on this inspection report

Refresh Page

#### Field Forms

- ☒ General Information
- ☒ Conclusions and Recommendations 1
- ☒ Conclusions and Recommendations 2
- ☒ Approach/Roadway 1
- ☒ Approach/Roadway 2
- ☒ Culvert
- ☒ Culvert (Repeater Fields)
- ☒ **Miscellaneous (Culvert)**
- ☒ Waterway

#### Report Forms

- ☒ Category A
- ☒ Category D
- ☒ Order Photos
- ☒ Asset Files
- ☒ Checklist

#### Load Rating

- ☒ Load Rating

#### FHWA

- ☒ SI&A All

SQH TEST ASSET bridg...

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  - Approach/Roadway 2
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  - Culvert (Repeater Fields)
  - Waterway
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  - Inspection Info
  - Category A
  - Category D
  - Report Sections
  - Forms**
  - Pics/Files
  - Order Photos
  - Asset Files
  - Checklist
- Elements
  - Elements
- Load Rating
  - Load Rating
- FHWA
  - SI&A All
  - Administration
  - NBI Calcs
  - Roadway

3. The Miscellaneous (Culvert) Form will now be included in the Field Forms section for you to code as necessary.

### MISCELLANEOUS

#### FENCING

N/A A B/C D  
☐ ☐ ☐ ☐ Missing

QTY Photo

- ☐ ☐ ☐ ☐ Damaged Fencing
- ☐ ☐ ☐ ☐ Damaged Framework
- ☐ ☐ ☐ ☐ Connection

Notes:

#### UTILITIES

N/A A B/C D  
☐ ☐ ☐ ☐ Support Damage

- ☐ ☐ ☐ ☐ Pipe/Conduit Damage
- ☐ ☐ ☐ ☐ Wiring Damage

Notes:

#### HOUSEKEEPING

N/A A B/C D  
☐ ☐ ☐ ☐ Gutterline Debris

- ☐ ☐ ☐ ☐ Overgrown Vegetation
- ☐ ☐ ☐ ☐ Paint Vandalism

Notes:

SQH TEST ASSET bridg...

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  - Bridge
  - Inspections
  - Roadways
  - Structure Units

4. The Output Report Sections will not include Miscellaneous (Culvert) until you add the section. Select Add Sections / PDF Attachments.

Save Order Changes Add Sections/PDF Attachments View PDF

Remove Section	Order	Section Name	Print	Include in Table of Contents	Insert Cover Page Before Section	Show Page Number
	1	Cover 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	2	Table of Contents	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	3	General Information	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4	Conclusions and Recommendations	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5	Approach/Roadway 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6	Approach/Roadway 2	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7	Culvert	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	8	Waterway	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9	Elements	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	10	Category A	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	11	SI&A Sheets	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	12	Checklist	<a href="#">View</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13	Photographs 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	14	Culvert 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Save Order Changes Add Sections/PDF Attachments View PDF Email PDF

Forms

- Field Forms
  - General Informa
  - Conclusions and
  - Conclusions and
  - Approach/Road
  - Approach/Road
  - Culvert
  - Culvert (Repeat
  - Miscellaneous (C
  - Waterway
- Report Forms
  - Inspection Info
  - Category A
  - Category D
  - Report Sections
  - Forms
  - Pics/Files
  - Order Photos
  - Asset Files
  - Checklist
- Elements
  - Elements
- Load Rating
  - Load Rating
- FWHA
  - SI&A All
  - Administration
  - NBI Calcs
  - Roadway
- NJDOT
  - Bridge
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  - Roadways
  - Structure Units

5. Select the "Miscellaneous" Section and Update to add, it will then be listed as a report section to include in the PDF.

Save Order Changes Add Sections/PDF Attachments View PDF

Remove Section	Order	Section Name	Print	Include in Table of Contents	Insert Cover Page Before Section	Show Page Number
	1	Cover 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	2	Table of Contents	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	3	General Information	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4	Conclusions and Recommendations	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5	Approach/Roadway 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6	Approach/Roadway 2	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7	Culvert	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	8	Waterway	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	9	Elements	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	10	Category A	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	11	SI&A Sheets	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	12	Checklist	<a href="#">View</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13	Photographs 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	14	Culvert 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Upload

▲ Add Files Linked to Report

No Additional Files to Include

▲ Add Custom Sections from Other SQH TEST ASSET bridge culvert Reports

There are no custom sections available from other reports.

▲ Add Report Section

The report sections below can be added to the Report Sections.

Update

Add	Section Name	View
<input type="checkbox"/>	Photographs	<a href="#">View</a>
<input type="checkbox"/>	Photographs	<a href="#">View</a>
<input type="checkbox"/>	SI&A Sheets	<a href="#">View</a>
<input type="checkbox"/>	Category A	<a href="#">View</a>
<input checked="" type="checkbox"/>	Miscellaneous	<a href="#">View</a>

/loading\_redirect.aspx?resolved=1&redirect=%2Fmodal\_pages%2Fattach\_pdf.aspx%3Ftype%3D1%7BUP%7D...

6. Renumber the report Sections so that the new section "Miscellaneous" comes after Culvert and before Waterway it will default to the end of the list when added.

Save Successful

Save Order Changes Add Sections/PDF Attachments View PDF

Remove Section	Order	Section Name	Print	Include in Table of Contents	Insert Cover Page Before Section	Show Page Number
	1	Cover 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	2	Table of Contents	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	3	General Information	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	4	Conclusions and Recommendations	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5	Approach/Roadway 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	6	Approach/Roadway 2	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7	Culvert	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	8	Miscellaneous	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	9	Waterway	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	10	Elements	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	11	Category A	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	12	SI&A Sheets	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13	Checklist	<a href="#">View</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	14	Photographs 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	15	Culvert 1	<a href="#">View</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Save Order Changes Add Sections/PDF Attachments View PDF Email PDF

SQL TEST ASSET bridg...

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  - Elements
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  - SI&A All
  - Administration
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  - Roadway
- NJDOT
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  - Structure Units