

**THE NEW JERSEY TURNPIKE AUTHORITY  
PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT**

New Jersey Turnpike Administrative Offices  
One Turnpike Plaza  
P.O. Box 5042  
Woodbridge, New Jersey 07095-5042  
Tel. - 732-750-5300 Ext. 8640 Fax - 732-750-5399

**REQUEST FOR BIDS**

TITLE: **LANDSCAPE PLANT MATERIALS**

BID NO: **RM-130146**

DUE DATE: **April 4, 2017**

TIME: **10:00 AM**

**SUBMIT BIDS BEFORE THE DUE DATE AND TIME STATED ABOVE TO THE ABOVE ADDRESS**

BIDDER INFORMATION (PLEASE PRINT)

\_\_\_\_\_  
NAME OF BIDDING ENTITY

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
REPRESENTATIVE TO CONTACT - NAME & TITLE

\_\_\_\_\_  
TELEPHONE NO.

\_\_\_\_\_  
FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

\_\_\_\_\_  
FAX NO.

## **SECTION I**

### **A. INTRODUCTION**

The New Jersey Turnpike Authority (the “Authority”) was created by an act of the New Jersey Legislature in 1948, known as the New Jersey Turnpike Authority Act (as amended and supplemented, “Act”). The Act authorizes the Authority to construct, maintain, repair, and operate the New Jersey Turnpike, to collect tolls, and to issue Turnpike Revenue Bonds or Notes, subject to the approval of the Governor, payable from tolls and other revenues of the Authority. On May 27, 2003, the Act was amended to empower the Turnpike to assume all powers, rights, obligations and duties of the New Jersey Highway Authority (the “Highway Authority”), which owned and operated the Garden State Parkway and PNC Bank Arts Center. On July 9, 2003, the Authority assumed all powers, rights, obligations and duties of the Highway Authority. The Authority currently operates both the Garden State Parkway (“GSP”) and the New Jersey Turnpike (“Turnpike”) (both roads are collectively referred to herein as the “Roadways”).

The Authority is governed by an eight member Board of Commissioners (“Board”). The Governor of New Jersey appoints each of its members and has the statutory authority to overturn an action of the Board by vetoing any Board action within 10 days of receiving the minutes of the meeting. The Board authorizes awards of all public contracts over \$35,000, except in cases where it has delegated authority to the Executive Director.

This bid solicitation is being conducted pursuant to the Authority’s enabling statute as found in N.J.S.A. 27.23-6.1 and Executive Order number 37 (Corzine 2006) and the regulations and policies of the Authority with regard to public bid procurement.

## **B. BIDDER GUIDELINES/CHECKLIST**

BIDS THAT FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. The Request of Bid ("RFB"), including specifications and related bid documents ("Bids") can be submitted electronically or by hard copy on or before the due date and time stated on the cover page at the following location: New Jersey Turnpike Authority, Administration Building, One Turnpike Plaza, Woodbridge, New Jersey 07095. Late Bids will be returned unopened. Telephone or facsimile Bids will not be accepted.
2. The entity submitting a Bid ("Bidder") in hard copy format must provide one original and one copy of the Bid. The Bid must include all price information. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided and must be firm through issuance of contract.
3. All Bid prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the Bidder.
4. This RFB requires the following **mandatory document(s) or the Bid will be rejected:**
  - (a) Bid Bond or Cashier's Check for 10% of the amount Bid or a Letter of Surety ☐
  - (b) Stockholder/Partnership Disclosure Statement ☒
5. See the Authority's Instruction to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as required forms that must be included with the Bid.

**The following checked documents are required for this Bid. Failure to submit the required forms may result in the rejection of the Bid.**

- (a) State of New Jersey Division of Revenue Business Registration Certificate ☒
- (b) Certification of Registration with the Secretary of State (only if non-NJ corporation) ☒
- (c) Acknowledgement of requirement for Disclosure of Political Contributions (ELEC) ☒
- (d) Public Works Contractor Registration Certificate(s) (if applicable) ☐
- (e) Affirmative Action Information Sheet with Certificate or Form AA302 ☒
- (f) Signed Mandatory Equal Employment Opportunity Language ☒
- (g) SBE/WBE/MBE Certificates and Form ☒
- (h) Vendor Disclosure Form (EO129-Location of Services) ☒
- (i) Notice of Set-Off for State Tax (P.L. 1999, c 159) ☒
- (j) Automobile Insurance Liability Waiver ☒
- (k) Insurance Certificate ☒
- (l) Disclosure of Investment Activities in Iran ☒
- (m) Three year Open Option Clause ☐
- (n) Bidder must sign Bid ☒

## **SECTION II**

### **A. INTENTION**

1. Electronic Bid submission is preferred method for this solicitation through the Bid Express Electronic Bidding portal on the Authority's website located at <http://www.state.nj.us/turnpike/purchasing.html>, under the location entitled "Request for Bids". For further information on this process, see page 6 of this RFB.
2. Sealed Bids for **RM-130146** may also be received at the New Jersey Turnpike Authority, Administration Building, One Turnpike Plaza, Woodbridge, New Jersey 07095, by the due date and time stated on the cover page of this RFB, at which time and place said Bid will be opened and read in public.
3. It is the intention of the Authority to issue a purchase order for the procurement of **LANDSCAPE PLANT MATERIALS**.
4. Items purchased under this contract will be delivered as directed by the Authority.
5. Please contact Regina Parker with any questions regarding this procurement at 732-750-5300 x-8633 or [rparker@turnpike.state.nj.us](mailto:rparker@turnpike.state.nj.us).

### **B. BID SHEET INSTRUCTIONS**

1. Bidders must follow all instructions in this RFB and in the Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this RFB (collectively, "Bid Documents").
2. Bidders must examine the bid documents carefully before bidding and must ask the Director of Procurement and Materials Management Department ("PMM") in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. If necessary, an interpretation or correction to the specifications shall be issued by the Director of PMM in response to inquiries and/or addendum shall be faxed to Bidders who have obtained the Bid Documents. Upon the issuing of an addendum, the addendum shall become part of the bid documents. **Requests for interpretation or correction shall be considered only if received at least 5 business days prior to the Bid opening date.** Written requests must be submitted via email.
3. The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of PMM of the existence of an ambiguity or inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the Authority's interpretation of such ambiguity or inconsistency.

4. All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the Bidder. Bids containing any conditions, omissions, erasure's, alterations, or items not called for in this "RFB" or irregularities of any kind, may be rejected by the Authority, in its sole discretion. The Bidder shall not attach conditions, limitations or provisos to its Bid.
5. **The Authority will accept Approved Equivalent items on this Bid.** If a Bidder is basing the Proposal on items other than what is specified, and wishes the items proposed to be considered as an "Approved Equivalent", the Bidder shall enter a price on the Bid sheet then submit on the Exception Sheet in the exact format of the line item on the RFB, the item number, an item Description including manufacturers name, model number, informational brochure(s), and packaging quantities of those items that the Bidder proposes to substitute.

### **C. BASIS OF AWARD**

1. **Bidders must supply a price for every item listed. This RFB contains two categories. Category 1 Shade & Flowering Trees and Category 2 Shrubs (B & B and / or Containers). Bidders may bid on one Category or both. Bids not having a price for all listed items per category may be rejected.**
2. Bidders must quote only one price per line item. If a Bidder quotes multiple prices per line item, the Bid may be rejected.
3. The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed. The Authority reserves the right to make reasonable increases to line item quantities.
4. All items are to be Bid FOB Destination. All shipping, handling, and other costs should be considered in the Bid price.
5. The Authority is tax exempt from New Jersey Sales and Excise Tax.
6. Awards will be made to the lowest responsive, responsible bidder for each category.
7. An award shall be made to a **Primary, Secondary and Tertiary Vendor** for **Each Category.**
8. The Primary Vendor shall be deemed the primary source of supply for all designated line items at all (5) delivery sites.
9. The Secondary Vendor and Tertiary vendor shall be deemed to be the Secondary / Tertiary or back –up source of supply for all five (5) delivery sites. The Secondary / Tertiary Vendor shall be utilized only if extenuating circumstances or non-compliance, as stated in Plant Material Specifications, precludes the Primary Vendor from fulfilling orders, placed by the Authority.

## **D. MISCELLANEOUS**

1. Payment Terms: The Authority's standard payment terms are Net 30 days. Prompt payment discounts may be offered and must be a minimum of 10 days.  
Discount: Maximum time period \_\_\_\_\_ Percentage \_\_\_\_\_
2. **ELECTRONIC PAYMENT**: The successful vendor will be required to receive their payment(s) electronically via automatic deposit from the Authority.

### **Notice of New Process – Registration for Electronic Bidding**

In an effort to make the bid solicitation process more efficient and cost effective for both vendors and the Authority, the PMM Department has adopted an electronic bidding process for public bids. Electronic bids shall be submitted at the [bidexpress.com](http://bidexpress.com) website as the method of bid submission. **Commencing in July of 2017, paper bids will no longer be accepted.** It is strongly recommended that vendors become familiar with the electronic process as soon as possible to prepare for the Authority's decision to accept only electronic bids.

**All electronic bidders must first register on [bidexpress.com](http://bidexpress.com) and create an Info Tech digital identification ("Digital ID") at no cost to the vendor.** The Digital ID is used to sign bids and serves important functions including: a) assuring the Authority, that the digital signature is from the entity submitting the bid (forgery resistance); b) ensuring that no one can alter a bid (non-repudiation); c) preventing the information in a bid from disclosure to unauthorized parties (secrecy); and d) safeguarding that even authorized parties cannot access the bid prior to the public bid opening (sealing). Since it can take up to five (5) business days to process your Digital ID, it is highly recommended that a Digital ID be enabled at least 48 hours in advance of submitting an electronic bid. Please plan accordingly.

In lieu of paying the traditional paper bidding costs (overnight delivery costs), Bid Express charges a fee of \$25.00 to those who wish to bid electronically on a pay-per solicitation basis. Alternatively, you may subscribe for \$50.00 per month for unlimited electronic bid submission to all entities that (nationally) post solicitations on the [bidexpress.com](http://bidexpress.com) website plus get email notifications by agency/work type/commodity code.

Furthermore, for bidders who are bidding online and wish to utilize the electronic bid bond option, please see the [FAQs](#) page regarding electronic bid bonds at <https://bidexpress.com>.

For additional guidance on the electronic process, please contact the Bid Express team toll free at (888) 352-2439 (select option 1).

## **BID QUOTATION SHEET**

### **CATEGORY # 1 SHADE & FLOWERING TREES**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
1	10	EACH	ACER RUBRUM CULTIVARS AKA RED MAPLES CV. 2-2.5"	\$	\$
2	5	EACH	ACER RUBRUM CULTIVARS AKA RED MAPLES CV. 2.5-3"	\$	\$
3	10	EACH	ACER SACCHRUM CULTIVARS AKA SUGAR MAPLES CV. 2-2.5"	\$	\$
4	5	EACH	ACER SACCHRUM CULTIVARS AKA SUGAR MAPLES CV. 2.5-3"	\$	\$
5	15	EACH	AMALANCHIER CANADENSIS CULTIVARS SERVICEBERRY CV (CLUMPS) 6/7'	\$	\$
6	10	EACH	AMALANCHIER CANADENSIS CULTIVARS SERVICEBERRY CV (SINGLE STEM) 2-2.5"	\$	\$
7	15	EACH	BETULA NIGRA MULTI STEM CULTIVARS AKA RIVER BIRCH CV 10-12"	\$	\$
8	3	EACH	CARPINUS BETULUS FASTIGIATA AKA FASTIGATE HORNBEAM 2-2.5"	\$	\$
9	10	EACH	CERCIS CANADENSIS CULTIVARS AKA RED BUD CV. 8-10"	\$	\$
10	3	EACH	CHIONANTHUS VIRGINICUS WHITE FRINGETREE 5-6'	\$	\$
11	10	EACH	CORNUS X HYBRIDS AKA HYBRID FLOWERING DOGWOODS 2-2.5"	\$	\$
12	10	EACH	CORNUS KOUSA CHINENSIS CULTIVARS AKA KOUSA DOGWOOD 8-10'	\$	\$
13	10	EACH	CORNUS RUBRA CULTIVARS AKA PINK FLOWERING DOGWOODS 2-2.5"	\$	\$
14	10	EACH	GLEDITSIA TRIACANTHOS 'CULTIVARS' HONEY LOCUST CV 2-2.5"	\$	\$
15	5	EACH	GLEDITSIA TRIACANTHOS 'CULTIVARS' HONEY LOCUST CV 2.5-3"	\$	\$

### **ALL SHADE AND FLOWERING TREES PER SPECIFICATIONS**

**BID QUOTATION SHEET**  
**CATEGORY # 1 SHADE & FLOWERING TREES**

**CONTINUED**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
16	3	EACH	MAGNOLIA SPECIES CULTIVARS AKA FLOWERING MAGNOLIA 8-10'	\$	\$
17	3	EACH	MAGNOLIA GRANDIFLORA CULTIVARS AKA SOUTHERN MAGNOLIA CV. 8-10'	\$	\$
18	10	EACH	MALUS CULTIVARS AKA CRABAPPLES CV. 2-2.5"	\$	\$
19	15	EACH	PRUNUS CERASIFERA CULTIVARS AKA FLOWERING PLUM CV. 2.5-3"	\$	\$
20	10	EACH	PYRUS CALLERYANA 'CULTIVARS' FLOWERING PEARS CV. 2-2.5"	\$	\$
21	5	EACH	PYRUS CALLERYANA 'CULTIVARS' FLOWERING PEARS CV. 2-2.3"	\$	\$
22	20	EACH	PRUNUS SPECIES 'CULTIVARS' FLOWERING CHERRY CV 2.5-3"	\$	\$
23	10	EACH	QUERCUS SPECIES CULTIVARS AKA OAK SP CV. 2-2.5"	\$	\$
24	5	EACH	QUERCUS SPECIES CULTIVARS AKA OAK SP CV. 2.5-3"	\$	\$
25	10	EACH	ULMUS SPECIES CULTIVARS AKA ELM SP. CV. 2-2.5"	\$	\$
26	5	EACH	ULMUS SPECIES CULTIVARS AKA ELM SP. CV. 2.5-3"	\$	\$
27	10	EACH	ZELKOVA SERRATA CULTIVARS AKA ZELKOVA CV. 2-2.5"	\$	\$
28	5	EACH	ZELKOVA SERRATA CULTIVARS AKA ZELKOVA CV. 2.5-3"	\$	\$
29	10	EACH	SALIX BABYLONICA AKA WEeping WILLOW 2-2.5"	\$	\$

**Category 1 - TOTAL FOR LINES 1 THROUGH 29 \$** \_\_\_\_\_

**ALL SHADE AND FLOWERING TREES PER SPECIFICATIONS**



## **BID QUOTATION SHEET**

### **CATEGORY # 2-SHRUBS ( B&B AND / OR CONTAINERS)**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
1	15	EACH	ABELIA X GRANDIFLORA AKA GLOSSY ABELIA 18-24"	\$	\$
2	20	EACH	AZALEA SPECIES 'CULTIVARS' AKA FLOWERING AZALEAS 18-24"	\$	\$
3	15	EACH	BUXUS SEMPERVIRENS 'CULTIVARS' AKA COMMON BOXWOOD CV. 18/24"	\$	\$
4	15	EACH	BUXUS SEMPERVIRENS CV 'VARIEGATA' AKA VARIEGATED COMMON BOXWOOD CV. 18/24"	\$	\$
5	15	EACH	BUXUS MICROPHYLLA KOREANA CV AKA GREEN MOUNTAIN BOXWOOD 18-24"	\$	\$
6	10	EACH	CALLICARPA DICHOTOMA AKA PURPLE BEAUTYBERRY 18-24"	\$	\$
7	10	EACH	CARYOPTERIS CLANDONENSIS AKA BLUE- MIST SPIREA 18-24"	\$	\$
8	5	EACH	CHAMAECYPARIS OBTUSA 'NANA GRACILLS' AKA DWARF HINOKI CYPRESS 30-36'	\$	\$
9	10	EACH	CHAMAECYPARIS PISIFERA F. AUREA AKA YELLOW THREADLEAF CYPRESS 24-30"	\$	\$
10	10	EACH	CLETHRA ALNIFOLIA 'CULTIVARS' AKA SUMMERSWEET CV. 18-24"	\$	\$
11	50	EACH	CORNUS SERICEA CVS AKA YELLOW /RED TWIG DOGWOOD 24-30"	\$	\$
12	20	EACH	EUONYMOUS ALATUS COMPACTA' AKA COMPACT BURNING BUSH 2-2.5'	\$	\$

**BID QUOTATION SHEET**  
**CONTINUED**

**CATEGORY # 2-SHRUBS ( B&B AND / OR CONTAINERS)**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
13	100	EACH	FORSYTHIA X INTERMEDIA 'CULTIVARS' AKA SHOWY FORSYTHIA CV. 2.5-3'	\$	\$
14	50	EACH	HEMEROCALLIS SPECIES 'CULTIVARS' AKA DAY LILY SP, CV (2-3 FANS) 1 GAL.	\$	\$
15	25	EACH	HOSTA SPECIES 'CULTIVARS' AKA HOSTA SP.CV 2 GAL.	\$	\$
16	25	EACH	HYDRANGEA ARBORESCENS CUTIVARS AKA SMOOTH HYDRANGEA 24-30"	\$	\$
17	15	EACH	HYDRANGEA MACROPHYLLA CUTIVARS AKA BIGLEAF HYDRANGEA CV. 18-24"	\$	\$
18	25	EACH	HYDRANGEA QUERCIFOLIA CUTIVARS AKA OAKLEAF HYDRANGEA CV.18-24"	\$	\$
19	10	EACH	HYPERICUM CULTIVARS AKA ST. JOHNS WORT 18-24"	\$	\$
20	20	EACH	LLEX CRENATA CV. 'GREEN LUSTER' AKA GREEN LUSTER JAP. HOLLY 18-24"	\$	\$
21	20	EACH	LLEX CRENATA CV. 'HETZI' AKA HETZ JAP. HOLLY 18-24"	\$	\$
22	20	EACH	LLEX CRENATA CV. 'HELLERI' AKA HELLER JAP. HOLLY 18-24"	\$	\$
23	5	EACH	LLEX CRENATA CV. 'SKY PENCIL' AKA SKY PENCIL JAP. HOLLY 30-36"	\$	\$
24	10	EACH	LLEX CRENATA CV. 'NIGRA' AKA NIGRA JAPANESE. HOLLY 36-42"	\$	\$

**CATEGORY # 2-SHRUBS ( B&B AND / OR CONTAINERS)**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
25	10	EACH	LLEX CRENATA CV. 'STEEDS' AKA STEEDS JAPANESE HOLLY 36-42"	\$	\$
26	25	EACH	LLEX GLABRA COMPACTA AKA COMPACT INKBERRY HOLLY 18-24"	\$	\$
27	20	EACH	JUNIPERUS CHINESIS CV 'SEA GREEN' AKA SEA GREEN JUNIPER 2-2.5'	\$	\$
28	10	EACH	JUNIPERUS CHINESIS CV 'SEA GREEN' AKA SEA GREEN JUNIPER 3-4'	\$	\$
29	35	EACH	JUNIPERUS CHINESIS CV 'SARGENTI AKA SARGENTS JUNIPER 18-24"	\$	\$
30	10	EACH	JUNIPERUS CHINESIS CV 'OLD GOLD' AKA OLD GOLD JUNIPER 18-24"	\$	\$
31	25	EACH	JUNIPERUS CHINESIS CV 'BLUE PACIFIC' AKA BLUE PACIFIC SHORE JUNIPER 15-18"	\$	\$
32	35	EACH	JUNIPERUS HORIZONTALIS CV AKA CARPET JUNIPER 15-18"	\$	\$
33	15	EACH	JUNIPERUS SQUAMATA , 'BLUE STAR' AKA BLUE STAR JUNIPER 15-18"	\$	\$
34	10	EACH	KALMIA LATIFOLIA CULTIVARS AKA HYBRID MOUNTAIN LAUREL 2-2.5'	\$	\$
35	50	EACH	LIGUSTRUM OVALIFOLIUM AKA CALIFORNIA PRIVET 2.5-3'	\$	\$
36	25	EACH	ORNAMENATAL GRASS' SPECIES CV. AKA ORNAMENTAL GRASS SP. CV. 2 GAL.	\$	\$

**CATEGORY # 2-SHRUBS ( B&B AND / OR CONTAINERS)**

ITEM	QTY	UNIT	BOTANICAL NAME & COMMON NAME DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
37	5	EACH	PICEA ABIES CV 'NIDIFORMIS AKA BIRD'S NEST SPRUCE 18-24"	\$	\$
38	5	EACH	PICEA PUNGENS CV 'GLOBOSA' AKA GLOBE BLUE SPRUCE 24-30"	\$	\$
39	5	EACH	PIERIS JAPONICA 'CULTIVARS' AKA JAPANESE ANDROMEDA CV. 30-36"	\$	\$
40	50	EACH	PERENNIALS (VARIOUS SPECIES ) AKA HERBACEOUS PERENNIAL S 2 GAL.	\$	\$
41	15	EACH	RHODODENDRON SPECIES ' CULTIVARS" AKA FLOWERING RHODODENDRON 2-2.5'	\$	\$
42	50	EACH	RHUS AROMATICA CV "GRO LO' AKA GROW LOW FRAGRANT SUMAC 18-24"	\$	\$
43	25	EACH	ROSA 'CULTIVARS' AKA SPREADING ROSE 3 GAL.	\$	\$
44	25	EACH	SPIREA BUMALDA 'CULTIVARS' AKA SPIREA CV. 18-24"	\$	\$
45	25	EACH	TAXUS DENSIFORMIS AKA COMPACT YEW 18-24"	\$	\$
46	10	EACH	TAXUS BACCATTA REPANDANS AKA ENGLISH SPREADING YEW 18-24"	\$	\$
47	10	EACH	VIBURNUM CARLESII AKA FRAGRANT VIBURNUM 2.5-3'	\$	\$
48	25	EACH	VIBURNUM DENTATUM AKA ARROWWOOD VIBURNUM 24-30"	\$	\$
49	15	EACH	VIBURNUM PLICATUM CV. AKA DOUBLE FILE VIBURNUM 2.5-3'	\$	\$
50	10	EACH	VIBURNUM RHYTIDOPHYLLUM AKA LEATHERLEAF VIBURNUM 4-5'	\$	\$
51	15	EACH	WEIGELA FLORIDA CV. WINE & ROSES AKA WINE & ROSES WEIGELA 18-24"	\$	\$

**ALL CONIFERS PER SPECIFICATIONS**

**Category 2 - TOTAL OF LINES 1 THROUGH 51 \$** \_\_\_\_\_

**CATEGORY # 1 TOTAL \$** \_\_\_\_\_

**CATEGORY # 2 TOTAL \$** \_\_\_\_\_

**AWARD WILL BE MADE TO THE LOWEST AND RESPONSIBLE BIDDER PER  
CATEGORY**

**ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA FAX NO LATER THAN  
FIVE (5) BUSINESS DAYS BEFORE BID OPENING**

**NEW JERSEY TURNPIKE AUTHORITY**

\_\_\_\_\_  
Andrea E. Ward  
Director, PMM Department

\_\_\_\_\_/\_\_\_\_\_  
Name of Company / Authorized Signature of Bidder

## **E. SIGNATURE PAGE**

1. **ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum/Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is hereby acknowledged.

Receipt of Addendum/Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is hereby acknowledged.

☐

**CHECK BOX IF NO ADDENDA/INQUIRY ISSUED**

(All Addenda / Inquiries must be acknowledged as indicated above.)

2. **BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this Bid except in those instances where an unsuccessful Bidder has filed a bid protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a protest, Bidders are required to hold their prices for an additional 90 days. All Bidders will be notified in writing of the action taken by the Authority.
3. **OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this Bid with full authority so to do; and that all statements contained in this Bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

4. **AUTHORIZED SIGNATURE:** \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Date: \_\_\_\_\_

### **SECTION III**

#### **NO RESPONSE BID SURVEY**

**BID REQUISITION NUMBER: RM-130146**

**BID TITLE: LANDSCAPE PLANT MATERIALS**

If you do not choose to respond to this Bid, please complete the form below:

Name of Company\_\_\_\_\_

Reason you did not respond (Check all that apply):

\_\_\_\_\_ Cannot supply product or service

\_\_\_\_\_ Cannot meet technical specifications

\_\_\_\_\_ Cannot meet delivery specifications

\_\_\_\_\_ Cannot meet legal requirements  
(i.e. Bid/performance/security/insurance, etc.)

\_\_\_\_\_ Cannot provide a competitive price at this time

\_\_\_\_\_ Interested in receiving specifications for informational purposes only

\_\_\_\_\_ Insufficient lead time to respond

\_\_\_\_\_ Other:(please be specific) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Do you wish to remain on our mailing list?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Additional comments: \_\_\_\_\_  
\_\_\_\_\_

Signed (optional): \_\_\_\_\_

[illegible]

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## **PLANT MATERIAL**

### **GENERAL INSTRUCTIONS**

1. **Plant material** shall mean trees, shrubs, vines and plants of all descriptions, to be furnished, to the New Jersey Turnpike Authority (the "Authority"), and the Garden State Parkway (the "Parkway").
2. All plants shall be true to the name as per botanical nomenclature specified in the bid.
3. **All plant material must be No. 1 'Premium' grade.** Quality, height, spread and size of earthball (**in the largest container available**), shall be in accordance with ANSI-Z60.1, 1986, American Standards for nursery stock, as published by the American Association of Nurseryman, Inc. All Dug Plant Material held over (healed in) from previous year(s) shall be deemed unacceptable.
4. **Plants** shall be typical of their species, cultivator or variety, have normal growth habits, well-developed branches, dense foliage, vigorous root systems and be free of defects, injuries, diseases and injurious insects.
5. **Deciduous shade trees** shall have a straight, symmetrical and persistent main leader and shall have grown to the required size, in a normal progressive manner. Multi-stem shall mean a minimum of two (2) stems originating from a common base, at the groundline.
6. **Ornamental/flowering trees** shall have a crown typical of the species or variety and shall have grown to the required size in a normal, progressive manner.
7. **Deciduous shrubs** shall be well branched and capable of sustaining vigorous growth, typical of the species or variety.
8. **Coniferous trees** shall have a taper, balance and foliage density typical of the species or variety.
9. **Plant material shall be nursery grown (No exceptions).** Certificate of inspection issued by the NJ Department of Agriculture, Division of Plant Industry, and shall be available upon request by the Authority.
10. Following the award, any substitution of plant material must be approved, in writing, by the Director of Purchasing and the New Jersey Turnpike Authority Landscape Staff.
11. Any or all plant material, not in compliance with the stated specifications, shall be rejected FOB, vendor's nursery or Authority destination, by the New Jersey Turnpike Authority Landscape Staff.
12. Plants shall be properly secured and covered during their destination, to prevent damage.

## **BIDDING**

13. A "lump sum bid" for each Category will **not be accepted**, Bidders shall provide a "unit price" for each line item in each category bid, as well as the extended total price for the estimated quantities shown.
14. Bidders shall submit pricing for the complete quantity noted for each line item, regardless of Authority delivery destination. **Bids for partial line item quantities will not be accepted.**
15. Bid prices shall apply to nursery stock, grown by the nursery and/or his supplier.
16. The bid price submitted for each line item shall include all costs to all locations as identified herein.
17. The unit cost shall prevail for purchases of more or less than the estimated quantities, different sizes of the same quantity, and different sizes of the same variety and/or the combination of varying cultivars or species.
18. While not anticipated, circumstances may require the Authority to pick up the required plant material, at the successful bidder's nursery. If so there will be no guaranteed minimum quantities or payments. The unit price for any pick-up material shall be the delivered price bid less 10%. This discount shall apply to the Primary, Secondary and Tertiary Vendor. All successful vendor's must have a storage facility located within fifty (50) road miles to at least one of the designated 'delivery Sites' noted.

## **DELIVERY**

19. The Authority requires all successful vendor's to have a storage facility located within fifty (50) miles to a minimum of one of the designated Delivery/ Locations identified herein. The Authority may be required to pick up plant material, at the successful bidder's nursery. There will be no minimum quantities required.
20. Any order placed for delivery to an Authority designated site, shall be for a minimum of \$2,000.00 to each designated delivery site(s). Prices shall be based on the individual line item unit price bid and accepted by the Authority. This dollar amount may be based on a combination of quantities for a combination of items, or for one (1) given item.
21. In the event the Authority places a deferred delivery order, (15 days maximum) beyond the expiration of the contract, the delivery shall be delivered by the vendor. The Authority will not be responsible for any new orders including cost accepted by the vendor after the expiration date of the contract date.
22. **The successful vendor shall confirm the availability of goods, as required by the Authority, within five (5) days of notification by Authority personnel and shall deliver within the accepted quoted lead-time stated in the bid.** Any verbal orders shall be confirmed via email within 24 hours. Any item deemed defective by the Authority for any reason shall be rejected, and a replacement will be furnished by the vendor within 48 hours. All pick-up and delivery charges, as well as the cost of replacement, shall be the vendor's responsibility.
23. The listed plant material and estimated quantities may be delivered to any one or all five (5) delivery sites, as defined herein.

24. The Authority reserves the right to tag plant material, at the vendor's nursery, at any time following award of the contract. Such tagged plant material items shall be priced, as noted, in the vendor's bid.

## **DELIVERY SITES NOTED ARE IDENTIFIED AS FOLLOWS:**

1. Southern Division Maintenance Yard – MP 37.7 New Jersey Turnpike & 200 Mt. Laurel Rd., Mount Laurel, NJ 08454
2. Parkway Clifton Maintenance Yard – Milepost 156 NB & Rte. 46 W, Clifton, NJ 07013
3. Parkway Telegraph Hill Maintenance Yard – Milepost 116 NB/SB and Crawfords Corner/Everett Rd., Holmdel, NJ 07733
4. Parkway Ocean Maintenance Yard – Milepost 67.7 NB & Bay Ave. (Exit 67 SB) Barnegat, NJ 08005
5. Parkway Whitehorse Maintenance Yard – Milepost 41 SB and S. Ash Ave, Galloway, NJ 08205

Trucks are prohibited on the Garden State Parkway north of Interchange 105 (Eatontown). For delivery, via alternate routes, or request to travel north of Interchange 105, Maximum allowable vehicle clearance is 13' -0".

CALL THE LANDSCAPING DIVISION @ 732-888-0550 X 7018

DELIVERY SHALL BE MADE BETWEEN 7:30 A.M. AND 1:30 P.M. CALL 48 HOURS PRIOR TO DELIVERY